PROGRAM DEVELOPMENT COMMITTEE
Minutes of Meeting

Date: Wednesday, March 19, 2025
Time: 9:00am-10:00am
Room: 209 Assumption Hall and MS Teams

Committee Members: Ray Darling, Jana Jandal Alrifai, Dave Johnston, Diana Marion, Kenneth Ng, Allyson Skene, Jeremy Worth, Patti Weir, Sarah Woodruff Atkinson, Lionel Walsh (Chair), Zuochen Zhang.

Absent: Fazle Baki, Sharma Bhagwat, Darryl Danelon (regret), John Deukmedjian, Louie Elias, Adam Merheb, Jane Simanovski, Gemma Smyth, Nurlan Turdaliev.

Attendance: For item 5.1: Connie Kvarfordt; For item 5.2: Ken Montgomery; Renée Wintermute (University Secretary), Alison Zilli (Associate University Secretary).

---

1   Approval of Agenda

   MOTION: That the agenda be approved.

Jana Jandal Alrifai/Patti Weir
CARRIED

2   Minutes of meeting of February 13, 2025

   MOTION: That the agenda be approved.

Jana Jandal Alrifai/Patti Weir
CARRIED

3   Business Arising from the Minutes
   Nothing to report.

4   Outstanding Business
   *4.1   Biomedical Science – New Course Proposals (Form B)
   (See document PDC250319-4.1 for more details.)

   MOTION: That the following courses be approved:^
        BIOM-3200.   Systems Neuroscience
        BIOM 4500.   Molecular Basis of Behaviour
        BIOM 4570.   Introductory Genomics - Data collection and Bioinformatics
        BIOM 4580.   Nutrition: Cellular and Molecular Mechanisms in the Gut, Brain, and Beyond

   ^Subject to approval of the expenditures required.

CARRIED*

5   Reports/New Business

5.1   PhD in Social Work – Major Program Change (Form B)
(See document PDC250319-5.1 for more details.)

MOTION: That the PhD in Social Work move to an online synchronous mode of delivery.^

^Subject to approval of the expenditures required.

Sarah Woodruff Atkinson/Jana Jandal Alrifai

NOTED:
- The School of Social Work paused admissions to the PhD program for Fall 2025 while major program revisions were in progress to permanently transition to an online mode of delivery, following a successful online pilot conducted during the COVID-19 pandemic.
- There is no change in the number of courses or faculty needed to continue with synchronous online programming as the number of courses and their content remain the same as it was when the program was delivered face-to-face. (i.e., there will be a professor in the classroom while students are online).
- To ensure that students are engaged and socialized in a cohort together it was noted that there will also be an in-person orientation as well as other opportunities to meet in-person.
- An online scholars' café will provide students with a forum to socialize as a scholar, student, or mentor.

CARRIED

5.2   Bachelor of Education (P/J) – Major Program Change (Form B)
(See document PDC250319-5.2 for more details.)

MOTION: That the major program changes to the Bachelor of Education (P/J) be approved.

^Subject to approval of the expenditures required.

Patti Weir/Sarah Woodruff Atkinson

NOTED:
- The proposed changes to the Bachelor of Education programs address recommendations from the 2021 Institutional Quality Assurance Process review and aligns with the Ontario Ministry of Educations recent curriculum and policy changes.
- Teaching divisions are being reduced from three to two by removing the Junior/ Intermediate division (grades 4-10) and expanding curriculum for the Primary/Junior (grades K-6) and Intermediate/Senior (I/S) (grades 6-12) divisions.
- Teachers with qualifications in Technological Studies have teaching skills in one or more of the broad-based technologies.

AGREED:
- It was agreed that further consultation and refinement of learning outcomes be conducted to highlight key differentiations.

CARRIED, subject to revisions to learning outcomes

5.3   Bachelor of Education (I/S) – Major Program Change (Form B)
(See document PDC250319-5.3 for more details.)

MOTION: That the major program changes to the Bachelor of Education (I/S) be approved. ^

^Subject to approval of the expenditures required.

Patti Weir/Sarah Woodruff Atkinson

Refer to item 5.2 for more details.

CARRIED

5.4   **Education (Technological Studies) – Major Program Change (Form B)**
(See document PDC250319-5.4 for more details.)

MOTION: **That the major program changes to the Bachelor of Education in Technological Studies/Diploma in Education- Technological Studies be approved.^**

^Subject to approval of the expenditures required.

Patti Weir/Sarah Woodruff Atkinson

Refer to item 5.2 for more details.

CARRIED

*5.5   **Education – New Course Proposals (Form D)**
(See document PDC250319-5.5 for more details.)

MOTION: **That the following courses be approved:^**
EDUC-5212. Anti-Oppressive and Culturally Sustaining Pedagogy
EDUC-5213. Teaching Culturally and Linguistically Diverse Learners.
EDUC-5214. Critical Literacy
EDUC-5216. Foundations of Elementary Mathematics Pedagogy
EDUC-5217. Differentiated Approaches in Elementary School Mathematics
EDUC-5218. Concepts and Practices in Health and Physical Education
EDUC-5219. Interdisciplinary Education for Sustainability
EDUC-5401. Global Citizenship and Democratic Education
EDUC-5402. School, Community, and Family Partnerships
EDUC-5403. Gender and Sexuality in Education
EDUC-5404. Music Pedagogy I (P/J)
EDUC-5405. Music Pedagogy II (I/S)
EDUC-5406. STEM Education
EDUC-5407. Teaching Scientific and Mathematical Inquiry
EDUC-5408. Supporting and Engaging the Adolescent Learner

^Subject to approval of the expenditures required.

*CARRIED

*5.6   **Education – Summary of Minor Course and Calendar Changes (Form E)**
(See document PDC250319-5.6 for more details.)

The document was received for information. *

*5.7   **Education – Course Learning Outcomes**
(See document PDC250319-5.7 for more details.)

The document was received for information. *

*5.8 Interdisciplinary Arts and Science – Minor Program Changes (Form C)
(See document PDC250319-5.8 for more details.)

> **MOTION: That the** Honours Bachelor of Interdisciplinary Arts and Science (IAS) programs **be changed in accordance with the program/course change forms.^**

^Subject to approval of the expenditures required.

<div align="right">***CARRIED**</div>

*5.9 Anthrozoology – Summary of Minor Course and Calendar Change Form E)
(See document PDC250319-5.9 for more details.)

The document was received for information. *

*5.10 FAHSS – Summary of Minor Course and Calendar Changes (Form E)
(See document PDC250319-5.10 for more details.)

The document was received for information. *

*5.11 Kinesiology (Graduate) – Summary of Minor Course and Calendar Changes (Form E)
(See document PDC250319-5.11 for more details.)

The document was received for information. *

*5.12 Psychology (Graduate) – Learning Outcomes
(See document PDC250319-5.12 for more details.)

The document was received for information. *

*5.13 English and Creative Writing (Graduate) – Course Learning Outcomes
(See document PDC250319-5.13 for more details.)

The document was received for information. *

*5.14 History – Request for Waiver of Course Deletions
(See document PDC250319-5.14 for more details.)

> **MOTION: That the Request for Waiver of Course Deletions for the following courses be approved:**
>   **HIST 4350. The Early Modern Atlantic World**
>   **HIST-4660. History in the Movies**

<div align="right">***CARRIED**</div>

CONFIDENTIAL
5.15   Draft PDC University Program Reviews Final Assessment Reports and Implementation Plans
      5.15a Self-Studies, External Reviewers' Reports, AAU/Heads' Responses, and Deans' Responses for New Reports *(See document PDC250319-5.15-5.15a for more details.)*

Following discussion the following motion was approved:

MOTION: That the *2025 PDC University Program Reviews Final Assessment Reports and Implementation Plans (FAR/IP)* be approved.

<div align="right">

Patti Weir/Ray Darling
CARRIED

</div>

6   Other Business

6.1   Academic Advisement Reports

NOTED:
- Members were informed that the Office of the Register is dedicating significant time to ensure that the Academic Advisement Reports (AAR) are accurate and up-to-date.
- Academic Advisement Reports are used by the university to help students track their academic progress and ensure that they meet graduation requirements by mapping courses taken and progress towards the requirements of their program.
- Standard procedures have been developed in collaboration with the sustainment team to address the current inconsistencies in reports, which arose from errors in the original configuration and further compounded by insufficient time and staff resources to manage the extensive workload.
- The primary issue is that there is a need for a curriculum management tool to streamline and mitigate errors in the creation and revision of the programs and courses and reduce manual labour.

7   Adjournment

MOTION: That the meeting be adjourned.

<div align="right">

Sarah Woodruff Atkinson/Patti Weir
CARRIED

</div>