

NOTICE OF MEETING

There will be a meeting of the Senate
on, Friday, October 7, 2016, at 2:30 p.m.
Room 203 in the Anthony P. Toldo Health Education Centre

A G E N D A

- 1 Approval of Agenda** (Unstarring agenda items)
- 2 Minutes of the meetings of June 10, 2016** SM160610
- 3 Business arising from the minutes**
- 4 Outstanding Business/Action Items**
 - 4.1 Candidates for Degrees, Diplomas and Certificates** Alan Wildeman-Approval
To be distributed
- 5 Reports/New Business**
 - 5.1 Report from the Student Presidents** UWSA-Information
(UWSA, OPUS, GSS) OPUS-Information
GSS-Information
 - 5.2 Report of the President**
 - 5.2.1 Vice-President, Research and Innovation - Consultation** Alan Wildeman-Discussion
(*In-Camera*)
 - 5.3 Report of the Academic Colleague** Philip Dutton
 - 5.4 Senate Student Caucus** Ziad Kobti
 - 5.5 Program Development Committee** Lionel Walsh
 - 5.6 Academic Policy Committee**
 - 5.6.1 Student Academic Amnesty Day for November 2, 2016 –** Philip Dutton-Approval
National Day of Action Sa161007-5.6.1
 - *5.6.2 Policy on Conduct of Exams and Tests – Revisions to Appendix B** Philip Dutton-Approval
Sa161007-5.6.2
 - *5.6.3 Student Discipline Annual Report** Philip Dutton-Information
Sa161007-5.6.3
 - 5.7 Senate Governance Committee**
 - *5.7.1 Senate Standing Committee Vacancies** Alan Wildeman-Approval
Sa161007-5.7.1

5.8 Committee Membership

5.8.1 Senate Representatives on the Search Committee for the Associate Vice-President, Academic

Alan Wildeman-Approval
Sa161007-5.8.1

5.8.2 Senate Representatives on the Board of Governors

Alan Wildeman-Approval
Sa161007-5.8.2

5.9 Report of the Provost

5.9.1 Associate Vice-President Academic –Acting Appointment - Renewal (*In-Camera*)

Douglas Kneale-Approval

5.10 Report of Vice-President, Research and Innovation

K W Michael Siu

6 Question Period/Other Business

7 Adjournment

Please carefully review the 'starred' (*) agenda items. As per the June 3, 2004 Senate meeting, 'starred' item will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.

Senate
University of Windsor

5.6.1: **Student Academic Amnesty Day for November 2nd 2016 – National Day of Action**

Item for: **Approval**

Forwarded by: **Academic Policy Committee & Senate Student Caucus**

MOTION: That Senate declare Wednesday, November 2nd 2016 as a day of Academic Amnesty such that students participating in the Day of Action not be penalized academically for being absent during this day, provided they inform their professor(s) at least forty-eight hours in advance of November 2nd 2016 of their participation; and, that instructors be informed of this academic amnesty and encouraged to:

- Refrain from setting deadlines or tests on November 2nd 2016
- Inform their classes of their right for academic amnesty for November 2nd 2016 and the need to notify the professor at least 48 hours in advance of November 2nd to receive this amnesty

Students involved in practica or clinical placements will not be able to make-up hours missed, which may impact their progression through the program. They should contact their advisor before committing to the Day of Action.

Rationale:

- All three student unions (OPUS, UWSA and GSS) and their respective membership are members of the Canadian Federation of Students (CFS).
- The CFS is holding a National Day of Action on November 2nd 2016 across Canada by members' direction at their most recent AGM.
- Senate has supported a similar action for the February 1st 2012 National Day of Action by providing academic amnesty to students.
- The university recognizes the importance of peaceful dissent as exhibited by the No Force Policy.
- This is not an action against the university but is actually a space that all those from the administration are invited to attend as special guest caught in this struggle.
- Government funding for postsecondary education continues to decline and costs are increasingly downloaded onto students through rising tuition fees.
- Nationally, average student debt has risen to \$26,819.
- Approximately 70 percent of new jobs in Canada require some form of postsecondary education.
- Average tuition fees for Canadian students have increased 137% over the past 25 years.
- 60% of today's college and university students come from higher-income families.
- Outstanding federal student loans have reached \$19 billion.
- Canada is the only OECD country without national oversight over postsecondary education - there is no federal minister responsible.
- **Bylaw 51, 1.7 allows for changes to the syllabi and evaluation dates for compelling pedagogical or administrative reasons, provided that students receive advance notice of at least two calendar weeks of any change.**
- **Instructors need only apply the policies and procedures in place for missed exams for medical reasons.** For example: Instructors may permit students participating in the Day of Action to complete evaluations on a different day, provided the alternative evaluations are similar in type, format and level of difficulty; or have the weight of the evaluation added to the final exam in accordance with Bylaw 51, 1.5.1.
- Faculty and staff are encouraged to join students in the Day of Action.

**University of Windsor
Senate**

***5.6.2: Policy on Conduct of Exams and Tests – Revisions to Appendix B**

Item for: **Approval**

Forwarded by: **Academic Policy Committee**

MOTION: That the proposed addition be made to Appendix B of the Policy on the Conduct of Exams and Tests.

Proposed Addition:

Threatening Behaviour

If behaviour or misconduct occurs that threatens the safety of a University community member, the behaviour must be reported immediately to the Presiding Officer, or if in immediate danger to Campus Community Police at ext 911.

Rationale:

- While reviewing the policy on Conduct of Exams and Tests, the Occupational Health and Safety Manager noticed that Appendix B currently details procedures for medical emergencies and fire alarms; however, it does not detail procedures for misconduct or threatening behaviour. The proposed wording would close this gap.

**University of Windsor
Senate**

***5.6.3: Student Discipline Report**

Item for: Information

Forwarded by: Academic Policy Committee

1. Executive Summary

INTRODUCTION

This is the eleventh annual Student Discipline Report, prepared by the Academic Integrity Officer (“AIO”) according to cases that fall within the office’s mandate. The report is to inform the University community about Bylaw 31 **student discipline** cases in the 2014/15 academic year, to compare the results with the data from the previous two years and to help identify trends or new developments.

This report is part of University of Windsor’s efforts to reinforce its commitment to learning and discovery and a place that encourages, values and expects from its member’s high ethical standards and academic integrity.

The AIO report provides information on discipline only. Following are details of the AIO’s current awareness campaign, ongoing projects and educational initiatives:

Awareness campaign: Posters, brochures, bookmarks, pens, distribution of print and online resources

Educational initiatives: Providing academic integrity presentations in many program orientations, including: The Centre for Executive and Professional Education, International Students’ Centre, Graduate Studies and large introductory classes

B. Goals and Objectives of Reporting Year

In line with the University of Windsor’s Strategic Plan we list below the goals and objectives of the Academic Integrity Office for the reporting year.

1. *Provide an exceptional undergraduate experience:*

- Implement strategies to educate our students, faculty members and staff member about academic integrity (AI) issues and possible violations. The constant and transparent concern of the University regarding academic integrity in all of its dimension certainly resonates with students and their families, making their experience in Windsor unique and rewarding.
- Foster engagement of the University of Windsor Community in activities that promote academic integrity.
- Facilitate and/or support community efforts in order to uphold academic integrity values/ principles.
- Establish a systematic approach to support prevention of any activity or conduct that falls below the level of integrity expected by all students.
 - Orientation sessions were conducted in several first year courses to increase AI awareness.
- Encourage and increase the participation of our students in activities or programs related to AI.
 - *Ambassadors of Academic Integrity:* undergraduate and graduate students volunteer to help promote integrity at orientations and student events

2. *Pursue strengths in research and graduate education:*

- Development of initiatives targeted at graduate students and graduate faculty to prevent AI violations; such as orientation sessions in several graduate programs focused on research ethics, plagiarism and falsified data.

3. *Recruit and retain the best faculty and staff:*

- Reinforce the importance of AI to new and current faculty and staff through constant dialog, in class educational activities and development of information materials.

4. *Engage and build the Windsor and Essex County community through partnerships:*

- Posters and website.

5. *Promote international engagement:*

- Educate international students about AI values and potential key differences between Canada and their home country.
- To encourage their academic engagement and facilitate their transition to the University of Windsor.

C. Successes

- **Ambassadors of Academic Integrity** – the volunteers promote academic integrity values of: honesty, trust, respect, responsibility, and fairness; they participate in round table discussions by providing ideas, suggestions, feedback; and they also participate in AIO educational and social initiatives in promoting academic integrity to students, faculty and staff, examples: Adrenalin Rush Event, International Student Orientation. In addition, the Ambassadors for Academic Integrity deliver presentation on Academic Integrity for several classes.
- Participation at the University's Open House, and Welcome Week have increased the AIO visibility and commitment to AI as part of students' academic experience.
- Increasing a direct communication between our office and faculty members and developing a consistent relationship with some faculty members
- Facebook account, including messages on Academic Integrity, pictures of our events, and important dates for our students

D. Challenges

- It is a transitional year for the Academic Integrity system, involving substantial changes approved by Senate on March 13, 2015:
 - Separation of the system dealing with academic integrity from the system that deals with non-academic misconduct
 - The Associate Deans is the adjudicator and responsible for the investigation of the academic integrity cases, requesting the assistance of the Academic integrity officer only when needed.
 - The Associate Dean will be required to make a decision even without the students' inputs.

- The Associate Deans will impose the sanctions according to Sanctioning Guidelines, Appendix A, Senate Bylaw 31: Academic Integrity
 - The Judicial Panel was dissolved
 - Students have an automatic right of appeal to the Discipline Appeal Committee
- The Academic Integrity Office is challenged by lack of resources which makes it difficult to increase the visibility of the office, or to keep offering the promotional items.

2. Report

A. Area's Goals and Objectives and the University's Strategic Plan

The University of Windsor must have an environment in which Academic Integrity and honesty is upheld in order to achieve the highest possible standards in teaching, learning and research; without it, the value of our degree is diminished and impacts all those who have earned their degree – past, present and future. Our objective is to maintain the value of the University's degree by encouraging our faculty, staff and students to uphold academic integrity and apply honesty in all their endeavours.

B. Future Actions/Initiatives

- Launch of a new campaign for Academic Integrity – including new posters involving the Ambassadors for Academic Integrity
- Strengthen our relationship Writing Support Desk to deliver presentations across campus - Academic Integrity and Citations Workshops;
- Develop a partnership with other offices on campus such as, AIO and Student Counselling Centre – work together to support our students with behavioural issues

*To view the full report link to the Academic Policy meeting of September 13, 2016, item 4.1.

**University of Windsor
Senate**

***5.7.1: Senate Standing Committee Membership**

Item for: Approval

Forwarded by: Senate Governance Committee

MOTION: That the Senate Governance Committee recommend to Senate the approval of the following Senate Standing Committees memberships.

Dr. Krista Chandler – Human Kinetics Representative – Program Development Committee.

Dr. Sean Horton – Human Kinetics Representative – Senate Student Caucus.

Dr. Shi Jing Xu –Education Representative – Program Development Committee.

**University of Windsor
Senate**

5.8.1: **Senate Representatives on the Search Committee for the Associate Vice-President, Academic**

Item for: **Approval**

Forwarded by: **University Secretariat**

The memo, nomination form and senate eligibility list below were emailed to current Senate members. In addition to names garnered using the election process outlined below. Nominations will also be accepted on the floor of the October 7, 2016 Senate meeting.

To: **All Senate Members**

From: Maria Giampuzzi
Elections Manager
University Secretariat

Re: **Call for Nominations for Senate Representatives on the Search Committee for the Associate Vice-President, Academic**

In accordance with Bylaw 13: Associate Vice-President, Academic, the process for a search must be normally initiated one calendar year prior to the expected date of appointment where there is no incumbent. Therefore, a Search Committee for Associate, Vice-President Academic is being initiated. The University Secretariat shall conduct the election for the Senate portion of the membership, in accordance with the bylaw.

Bylaw 13: Associate Vice-President, Academic

2.2 Search Committee

2.2.1 There shall be a Search Committee composed of the Provost and Vice-President, Academic, as chair, **four decanal/faculty/librarian members of Senate elected by the Senate, one student member of Senate elected by the Senate**, and an Employment Equity/Procedures Assessor (EE/PA) [non-voting].

2.2.2 Both genders shall be represented among the non-student voting members on the Search Committee. Where necessary a decanal/faculty/librarian member from the non-represented gender shall be elected, by the Search Committee from a list of eligible faculty members of the Senate provided by the University.

- 2.2.3 If a member of the Search Committee steps down, a replacement will be appointed by the remaining members of the Committee giving due consideration to the appropriate constituency representation.

****NB:** where there is only one male or one female nomination from among the decanal/faculty/librarian members of Senate, that member shall be acclaimed to the Search Committee.

If you wish to submit a **nomination for a decanal/faculty/librarian or student senate member** please do so by filling out the attached nomination form and returning it to Maria Giampuzzi, University Secretariat, Room 212 Assumption Hall. Please find a copy of the 2016-2017 Senate member eligibility list attached.

Decanal/Faculty/Librarian Nominations

***Please note:** If your nominee will be going on sabbatical during the time that the search committee may be meeting please take that into consideration.

Election Process

Nominations (signed by the nominator and the nominee) are due in the Office of the University Secretariat, Room 212 Assumption Hall, **by 4:00pm, September 19, 2016.** Nominations will **also be open to the floor at the October 7, 2016 Senate meeting.** Please keep in mind that if you are nominating someone on the floor of Senate who will not be present at the Friday, October 7, 2016 meeting, their name appearing on the eligibility list, you must ensure that you have a signed copy of the nomination form at the meeting, with both the nominee and nominators signatures. The nominations garnered prior to the meeting and the nominations received on the floor of Senate will be placed on a ballot. Once nominations have ceased, **voting will take place by secret ballot at the October 7, 2016 Senate meeting.**

NOMINATION FORM

To: Maria Giampuzzi
Elections Manager
University Secretariat
Room 212, Assumption Hall

Re: **Nominations - Senate Representatives on the Search Committee for the Associate Vice-President, Academic**

I nominate senator _____ to serve as a
(Please print the name clearly)

decanal/faculty/librarian member or **student** representative [*circle the appropriate one*] on the Search
Committee for the Associate Vice-President, Academic.

SIGNATURE – NOMINATOR

(Please print your name under your signature.)

I accept the nomination.
SIGNATURE - NOMINEE

**Nominations are due in the University Secretariat,
Attention: Maria Giampuzzi Room 212 Assumption Hall
4:00pm, September 19, 2016.**

Eligibility List - Senate Members Search Committee for the Associate Vice-President, Academic

Ex officio members

Dr. M. Guarini
Dr. C. Houser
Dr. P. Weir
Dr. M. Fields
Dr. K. Quinsey
Dr. M. Saif
Dr. M. Khan
Dr. C. Waters
Dr. L. Patrick
Mr. P. Calarco
Mr. M. Hamadani
Mr. A. Safaei
Dr. E. King
Dr. K. W. M. Siu
Dr. P. Dutton

Elected representatives of Faculties

Faculty of Arts, Humanities and Social Sciences

Dr. N. Atkin
Dr. J. Casey
Dr. L. Miljan
Dr. S. Towson
Dr. J. Luft
Dr. T. Collet-Najem
Dr. R. Neculau
Dr. V. Sevillano Canicio
Dr. A. Scoboria
Dr. J. Deukmedjian
Dr. F. Omorodion

Odette School of Business

Dr. M. Gowing
Dr. G. Pandher
Dr. E. Elsaid
Dr. J. Pathak

Faculty of Education

Dr. D. Stanley
Dr. B. Daly

Faculty of Engineering

Dr. S. Erfani
Dr. E. Tam
Dr. J. Stagner
Dr. M. Ahmadi

Faculty of Human Kinetics

Dr. S. Martyn
Dr. J. Dixon

Faculty of Law

Dr. M. Kianieff

Prof. R. Bahdi

Faculty of Nursing

Dr. L. Freeman-Gibb

Dr. D. Kane

Faculty of Science

Dr. A. Alfakih

Dr. N. Turdaliev

Dr. P. Graniero

Dr. J. Smit

Dr. Z. Wang

Dr. W. Kedzierski

Dr. Z. Kobti

Library Representatives

Mr. D. Edelstein

Ms. J. Soutter

Elected representatives-at-large

Mr. N. Baker

Dr. J. Defoe

Ms. J. Dalton

Dr. M. Muldoon

Dr. T. Pugliese

Prof. L. Walsh

Dr. R. Wright

Dr. J. Frank

Elected representative of the Faculty Association

Dr. S. Pender

Student Representatives

Mr. M. Al-Matary, University of Windsor Students' Alliance (Undergraduate)

Ms. G. Alghosein, University of Windsor Students' Alliance (Undergraduate)

Mr. R. J. D'Aguilar, University of Windsor Students' Alliance (Undergraduate)

Mr. A. Khalifa, University of Windsor Students' Alliance (Undergraduate)

Ms. A. Shaheen, University of Windsor Students' Alliance (Undergraduate)

Mr. D. Karimi, Graduate Students Society (Graduate)

Ms. N. Tarin Chowdhury, Graduate Students Society (Graduate)

Mr. F. Kudiabor, Organization of Part-Time University Students (Undergraduate)

Mr. C. Baillargeon, Organization of Part-Time University Students (Undergraduate)

Ms. B. Doctor, Organization of Part-Time University Students (Undergraduate)

Mr. C. Tribble, University of Windsor Students' Alliance, Additional Student

University of Windsor
Senate

5.8.2: **Senate Representatives on the Board of Governors**

Item for: **Approval**

Forwarded by: **University Secretariat**

The memo, nomination form and senate eligibility list below were emailed to current Senate members. Nominations will also be accepted on the floor of the October 7, 2016 Senate meeting.

History - University Act PR 35 states...

"Four members of the teaching staff elected by and from the members of the Senate"

TO: Senate Members

RE: NOMINATION - SENATE REPRESENTATIVES ON THE BOARD OF GOVERNORS

The University of Windsor Act provides for "four members of the *teaching staff* elected by and from the members of the Senate", to sit as members on the Board of Governors of the University of Windsor. Senate members elected to the Board of Governors should be from diverse areas.

The current representatives are;

Dr. Beth Daly: Sept 1, 2016 - Aug 31, 2019 (Confirmed Senate Membership for 2016-2017)

TBA: Term to Begin Once Approved – Aug 31, 2018 (Replacing Marijke Taks for the remainder of her term.)

Dr. Mehrdad Saif: Sept 1, 2015 – Aug 31, 2018 (Confirmed Senate Membership for 2016-2017)

Dr. Katherine Quinsey: Sept 1, 2014 - Aug 31, 2017 (Confirmed Senate Membership for 2016-2017)

Therefore, there will be an election to fill the **one** above-mentioned vacancy. As previously stated these terms are subject to membership on Senate and unexpired terms will be filled for the remainder of their terms. As per Senate bylaws you cannot serve more than six consecutive years on Senate or the Board.

Please note: If you are elected to sit as a Senate representative on the Board of Governors you must leave the bargaining unit for your specified term.

Attached is a list of Senate members eligible for nomination and a nomination form.

Nominations (signed by the nominator and the nominee) are due in the University Secretariat, Room 212 Assumption Hall, **by 12:00 noon, September 12, 2016**. Nominations will **also be open to the floor at the October 7, 2016 Senate meeting**. Please keep in mind that **if you are nominating someone on the floor of Senate who will not be present at the Friday, October 7, 2016 meeting, but they are on Senate next year (name appearing on the attached list) you must ensure that you have a signed copy of the nomination form at the meeting, with both the nominee and nominators signatures**. The nominations garnered prior to the meeting and the nominations received on the floor of Senate will be placed on a ballot. Once nominations have ceased, **voting will take place by secret ballot at the October 7, 2016 Senate meeting**.

Thanking you in advance,
Maria

NOMINATION FORM

To: Maria Giampuzzi
Elections Manager
Room 212, Assumption Hall

Re: **Nomination - Senate Representative on the Board of Governors**

I nominate _____ to serve as Senate Representative
(Please print name)

on the Board of Governors.

SIGNATURE – NOMINATOR

(Please print your name under your signature.)

I accept the nomination.
SIGNATURE - NOMINEE

**Nominations are due no later than 12:00 noon, September 12, 2016
In Room 212 Assumption Hall, Attention: Maria Giampuzzi**

Eligibility List - Senate Representatives on the Board of Governors 2016-2017

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Faculty of Education

Dr. D. Stanley
Dr. B. Daly

Faculty of Engineering

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