



**SENATE STUDENT CAUCUS**  
**Notes of Meeting**

**Date:** Friday, September 12, 2014

**Time:** 9:30am - 10:30am

**Room:** 203 Anthony P. Toldo

**Committee Members:** Prof. Reem Bahdi, Dr. Tirupati Bolsetti, Dr. Ziad Kobti (chair), Dr. Tina Pugliese, Ms. Sarah Radmore, Dr. Clayton Smith, Ms. Jeslyn Xie.

**Absent:** Mr. Ali Attaran, Mr. Chris Baillargeon (regrets), Dr. Nancy McNevin (regrets), Dr. Geri Salinitri (regrets), Ms. Vicki Jay Leung, Dr. Gurupdes Pandher, Mr. Tareq Muhammad Supon, Prof. Lucia Yiu.

**In Attendance:** Ms. Anna Kirby, Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat)

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*Although items were not discussed in a sequential order, the minutes do reflect the agenda order of business.*

**Formal Business**

As quorum was not reached, the following is an unofficial summary of the non-quorate meeting.

**1 Approval of Agenda**

The agenda was not formally approved at this time.

**2 Approval of Minutes of May 20, 2014.**

The minutes of the meeting of May 20, 2014 were not formally adopted at this time.

**3 Business arising from the minutes**

Nothing to report

**4 Outstanding business**

Nothing to report.

**Items for Information**

**5 Reports/New Business**

**5.1 Senate Student Caucus Mandate and Meeting Schedule**

*(See document SC140912-5.1 for more details.)*

**NOTED:**

- The mandate of the Student Caucus is to bring items of concerns to students directly to Senate when the items are the business of Senate. Senate may then refer the items to a Standing Committee or other body for further consideration or policy development. The Dean of Students will refer matters that fall outside the purview of Senate to the appropriate bodies/offices.

**5.2 Election of Co-Chair**

*(See document SC140912-5.2 for more details.)*

**NOTED:**

- Members were encouraged to submit nominations for the election of a student co-chair. To date, none have been received.

- Currently there are only 5 students on the Committee with more to be placed on the Committee when UWSA moves forward with its student bi-elections.
- An important role of the student co-chair will be to bring issues of student concern to the regular meeting agenda, in consultation with the faculty co-chair.

AGREED:

- The call for nominations for the student co-chair will be extended by one week.

### 5.3 Downtown Project Update

*(See document SC140912-5.3 for more details.)*

NOTED:

- The Downtown Campus is on schedule with demolition and construction at the new site of the University of Windsor's School of Social work and Centre for Executive and Professional Education. Expected completion date is set for Spring 2015. This was formerly the Windsor Star building.
- In May, the University of Windsor purchased the Tunnel Bar-B-Q site as an alternative location for the arts programs, which were originally planned for the Bus Depot property. The Bus Depot property is a structurally challenging site for renovations due to its proximity to the tunnel.
- The Armouries Building will become the home of the School of Creative Arts and the Chatham Street parking site will be used as a green space.
- In terms of parking space, an assessment has been done and the amount of parking needed is fairly minimal.
- In terms of transportation, Windsor transit will be increasing the amount of transportation services in the University Avenue corridor to accommodate the campus.
- Safety and security is being reviewed. Campus Security will and operate in the downtown core and Windsor Police services is in close proximity to the campus buildings.

## 6 Report on Student Affairs and Life on Campus

NOTED:

- The new parking garage, which has been open since September is now filled to maximum capacity with faculty and students. The garage added approximately 300 spaces to the overall capacity of parking across campus.
- The Bookstore has been relocated to the lower level of the CAW Centre where people can find clothing, books, and a variety of new and interesting products.
- A new University of Windsor meal plan has been implemented for current students who live off campus. The initial cost of the plan is \$195, which provides students with 10% discount off any University for Windsor on-campus food outlets.
- Brown Gold Coffee Shops will soon be replacing *Williams Coffee Pub* which is located in Leddy Library and *Bru*, which is a coffee shop located in the Anthony P. Toldo Building. Brown Gold coffee and teas are 100% free trade organic, which means that a fair price is paid for coffee that is grown in a manner that cares for the land.
- Food Services is committed to integrating sustainability into its operations. They are dedicated to improvement in the areas of local purchasing, and are working in partnership with engineering students to move towards sustainable food certifications.
- Given that the University of Windsor will be expanding its campus to the downtown core, Food Services is working with local businesses to ensure that there will be sufficient vendors available for students and that parking is adequate.
- In response to a question raised regarding how international students are assisted when they arrive late on campus after Orientation, it was noted that if they are in programs offered through the Centre for Executive and Professional Education (CEPE), which is located downtown, they will be assisted by their team. A presence on the main campus is also available in most Faculties running CEPE programs.

AGREED:

- In light of feedback that was provided pertaining to the new parking garage (*i.e.*, blind spots, mirrors, slippery

areas, snow removal in winter), it was noted that although professionals in the field of health and safety have done an assessment on the structure, all of the new feedback will be brought back for consideration.

- In addition to being advertised through information brochures and the web, it was suggested that the off-campus meal plan be mass communicated via the student portal.
- In response to a concern raised regarding students having to walk too far with their groceries, it was agreed that the drop-off route for the Grocery Bus be reviewed. The Dean of Students will follow-up on this. The Grocery Bus takes students from campus to the grocery store every Tuesday night.

## **Additional Business**

### **7 Question period/Other Business**

#### **Co-Curricular Record**

##### **NOTED:**

- The co-curricular record compliments a student's academic transcript by recording activities outside of the classroom such as involvement in student leadership roles, athletics, campus-community and extracurricular involvement.
- In response to a question raised with regard to the validation process, it was noted that the number of potential verifiers is dependent on the scope of activities that will be included on the record.
- In order for an activity to qualify for inclusion on the co-curricular record, it will have to meet a specific set of criteria and must include learning outcomes.
- The co-curricular record serves to enhance students' resumés by providing them with a description of their campus activities along with a corresponding list of the transferable skills that could be used for future employment.

##### **AGREED:**

- That a presentation be provided to the Caucus on the Co-Curricular Record.
- That the leadership role of Student Co-chair be added to the Co-Curricular Record.

#### **Career Education**

##### **NOTED:**

- The University's career and co-op services underwent review in order to find ways to better meet the needs of our students and alumni.
- The career services will likely be separated from the Student Success Centre, which provides a variety of student support services, to make the service more visible.
- Currently there are 2.5 staff members dedicated to career services which includes helping students prepare resumés, working on interviewing skills and overall career development.
- Future goals include increasing the number of members to help facilitate these services and to broaden the resources to help current students and alumni with resources for employment.
- Students who are applying for post-graduate scholarships need to go through a rigorous application process and preparation for eligibility for the award should be commenced in first year of their education. An example of an award that students must begin preparing for in first year is the Rhodes Scholar which provides funded education at the University of Oxford.

### **8 Adjournment**

The meeting was adjourned at 10:30am.