



PROGRAM DEVELOPMENT COMMITTEE
Minutes of Meeting

Date: Wednesday September 17, 2025
Time: 9:00am-9:30am
Room: 209 Assumption Hall and MS Teams

PRESENT: Munty Al-Bazaz, Kyle Asquith (Chair), Sahil Benipal, Aiden Carr, Ray Darling, Dave Johnston, Bianca Lenarduzzi, Kenneth Ng, Karen Robson, Lisa Salfi-Novena, Jessica Raffoul, Jane Simanovski, Gemma Smyth, Nurlan Turdaliev, Patti Weir, Sarah Woodruff Atkinson.

ABSENT: Jeremy Worth (regrets).

IN ATTENDANCE: John Dube; Alison Zilli (Associate University Secretary), Renée Wintermute (University Secretary).
For item 5.1.2: Jaimie Kechego.

1 Approval of Agenda

MOTION: That the agenda be approved.

Karen Robson/Kenneth Ng
CARRIED

2 Minutes of Meeting of May 14, 2025 and E-vote of September 3, 2025

MOTION: That the minutes of May 14, 2025 be approved.

Sarah Woodruff/Kenneth Ng
CARRIED

The e-vote of September 3, 2025 was received for information.

3 Business Arising from the Minutes

Nothing to report.

4 Outstanding Business

Nothing to report.

5 Reports/New Business

5.1 Mandate of Program Development Committee

(See document PDC250917-5.1 for more details)

The document was received for information.

5.1.1 Centre for Teaching and Learning Support for PDC Form Learning Outcomes

(See document PDC250917-5.1.1 for more details)

The document was received for information.

5.1.2 Indigenous Question on PDC Forms

(See document PDC250917-5.1.2 for more details)

NOTED:

- The presentation provides an overview on the history and purpose of the Indigenous question on PDC Forms, and how to respond and assess the responses.
- Of importance is for proposers to be honest about where they are at on the journey and to provide specific examples or details when commenting on initiatives that have been undertaken or planned next steps.
- The key is to demonstrate authentic and honest attempts to improve the content and curriculum where appropriate; reflection, intentional self-education, and a plan to continue the work are key.
- The document was received for information.

5.2 PDC Subcommittee on Cyclical Program Reviews Final Assessment Reports

(See document PDC250917-5.2 for more details)

MOTION: That the membership for the PDC Subcommittee on Cyclical Program Reviews Final Assessment Reports, defined below, be approved:

Jeremy Worth (FAHSS, Chair)
Gemma Smyth (Faculty of Law)
Sarah Woodruff (Faculty of Human Kinetics)
Bianca Lenarduzzi (OPUS)
Jessica Raffoul (Centre for Teaching and Learning)
Renée Wintermute, University Secretary

Support (as needed)

Kyle Asquith (PDC, Chair)
Laura Chittle (Centre for Teaching and Learning)

Karen Robson/Patti Weir
CARRIED

*5.3 Psychology – Minor Program Changes (Form C)

(See document PDC250917-5.3 for more details)

MOTION: That the degree requirements Combined Honours Programs in Psychology be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

*5.4 Business – Minor Program Changes (Form C)

(See document PDC250917-5.4 for more details)

MOTION: That the degree requirements for the Specialization in International Business and Specialization in Marketing be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

***5.5 Master of Arts in Sociology – Minor Program Changes (Form C)**

(See document PDC250917-5.5 for more details)

MOTION: That the degree requirements for the Master of Arts Sociology (Course Stream) and Master of Arts Criminology (Course Stream) be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

***5.6 Business – New Course Proposal (Form D)**

(See document PDC250917-5.6 for more details)

MOTION: That the following course be approved:^
MKTG 4440. Social Marketing

^Subject to approval of the expenditures required.

***CARRIED**

***5.7 Suspension of Admissions - Family and Social Relations programs**

(See document PDC250917-5.7 for more details)

The document was received for information. *

***5.8 Psychology – Summary of Minor Course and Calendar Changes (Form E)**

(See document PDC250917-5.8 for more details)

The document was received for information. *

***5.9 Kinesiology – Summary of Minor Course and Calendar Changes (Form E)**

(See document PDC250917-5.9 for more details)

The document was received for information. *

***5.10 Business – Learning Outcomes (MGMT-2400)**

(See document PDC250917-5.10 for more details)

The document was received for information. *

***5.11 Computer Science – Learning Outcomes (COMP-9980)**

(See document PDC250917-5.11 for more details)

The document was received for information. *

6 Question Period/Other Business

Nothing to report.

7 Adjournment

MOTION: That the meeting be adjourned.

Jessica Raffoul/Patti Weir
CARRIED