SENATE
Minutes of Meeting

Date: Friday, November 11, 2022
Time: 2:30pm-4:30pm
Room: 203 Anthony P Toldo Health and Education Centre

PRESENT: Esam Abdel-Raheem, Laila Albalkhi, Dave Andrews, Natalie Atkin, Nick Baker, Isabelle Barrette-Ng, Mohamed Belalia, Clinton Beckford, Meris Bray, Carolyn Brown, John Cappucci, Dora Cavallo-Medved, Lorraine Chandler, Cheryl Collier, Beth Daly, Jeff Defoe, Gordon Drake, Eahab Elsaid, Laurie Freeman, Alice Grgicak-Mannion, Robert Gordon (Chair), Chris Houser, Anumita Jain, Shashi Jasra, Ofelia Jianu, Debbie Kane, Ruth Kuras, Phebe Lam, Diana Marion, Drew Marquardt, Bruce Minaker, Ken Montgomery, Maureen Muldoon, James Oloo, Alanna Olteanu, Kat Pasquach, Lauren Pupulin, Jessica Raffoul, Linda Rohr, Hussein Samhat, Renu Sharma-Persaud, Victor Sevillano Canicio, Francine Schlosser, Debbie Sheppard–LeMoine, Allyson Skene, Jennifer Soutter, Andrew Swan, Edwin Tam, Eric Tanlaka, Niel Van Engelen, Bill Van Heyst, Lionel Walsh, Patricia Weir, Robert Weir, Dan Xiao, Xiaobu Yuan, Zuochen Zhang.

ABSENT WITH REGRETS: Majid Ahmadi, Selinda Berg, Chris Baillargeon, Dave Bussiere, Francesco Biondi, Phil Dutton, Mitch Fields, Mitchell Hajnal, Nick Hector, Muthukeethana Kaliappan, Jessica Kichler, Adam Mulcaster, Lydia Miljan, Adam Pillon, Michael Rossi, Yuntong, Wang Sue Williams, Stephen Weir, Jennifer Willet.

ABSENT: Wissam Aoun, Reem Bahdi, Chris Fredette, Norman King, Mary Kay Morand, Jake Rondot, Manjot Singh, Zhenzhong Ma.

IN ATTENDANCE: Chris Busch, Jess Dixon, Bev Hamilton, Vincent Georgie, Frazier Fathers, Erika Kustra; Danny Anger (University Secretariat), Renée Wintermute (University Secretary), Alison Zilli (University Secretariat).

1   **Approval of Agenda** (Unstarring agenda items)
     Item 5.3.2 was unstarred.

     MOTION: That the agenda be approved.

                                                                       James Oolo/Bill Van Heyst
                                                                       CARRIED, as amended

2   **Minutes of the meeting of October 7, 2022**

     MOTION: That the minutes of the meeting of October 7, 2022 be approved.

                                                                       Jeff Defoe/Kat Pasquach

     Minor revisions were made to the minutes.

                                                                       CARRIED, as amended

3   **Business arising from the minutes**
     Nothing to report.

4   Outstanding Business/Action Items

 *4.1   Board of Governors In-Course Medals – Fall 2022
 (See document S221111-4.1 for more details.)

 MOTION: That Senate approved the list of candidates receiving Board of Governors in-course medals.

*CARRIED

5   Reports/New Business

 5.1   Program Development Committee

  5.1.1   Bachelor of Information Technology – New Program Proposals and New Course Proposals
  (See document S221111-5.1.1 for more details.)

  MOTION: That the Bachelor of Information Technology (BIT) new program proposal, which includes the stand-alone 4-year program, the degree completion pathways, and new course proposals (COMP-2087, COMP-2547, COMP-3037, COMP-3067, and COMP-3250) be approved in accordance with the program/course change forms. ^

  ^Subject to approval of the expenditures required.

Lionel Walsh/Chris Houser

The proposed Bachelor of Information Technology (BIT) program will address a growing need for individuals who are interested in programing, software development, and web applications. The program will be run using primarily existing resources with the addition of five new courses that can be offered to students outside of the program. The proposal also creates a pathway for college graduates, recognizing the value of dual career-oriented educational experiences where students can earn two credentials. Students who complete these programs will be able to apply to a Master of Data Science program (which is currently under development). The degree completion pathway will be launched first, with the standalone Honors program (with co-op) to be offered in 2-3 years.

In response to a question raised about whether Computer Science would be interested in a collaboration with the Faculty of Engineering, it was noted that students in Engineering are able to take computer science courses as part of their degree. However, since engineering courses are restricted to students in the engineering program a discussion would be welcome to determine if this is feasible.

In response to a question raised about the status of the Indigenous Knowledge Keeper position, it was noted that the Faculty of Science is in the process of interviewing candidates for a start date of January 1, 2023. It was also noted that the job advertisement was reviewed by the Senior Advisor to the President on Indigenous Relations and Outreach and the Aboriginal Education Counsellor has met with the candidates. It was stressed that verification of Indigenous identity must be thorough and that the development of a formal framework for Indigenous identity verification is being led by the Senior Advisor to the President on Indigenous Relations and Outreach. It was also stressed that Indigenous students will need to be compensated if they are actively sought for their Indigenous knowledge in curriculum development.

In response to concerns that the proposal lists planned (rather than current) Indigenization initiatives, it was noted that Science is working on many Indigenization initiatives, running in parallel with the new Indigenous Knowledge Keeper position. Rather than delay approval of this proposal, it was suggested that a more appropriate course of action would be to have each Faculty provide updates on Indigenous activities to Senate for information. The Faculty of Science will provide an update at the February or March Senate meeting.

CARRIED

*5.1.2 Master of Engineering Management Program - Clarification
(See document S221111-5.1.2 for more details.)

The document was received for information. *

*5.1.3 Program/Course Changes
*(a) Computer Science – Minor Program Changes (Form C)
(See document S221111-5.1.3a for more details.)

MOTION: That the degree requirements for the Bachelor of Computer Science (Honours), the Bachelor of Computer Science (Honours Applied Computing), and the Bachelor of Science (Honours Computer Science with Software Engineering Specialization) be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

*CARRIED

5.2 Academic Policy Committee
Nothing to report.

5.3 Senate Governance Committee
*5.3.1 Senate Standing Committee – Membership
(See document S221111-5.3.1 for more details.)

MOTION: That the following Senate Standing Committee memberships be approved:
Dr. Mitra Mirhassani, Faculty of Engineering, Representative-at-Large – Senate Governance Committee

CARRIED*

5.3.2 Proposed Revisions to Bylaw 18 – Schedule A
(See document S221111-5.3.2 for more details.)

MOTION: That proposed revisions to Bylaw 18, Schedule A, be approved.

Laurie Freeman/Lionel Walsh

Concern was raised regarding the issue that the portfolio for the Office of the Vice-President, Equity, Diversity, and Inclusion is extensive in terms of workload and oversight. In response, it was noted that there is a growing number of universities that are incorporating human resources under the EDI portfolio to minimize risk and to recognize the importance of its role in the organization in terms of infusing culture and fostering a working environment where everyone feels welcomed, included, safe, and that they belong. In response to a concern raised that the role of the EDI function may conflict with the HR function in the VP's portfolio, it was noted that the Office of Human Resources must be intentional in eliminating the perpetuation of systemic barriers in employee recruitment, hiring, retention, and development to reinforce an inclusive environment.

CARRIED

5.3.3 Proposed Revisions to Bylaw 31 and Student Code of Conduct
(See document S221111-5.3.3 for more details.)

MOTION 1: That the proposed revisions to the Student Code of Conduct be approved.

Isabelle Barrette-Ng/Linda Rohr

Minor editorial revisions were made.

CARRIED, as amended

MOTION 2: That the proposed revisions to Bylaw 31 be approved.

Isabelle Barrette-Ng/Linda Rohr
CARRIED

5.3.4 Bylaw 2 Revision – Virtual Attendance Provisions for Committees of Senate
(See document S221111-5.3.4 for more details.)

MOTION: That the paragraphs relating to attendance for meetings of Committees of Senate, in Section I of Bylaw 2, be suspended and replaced with the following through to August 31, 2023:
- **Meetings of the following Committees of Senate shall be held 100% virtually, unless there is unanimous agreement to hold a meeting or meetings 100% in-person: Academic Policy Committee; Program Development Committee; Senate Governance Committee; Senate Student Caucus; AAU/Faculty Councils; Faculty Coordinating Councils; and Faculty Assemblies.**
- **Meetings of the following Committees of Senate shall be held 100% in-person, unless there is unanimous agreement to hold a meeting or meetings 100% virtually: Search Committees; UCAPT; Appointments Committees; and RTP Committees.**
- **Members are exempted from required in-person meeting attendance where they have an approved registered accommodation through Human Resources or Student Accessibility Services to attend meetings virtually.**
- **Members participating virtually should, as possible, keep their video camera on for the entirety of the meeting to confirm presence.**

Beth Daly/James Oloo

Senators were reminded that at the last meeting, there was a lengthy discussion around the proposed 10% restriction for virtual attendance for meetings of Senate Committees. Overall, members suggested greater flexibility for virtual committee meeting attendance. This proposal seeks to respond to this request, keeping in mind the logistics and facilities constraints related to hybrid meetings.

The floor was open for comments/questions. A discussion ensued.

On one hand, it was noted that since students are required to attend class in-person then the University should be conducting meetings in-person. It was also noted that there is significant value in meetings being in held in-person to foster better engagement, discussions, and a more open dialogue between members.

On the other hand, it was noted that the provision to have online meetings provides the flexibility for individuals to attend in a virtual format when they are unable to attend in person, which would increase attendance and quorum.

Following discussion, members generally supported the suggestion that the Chair be provided with the discretion to determine whether a meeting could be held in hybrid format if they have sufficient technological resources and staff support in place. However, it was cautioned that without proper knowledge, equipment, and staff/IT support, hybrid meetings can be challenging to run and impact good governance. It was noted that there may be requests from members, outside registered accommodation that would need to be considered by the Chair, on a case-by-case basis.

While good governance would be to have committee members who are participating virtually keep their cameras on at all times to confirm member presence, bandwidth and other issues may not make this possible in all cases, or for the entirety of the meeting. It was suggested that the language around this should be softened to reflect that members are encouraged to keep their cameras on.

It was agreed that the Senate Governance Committee and Bylaw Review Committee would review the feedback and concerns raised and report back with a revised proposal at the next Senate meeting.

WITHDRAWN

5.3.5 External Reviewers Report on the Operational Review of the Office of the Registrar
(See document S221111-5.3.5 for more details.)

Members thanked the Provost for the provision of the full report. It was noted that the Search Committee for the Registrar will be actively meeting beginning this month, with the hope of completing its task by Winter/Spring 2023.

The document was received for information.

5.4 Senate Student Caucus
Nothing to report.

5.5 Report from the Student Presidents
University of Windsor Students Alliance (UWSA)
Senators were informed that UWSA has been busy participating in a wide range of activities for students' engagement. One of the most exciting events of the month was that the UWSA gave away over 200 tickets to the Windsor Film Festival (WIFF) with the support of Vincent Georgie, executive director of WIFF. The festival ran from Oct. 27 to Nov. 6. Another exciting event was that over 100 students attended a Detroit Red Wings vs Montreal Canadians hockey game via bus. It was noted that UWSA recently implemented the Walk Safe program in the downtown campus. The goal of Walk Safe is to ensure that all students feel safe on campus, especially at night. In addition, UWSA is working on creating equity, diversity, and inclusion information modules for students that will lead to an EDI Certificate of completion.

Organization of Part-Time University Students (OPUS)
Members were informed that the OPUS Awards Banquet, which was held on October 28, 2022, was a success. Members were also informed that over 300 students attended the OPUS Free Pizza Friday and that Winter Open House, which was held on November 5th, had many student visitors in attendance.

Graduate Students Society (GSS)
Nothing to report.

5.6 Report of the Academic Colleague
(See document S221111-5.6 for more details.)

It was noted that the Academic Colleagues met on October 11 and 12, 2022 in a hybrid meeting and that the Council of Ontario Universities met on October 13, 2022 in a virtual meeting. At the meetings, there was a fulsome discussion on Proximal and Distal Teaching Modalities.

The document was received for information.

5.7   Report of the President
(See document S221111-5.7 for more details).

Senators were informed that the searches for Vice President Research and Innovation, Provost and Vice President Academic, and Vice President Equity Diversity and Inclusion are at different phases of the process. It was noted that any public presentation will be recorded and posted after the final candidate presentations and campus feedback will be requested. It was also noted that an MOU is in the development with the Can Am Indian Friendship Centre, with goals to form relationships for engaging in respectful knowledge creation.

Members were informed that the film Indian Horse which is a 2017 film adaptation of Ojibway writer Richard Wagamese's award-winning novel about the dark history of Canada's Indigenous residential schools, was played at the Winter International Film Festival Event. The Senior Advisor to the President on Indigenous Relations and Outreach, Beverley Jacobs, Aboriginal Outreach and Retention Coordinator, Kat Pasquach, members of the Lancer men's hockey team, and film actress Elder Edna Manitowabi were in attendance for a panel discussion and a post-film question-and-answer session.

5.8   Report of the Provost
(See document S221111-5.8 for more details).

The document was received for information.

5.8.1   Enrolment Management Update
(See document S2211111-5.8.1 for more details.)

The document was received for information.

5.9   Report of Vice-President, Equity, Diversity, and Inclusion
(See document S221111-5.9 for more details.)

The document was received for information.

5.10   Report of Vice-President, Research, and Innovation
(See documents S221111-5.10 and S221111-5.10a for more details.)

A comprehensive presentation on the various research activities was provided.

The document was received for information.

6   Question Period/Other Business
Nothing to report.

7   Adjournment

MOTION: That the meeting be adjourned.

Debbie Kane/Bill Van Heyst
CARRIED