



**SENATE STUDENT CAUCUS
Minutes of Meeting**

Date: Friday, March 10, 2017

Time: 9:30am – 11:00am

Room: 209 Assumption Hall

Committee Members: Mr. Christopher Baillargeon, Mr. Justin Bugayong, Mr. RJ D'Aguilar, Ms. Nusrat Tarin Chowdhury, Mr. Chaitanya Dharwa, Dr. Sean Horton, Mr. Dave McEwen, Mr. Ryan Flannagan, Dr. Jennifer Johrendt, Dr. Ziad Kobti, Ms. Sharon Munro, Dr. Kathy Pfaff, Dr. Tina Pugliese.

Absent: Mr. Aftab Anwer, Ms. Bernarda Doctor, Dr. Claire Mummé (regrets), Dr. Gurupdes Pandher (regrets), Dr. Geri Salinitri, Ms. Amber Shaheen.

In Attendance: Ms. Renée Wintermute (University Secretary), Ms. Alison Zilli (University Secretariat).

Formal Business

1 Approval of Agenda

MOTION: That the agenda be approved.

Mr. J. Bugayong/Mr. C. Baillargeon
CARRIED

2 Minutes of the meeting of February 10, 2017

MOTION: That the minutes of the meeting of February 10, 2017 be approved.

Mr. C. Baillargeon/Mr. R. Flannagan
CARRIED

3 Business Arising from the Minutes

Nothing to report.

4 Outstanding Business

4.1 Mental Health Issues – Course Syllabus

(See document SC170310-4.1 for more details.)

This item was deferred to a future agenda.

Items for Information/Discussion

5 Reports/New Business

5.1 Sign Posting Policy

(See document SC170310-5.1 for more details.)

NOTED:

- The Sign Posting Policy, which is managed by Facility Services, outlines the regulations in place for posting signs primarily outside of buildings.

- All signs must be posted on bulletin boards and no signs may be affixed to any walls, doors, door frames, ceilings, windows or to the exterior of buildings, *etc.*
- The impetus for the original policy was to address a serious sign pollution issue that was encroaching on the exterior campus. (*e.g.*, light poles, benches, *etc.*)
- In response to question raised regarding protocol for active student societies that would like to advocate for various issues that are distinct to their discipline (*e.g.*, Nursing students posting signs for health and wellness awareness and advocacy, *etc.*), it was noted that a request can be put into to the department to have a banner holder or bulletin board affixed to the wall by Facility Services (at the cost of the department) and then the information on the board would be controlled by the area.
- The UWSA is looking into placing a large screen approximately 10 feet by 12 feet in the CAW Commons to have a place for information to be conveyed on a rotating basis.
- Given that unmonitored bulletin boards can get unsightly and cluttered over time, a solution to reduce this issue could be to ensure removal of all signage and flyers on the last day of every month.
- The largest issue pertaining to signage (whether it be digital or paper) is that it needs to be monitored by someone so that it does not become stagnant, unsightly and undermanaged.
- In response to a question regarding whether the neon University of Windsor sign that is on the top of Macdonald Hall residence will be removed and/or updated, it was noted that it is far too expensive to update at this time as the system uses older technology but the sign remains as it is a good locator and brand for anyone entering Canada from the Ambassador Bridge.

AGREED

- The Sign Policy should be reviewed by Facility Services with a view to updating it, as appropriate.

5.2 Enhancing Student Safety on Campus – Response from Facility Services

(See document SC170310-5.2 for more details.)

NOTED:

- A comprehensive overview was provided to Student Caucus on the various initiatives and activities implemented by Facility Services, in response to the Safety Working Group's Report. There were three specific recommendations that were forwarded to Facility Services for response.
- In response to the recommendation on key control, it was noted that installation is provided by Facility Services but it is up to the area to determine who has access to the labs and their hours of operation.
- In response to the recommendation that adequate backup lighting be placed in all buildings in case of power failure, it was noted that all spaces are regulated by building codes and are all up to code but that powered failures are complex as they are either internal (campus equipment) or external (Enwin Utilities). Since bulbs can burn out at any time, any deficiencies should be reported immediately to Facility Services at repair@uwindsor.ca.
- In response to a question raised about delayed maintenance issues or water leaks for example, it was note that all items that need repair are prioritized. However, they need to be reported in order to be put on a priority list as often people on campus who see an issue do not report it to Facility Services.
- In response to a question raised regarding having all construction/contract workers who work on campus have clear identification (*i.e.*, badges) so that they are easily identifiable, it was noted that tracking workers would be impossible given the sheer volume of workers on campus (with last minute rotations from other job sites), and more importantly, once an area has been contracted out the site is owned by that company for that duration of construction time for liability of their own workers, *etc.*

5.3 Report of the Student Liaison Subcommittee and Co-Chair

NOTED:

- Members were reminded that the role of the Co-Chair is to bring matters of student concern to the meeting agenda.
- This year it was determined that establishing a permanent Student Liaison Subcommittee was not necessary as student concerns were brought forward to the Co-Chair through other informal avenues

and have been addressed either here at the Student Caucus level or referred elsewhere.

- In the future, the notion of having a more permanent Student Liaison Subcommittee may need to be revisited to determine if it is the most effective way to bring forward student concerns.

5.4 Student Caucus IT Advisory

Nothing to report.

5.5 Report on Student Affairs and Life on Campus

Student Affairs

NOTED:

- The Office of Student Experience provided an update on the Welcome Week overhaul aimed to increase the level of student engagement and type of activity.
- A team based approach will help provide existing upper years students with leadership opportunities to mentor the new recruits.
- Consultations with student clubs and societies are underway in preparation for this exciting change.
- In respond to a concern raised regarding the issue that many college transfer students and international students are not involved in Welcome Week activities due to the timelines of their admission process, it was noted that there are later Head Start dates that are geared for these students and they are encouraged to attended the sessions.
- Residence Services continues to be challenged by a continuing declining domestic enrolment population, affordable housing all across the Windsor area, and by the fact that its inventory of buildings and rooms are fairly outdated.
- The new bus pass makes it affordable and easy for students to get to the University from any location in Windsor.

Campus Services

NOTED:

- The Campus Bookstore has provided savings to students of approximately \$40000 this term by price matching textbooks and course materials to items sold and shipped by amazon.ca and chaptersindigo.ca.

Additional Business

6 Question period/Other business/Open Discussion

NOTED:

- The Paws for Stress Event which is organized with Therapeutic Paws of Canada will be taking place on March 27 and 29 in the CAW Centre, Ambassador Auditorium.

6.1 Update from Working Group on Part-Time Student Issues

NOTED:

- Feedback was provided to the Working Group on Part-Time student issues on the preliminary questionnaire for part-time students.
- Given that the intent of the questionnaire is to identify issues or concerns particular to part-time students with a view to enhancing their university experience and attracting more part-time students, the survey should be succinct and identify key issues to address to enhance their university experience.

7 Adjournment

MOTION: That the meeting be adjourned.

Mr. C. Baillargeon/Ms. J. Bugayong
CARRIED