

**University of Windsor
Senate**

5.8: **Report of the Provost**

Item for: **Information**

Forwarded by: **Patti Weir**

1. Fall Transition

Welcome Week was a huge success, in large part due to the efforts of the individual Faculties, the Office of Student Experience, and the student organizations. Thank you to everyone for making this week a success!

2. Fall Convocation – October 14/15 2022 – Toldo Lancer Centre

Please volunteer and/or come out to celebrate with new and returning virtual graduates at the new Toldo Lancer Centre.

https://uwindsor.ca1.qualtrics.com/jfe/form/SV_6YlcUVAnKBcZafQ

3. Winter 2023 Planning – From the University Registrar

Registration for Winter 2023 will begin in mid-November. The first round of course proofs were due in early September, and the final round will be distributed shortly.

With Transforming Windsor Law and the transition of the Master of Applied Computing program to the downtown campus, classes will be scheduled in all available spaces.

4. Update on Review of Registrar's Office

In March 2022, the Provost and Vice-President, Academic initiated an external review of the Office of the Registrar (OTR) to help inform the search for a new University Registrar and to identify opportunities to improve business processes, leverage technology, reimagine service delivery and understand the resources needed to achieve goals and support the team in the Registrar's Office. An oversight/advisory committee of Senate Governance was established to ensure due diligence of process.

To support the review, three current University Registrars from across Ontario were invited to participate, including Angelique Saweczko (University of Toronto), Geraldine Jones (Brock University), and Ray Darling (Guelph). More than 100 staff, faculty, and students from across the University were engaged in the review.

The engagement team brought forward for consideration the following recommendations:

1. Reporting structure should be re-aligned, and the Registrar should report directly to the Provost.
2. Invest in third-party support to finalize PeopleSoft UWin implementation.
3. Provide resources to support additional ongoing training for staff on Campus Solutions competencies.
4. Provide resources to support team building/coaching initiatives with the Recruitment and Admissions units.
5. Address proliferation of leadership in acting/interim roles in the OTR.
6. Increase staffing levels in under-resourced areas.
7. Review and reconsider the current customer ticketing service model.
8. Invest in creating a Data Strategy for the campus to develop better business intelligence to inform decision-making.
9. Consider moving the workload division to, by Faculty, rather than alphabetical in Admissions and Records.
10. Create/update business process documentation.
11. Consider separation of admissions and records work.
12. Consider investing in outside change management support to finalize InfoSilem implementation.

13. Consider LEAN process review/staffing in Admissions.
14. Improve morale through resources – PD and proper staffing, technology and tools.
15. Address physical space issues.
16. Consider implementation of ‘Service Hub/One Stop.’
17. Consider moving Student Awards and Financial Aid to the OTR.
18. Develop OTR communications and outreach strategy.
19. Address course selection confusion by developing training materials/videos.
20. Address the disconnect and lack of communication with Academic Advising.
21. Clarify confusion regarding Activity Based Budgeting and impacts on OTR.

5. Black Scholars Hiring Initiative

The working group continued to meet over the Summer and will be posting an advertisement for faculty positions in late October. The group has engaged the expertise of Amorell Saunders D’Naw a partner from KBRS Search Consultants.

6. Sustainability – co-chair, Gillian Heisz

Pleased to announce the arrival of Nadia Harduar, the new Sustainability Officer for the University. Nadia is working closely with Joel Gagnon on both environmental and academic sustainability initiatives.

Current initiatives include:

- Review of the ‘high level’ sustainability documents that were prepared for UWindsor and determining how they meet standardized institutional protocols (e.g., ASSHE STARS and UN Sustainable Development Goals). A revised UWindsor sustainability plan that will achieve these goals will then be prepared.
- Reviewing available UWindsor sustainability information/reporting for compliance with the ASSHE STARS framework and determining data gaps. Data collection/interviews will then be undertaken to backfill specific gaps.
- Meeting with various campus community members (e.g., UN RCE committee, facilities/operations, food services, grounds, bookstore) to meet key stakeholders and identify short- and long-term actionable items (e.g., elimination of single use plastics, Fair Trade Campus designation, Green Office/Green Lab programs, providing campus groups with guidance on conducting sustainable meetings)
- Interviewing Masters of Applied Computing (MAC) students to identify candidates that can assist with: 1) a major overhaul of the UWindsor sustainability website (e.g., reformat around UN SDGs) and developing a new interactive sustainability web tools (e.g., sustainability-focused campus map layers such as water bottle filling stations, battery recycling centers, vehicle rechargers), 2) developing transportation and sustainability literacy surveys for the UWindsor community, and 3) collecting and compiling data for ASSHE STARS certification.
- Reviewing and redesigning the current University sustainability committee structures to streamline reporting.

These initiatives will require timelines ranging from 1 to 2 months (e.g., development of transportation and literacy surveys) to 1 year (e.g., development of a fully compliant UWindsor sustainability plan, ASSHE STARS certification). Individual timelines will become clearer as data gaps are identified and filled. Further updates will be provided.

7. Search Updates

a) Dean, Odette School of Business

Meeting to review candidates on October 7, 2022

b) AVP, Student Experience

1. Meeting to review candidates on October 12, 2022