



**SENATE
Minutes of Meeting**

Date: Friday, May 12, 2023

Time: 2:30pm-3:55

Room: 203 Anthony P Toldo Health and Education Centre

PRESENT: Esam Abdel-Raheem, Dave Andrews, Natalie Atkin, Nick Baker, Isabelle Barrette-Ng, Selinda Berg, Meris Bray, Dave Bussiere, John Cappucci, Lorraine Chandler, Cheryl Collier, Beth Daly, Gordon Drake, Mitch Fields, Laurie Freeman, Kevin Granville, Robert Gordon (Chair), Ghallia Hashem, Nick Hector, Ofelia Jianu, Debbie Kane, Jessica Kichler, Ruth Kuras, Phebe Lam, Zhenzhong Ma, Diana Marion, Drew Marquardt, Bruce Minaker, Adam Mulcaster, Maureen Muldoon, James Oloo, Lisa Porter, Jessica Raffoul, Walter Ridchke, Jake Rondot, Francine Schlosser, Harbal Sidhu, Debbie Sheppard-LeMoine, Andrew Swan, Edwin Tam, Eric Tanlaka, Bill Van Heyst, Lionel Walsh, Andrew Ward, Patricia Weir, Sue Williams, Dan Xiao, Xiaobu Yuan, Zuochen Zhang.

ABSENT WITH REGRETS: Majid Ahmadi, Wissam Aoun, Reem Bahdi, Chris Baillargeon, Clinton Beckford, Fazel Baki, Francesco Biondi, Dora Cavallo-Medved, Jeff Defoe, Chris Fredette, Chris Houser, Victoria Ianetta, Sarah Khan, Lydia Miljan, Ken Montgomery, Mary Kay Morand, Kat Pasquach, Lauren Pupulin, Suki Randhawa, Linda Rohr, Victor Sevillano Canicio, Jennifer Soutter, Niel Van Engelen, Yuntong Wang, Robert Weir, Stephen Weir.

ABSENT: Eahab Elsaid, Alice Grgicak-Mannion, Norman King, Renu Sharma-Persaud, Allyson Skene, Jennifer Willet.

IN ATTENDANCE: Chris Busch, Judy Bornais, Jess Dixon, Vincent Georgie, Bev Hamilton, Dennis Jackson, Erika Kustra, Roger Reka, Rose Zanutto; Renée Wintermute (University Secretary), Alison Zilli (Senate Governance Officer).

1 Approval of Agenda (Unstarring agenda items)

MOTION: That the agenda be approved.

Lionel Walsh/Gordon Drake
CARRIED

2 Minutes of the meeting of April 14, 2023

MOTION: That the minutes of the meeting of April 14, 2023 be approved.

Laurie Freeman/Sue Williams
CARRIED

3 Business arising from the minutes.

Nothing to report.

4 Outstanding Business/Action Items

Nothing to report.

5 Reports/New Business

5.1 Program Development Committee

5.1.1 Honours Biochemistry (Pharmacy Stream) – Major Program Change (Form B)

(See document S230512-5.1.1 for more details.)

MOTION: That the Honours Biochemistry (Pharmacy Stream) (with/without thesis) (with/without internship) be approved.^

^Subject to approval of the expenditures required.

Lionel Walsh/Lorraine Chandler

CARRIED

***5.1.2 Program/Course Changes**

(a) Sociology and Criminology – Minor Program Changes (Form C)

(See document S230512-5.1.2a for more details.)

MOTION: That the Minor in Forensics and Cultural Anthropology be deleted.^

^Subject to approval of the expenditures required.

***CARRIED**

(b) Bachelor of Information Technology – Degree Completion Pathway (Form C1)

(See document S230512-5.1.2b for more details.)

MOTION: That the Bachelor of Information Technology for Graduates from Chitkara University degree completion pathway be approved. ^

^Subject to approval of the expenditures required.

***CARRIED**

(c) Engineering (Graduate) – Minor Program Changes (Form C)

(See document S230512-5.1.2c for more details.)

MOTION: That the degree requirements for Master of Engineering and the Master of Engineering (Automotive) be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

(d) Engineering – Minor Program Changes (Form C)

(See document S230512-5.1.2d for more details.)

MOTION: That the degree requirements for Bachelor of Applied Science in Mechanical Engineering programs be changed in accordance with the program/course change forms.^

^Subject to approval of the expenditures required.

***CARRIED**

- (e) **Engineering – New Course Proposals (Form D)**
(See document S230512-5.1.2e for more details.)

MOTION: That the following courses be approved:^
GENG-2101. Engineering II
GENG-2102. Programming and Algorithms
GENG-2201. Engineering Design II
GENG-3201. Engineering Design III
MECH-4211. Deformation, Fracture and Failure Prevention

^Subject to approval of the expenditures required.

***CARRIED**

- *5.1.3 Kinesiology – Course Learning Outcomes**
(See document S230512-5.1.3 for more details.)

The document was received for information.*

5.2 Academic Policy Committee

- 5.2.1 Office of Open Learning Annual Report**
(See document S230512-5.2.1 for more details.)

Senators were provided with a comprehensive presentation on the various activities and initiatives of the Office of Open Learning (OOL). The mandate of OOL is to provide support and professional development for instructors of online, open, and hybrid learning and teaching, through formal and informal development opportunities. This involves working collaboratively to design, develop, deliver, evaluate, and iterate high-quality, engaging, media-rich learning environments. The Office also provides many learning opportunities for instructors for online teaching, including new on-demand and open workshops, sprint sessions, drop-in sessions, one-on-one and group consultations, and live chat sessions.

Some key successes included: high attendance at workshops and invited events, completion of the LMS review, securing over \$3m in grant funded projects, and; hiring an Indigenous Learning Designer to assist in the decolonization and Indigenization of digital spaces. Challenges include high demand for services, implementation of the new LMS on a tight timeline, large number of grant submission with tight timelines, ongoing skills gap in technical areas due to inflexible working requirements, lack of space, and no formally adopted institutional definitions of course delivery modes.

The Office was commended for their ongoing and innovative support for faculty and its leadership in advancing open online learning.

The document was received for information.

- *5.2.2 Computer Science – Revisions to Standing Required for Continuation**
(See document S230512-5.2.2 for more details.)

MOTION: That the proposed revisions to the Policy on Standing Required for Continuation and for Graduation (Undergraduate) be approved.

***CARRIED**

5.3 Senate Governance Committee

***5.3.1 Bylaw 1 – Review of Composition and Size**

(See document S230512-5.3.1 for more details.)

The document was received for information.*

5.3 Senate Governance Committee

Nothing to report.

5.4 Senate Student Caucus

Nothing to report.

5.5 Report from the Student Presidents

University of Windsor Students Alliance (UWSA)

Senators were informed that UWSA is in the process of transitioning incoming members to their new roles within the UWSA and planning on a retreat at the end of the month.

Graduate Students Society (GSS)

Members were informed that new members of GSS are in the process becoming familiar with their new roles in the society.

Organization of Part-Time University Students (OPUS)

Members were informed that OPUS is having their first in-person meeting post-COVID on May 17th, 2023 and are in the process of making arrangements to take part in the summer orientation events. It was also noted that OPUS is planning a retreat and participating in a Skills Symposium, in collaboration with the Canadian Federation of Students (CFS), for its members in mid-summer.

5.6 Report of the Academic Colleague

Members were informed that a detailed presentation about ChatGTP and AI assisted technology was provide to the Academic Colleagues, including an explanation and exploration of generative AI, and the issues, controversies, harms, benefits, and best practices for dealing with AI in the classroom.

5.7 Report of the President

The President provided Senators with an overview of current events and activities highlighting the following: the recent successful FuturECar Conference, the first annual Indigenous Research and Scholarship Forum, and the second annual Alumni and Student Pow-Wow which runs May 11-13th.

5.8 Report of the Provost

(See document S220408-5.8 for more details.)

Sincere thanks and appreciation was extending to the acting AVP Student Experience, Phebe Lam and the Acting Registrar, Lorraine Chandler for their significant and valuable contributions to the University of Windsor during their tenure.

The document was received for information.

5.8.1 SET Task Force Update – Summary from the Senate Information Session

(See document S230512-5.8.1 for more details.)

A comprehensive overview was provided to Senators on the review of the Student Evaluations of Teaching (SETs). Members were reminded that the mandate of the SET Task Force, including reviewing the questionnaire and its implementation, with a goal of: identifying areas for improvement based on research into best practices; proposing changes to practice and policy; providing advisory support for a well-documented and systematically evaluated pilot project;

and recommending how an online SET system would be best implemented to foster higher student participation rates. An extensive consultation process which included focus groups and pilots were conducted, as well as continued analysis and feedback from faculty and students.

The proposed draft survey instrument, which will be renamed *Student Perception of Teaching (SPT)*, includes a variety of questions pertaining to instructor delivery, grading expectation and feedback, positive learning environment, facilitation of learning, workload and difficult, student motivation, global questions, and student learning questions. In addition, the proposed UCAPT evaluation form has been significantly revised to eliminate direct correlation between SPT results and RTP teaching assessment. This will provide greater opportunity for insightful commentary.

Proposed Senate Policy and Bylaw adjustments, to address the proposed new instrument, and reinforce that SPTs may be partially used in RTP considerations, where the AAU RTP criteria has identified SPTs as a source of information for reviewing teaching effectiveness.

Once approved, it is proposed that a continuous improvement approach be established through a Steering Committee which will monitor SPT use and review any issues that arise.

The floor was open for comments/questions.

It was suggested that consideration be given to allowing Heads and Deans to review qualitative/written feedback from students. If an instructor needs to improve on certain areas in the classroom, this is something that Heads/Deans should be made aware of so that they can advise or identify support for the instructor.

In response to a concern raised regarding the issue that response rates are low when completing the surveys in an online format, it was noted that the policy will continue to require that the SPTs be administered in-class, providing focussed time for their completion, and an additional strategy will be to have a QR code that students can download on their electronic devices while in the classroom. Student senators stressed that students need to be made aware of the importance and value of completing the surveys.

Given concerns about bias, instructors will be encouraged to self-identify, so that data can be collected, analyzed, and monitored. The Steering Committee will be looking into a process for removing SPT submissions that have racist or other highly inappropriate comments.

5.8.2 Enrolment Management Update

(See document S220408-5.8.2 for more details.)

The document was received for information.

5.9 Report of Vice-President, Equity, Diversity, and Inclusion

(See document S220408-5.9 for more details.)

The document was received for information.

5.10 Report of Vice-President, Research, and Innovation

(See document S220408-5.10 for more details.)

The document was received for information.

6 Question Period/Other Business

6.1 Acting Associate Vice-President, Academic *(in camera)*
[Non-Senators left the meeting.]

MOTION: That the meeting move to “in-camera”.

Mitch Fields/Beth Daly

CARRIED

MOTION: That the meeting move out of “in-camera”.

Mitch Fields/Walter Ridchke

CARRIED

7 Adjournment

MOTION: That the meeting be adjourned.

Ghalla Hashem/Walter Ridchke

CARRIED