



University  
of Windsor

**NOTICE OF MEETING**  
**There will be a meeting of the**  
**SENATE STUDENT CAUCUS**  
**Friday, September 14, 2018 at 9:30am-11:00am**  
**in Room 209 Assumption Hall**  
**AGENDA**

**Formal Business**

- 1 Approval of Agenda**
- 2 Minutes of Meeting of April 13, 2018**
- 3 Business arising from the minutes**
- 4 Outstanding business**

**Items for Information/Discussion**

- |   |   |
|---|---|
| <b>5 Reports/New Business</b>   | <b>Dr. Katherine Quinsey</b>                    |
| <b>5.1 Senate Student Caucus Mandate</b>  | SC180914-5.1                                    |
| <b>5.1.1 Background Information on recent Student Caucus and Meeting Schedule</b> | SC180914-5.1.1                                  |
| <br><b>5.2 Report of the Student Liaison Subcommittee and Co-Chair</b>            | <br><b>Zeina Merheb</b>                         |
| <br><b>5.3 Report on Student Affairs and Life on Campus</b>                       | <br><b>Ryan Flannagan</b><br><b>Dave McEwan</b> |

**Additional Business**

- 6 Question period/Other business/Open Discussion**
- 7 Adjournment**

Please carefully review the 'starred' (\*) agenda items. As per the June 3, 2004 Senate meeting, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (\*) will be deemed approved or received.



**SENATE STUDENT CAUCUS**  
**Notes of Meeting**

**Date:** Friday, April 13, 2018

**Time:** 9:30am-11:00am

**Room:** 209 Assumption Hall

**Committee Members:** Mr. Chris Baillargeon, Ms. Bernarda Doctor, Mr. Ryan Flannagan, Dr. Sean Horton, Ms. Anna Kirby, Ms. Zeina Merheb, Ms. Sharon Munro, Dr. Kathy Pfaff, Dr. Tina Pugliese (chair), Dr. Bill Wellington.

**Absent:** Ms. Yosra Elsayed (regrets), Dr. Scott Goodwin (regrets), Harleen Singh Sandhu, Dr. Jennifer Johrendt (regrets), Mr. Ahmed Khalifa, Mr. Meet Patel, Dr. Geri Salinitri, Mr. Harshjot Singh Lohat.

**In Attendance:** Ms. Renée Wintermute (University Secretary) and Ms. Alison Zilli (Senate Secretariat).

---

**Formal Business**

**1 Approval of Agenda**

**MOTION:** That the agenda be approved.

Mr. C. Baillargeon/Dr. K. Pfaff  
**CARRIED**

**2 Minutes of the meeting of January 12, 2018**

**MOTION:** That the minutes of the meeting of January 12, 2018 approved.

Mr. C. Baillargeon/Dr. S. Horton  
**CARRIED**

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding business**

Nothing to report.

**Items for Information/Discussion**

**5 Reports/New Business**

**5.1 Report of the Student Liaison Subcommittee and Co-Chair**

NOTED:

- UWSA is in the process of reviewing ideas that would help make the University of Windsor a greener campus with one idea being to install additional water fountains in order encourage the campus community to their own water bottles.
- The Chair has organized and called 2 Liaison Subcommittee meeting, but attendance and interest was low and quorum was not met.

**5.2 Senate Student Caucus – Review**

*(See document SC180413-5.2 for more details)*

NOTED:

- The original mandate of the Senate Student Caucus is to bring forward matters of student concern to the regular meeting agenda, in consultation and agreement with the faculty co-chair

- However, based on lack of agenda items, it seems evident that Senate Student Caucus may not be the best avenue for bringing forward student concerns.
- Over the past few years the Student Co-chairs have struggled with even establishing a reliable Student Liaison Committee often due to lack of understanding about the role of Student Caucus.
- This year, the Student Co-chair has formed a Subcommittee, but getting quorum, and having students generate issues to bring to Student Caucus hasn't been as fruitful as anticipated.
- Students are extremely busy with school and work and many of them already belong to student groups and societies or committees that take up a lot of their time.
- Student Societies are setting up their own Student Experience committees and there is also a Student Advocate in GSS)
- Students seem to be expressing their concerns in other venues and or directly to the prevalent persons via email or phone call. For example, students who have concerns about student life or the campus have been contacting the VP Student Experience or Director of Campus Services directly rather than bringing them forward to a Committee. There is also a Drop-in Provost table.
- Due to the increase in technology over the past decade, students are working in a fast-past environment where communication is fluid and information can be transmitted quickly. With email and social media, students are able to express their concerns immediately and get their issues addressed.
- Prior to this, when the Committee was created in 1999, these options were not available as communication meant talking one-on-one in person rather than via email or at meetings.
- Faculty and students have invested their time to make accommodations to attend the Student Caucus meetings each month, so it would be beneficial to have agenda items to discuss as well as quorum. Unfortunately, both has been a bit weak.
- One forum that is helpful for student is the monthly Policy and Management Board (PMB) meeting where students and student leader get together to share information and discuss various issues.
- The following suggestions were provided by members: 1) Move the monthly meetings to quarterly meetings (4 times a year); 2) Have a rotating Caucus meeting at different locations and with a rotating focus (i.e., meet with different Student Societies across campus for feedback on student concerns); and/or; 3) Disband Senate Student Caucus completely as a Senate Standing Committee.

**AGREED:**

- That Senate Student Caucus remain active for the 2018-2019 academic year and that the meetings be changed from monthly to quarterly.

### **5.3 Report on Student Affairs and Life on Campus**

#### Student Experience

**NOTED:**

- The refurbishment of the main floor of Dillion Hall and the Student Success and Leadership Services Centre has been completed. As a result, there has been a 30% increase in exam and isolation space.
- The updated Welcome Week program which was geared at increasing the level of student engagement was highly successful.
- The Residence Services review has been completed and an overall strategy to increase numbers in residence services is in progress.
- The Student Mental Health Strategy continues to be a focus as information has been gathered from a survey and recommendations are forthcoming.

#### Campus Services

**NOTED:**

- The next buyback dates at the Bookstore are in mid-April where students can bring their textbooks back to get up to 50% in funds applied to debit card or a Bookstore gift card.

- The Print Shop recently purchased equipment that allows them to make cloth posters that can be used for pop-up events.
- The parking garage opened up 100 additional spots for student parking and permits for Fall will go on sale in early June 2018.
- The old University Club which will be converted into a dedicated dining hall for residence students.
- With the forthcoming addition of the new Lancer Sport and Recreation Centre, preparations are being made to include a food outlet and juice bar at the Centre.
- Given that catering events to the downtown campus are becoming more frequent plans are being made to create a small server area downtown in the old bus depot.

#### **Additional Business**

### **6 Question period/Other business/Open Discussion**

#### **6.1 Paws for Stress**

##### **NOTED:**

- The Windsor Chapter of Therapeutic Paws is lacking a chapter leader and as a result, the program could not be offered again this month. It is anticipated that staffing at Therapeutic Paws will be resolved soon so that events will continue in the future as therapeutic dogs offer much stress-relief for students.

##### **Other Business**

- Bernarda Doctor was thanked for her presentation of a song she wrote and sang aloud to members entitled "Beloved UWindsor" expressing gratitude of pride for the University of Windsor.

### **7 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. K. Pfaff/Mr. C. Baillargeon  
**CARRIED**

**University of Windsor  
Senate Student Caucus**

## **5.1 Senate Student Caucus Mandate**

**Item for: Information**

### **(Excerpt from Senate Bylaw 3)**

#### **Membership (The total number of members is twenty-two):**

- Associate Vice-President, Student Experience
- Director, Campus Services
- nine regular faculty members, at least three of whom shall be members of the Senate, with one of the Senate faculty members serving as Committee Chair, and should include the following:
  - one regular faculty member from each of the Faculties of Faculty of Arts, Humanities and Social Sciences, Business Administration, Education, Engineering, Law, Human Kinetics, Nursing and Science.
  - one librarian
- eleven students, one of whom shall be elected by the student members of the caucus to serve as co-chair for a maximum of two consecutive terms. The eleven students shall include the following:
  - two graduate students, two part-time undergraduate students, four full-time undergraduate students, one international student selected by the International Student Society, one residence student selected by the Windsor Inter-Residence Council, and one student at-large selected by the three student body governments. The student groups are encouraged to include representatives from multiple student constituencies, including registered student clubs, to reflect the diverse student populations.

#### **Terms of Office:**

two years for faculty and librarian members, one year for students. Terms shall be staggered so that one-half of the regular faculty members are elected each year.

#### **Terms of Reference:**

The Senate Student Caucus will report to Senate on student life and experience. The Caucus will bring issues of concern to students directly to the Senate, when the items are the purview of Senate. Senate may refer such matters to a Senate Standing Committee or other body for further consideration and/or policy development. For matters not within the purview of Senate, the Associate Vice-President, Student Experience (or designate) will refer the matters to, and liaise with, appropriate University bodies.

#### **Duties of the Student Co-Chair:**

- To bring matters of student concern to the regular meeting agenda, as appropriate, in consultation and agreement with the faculty co-chair.
- To review and approve the meeting agenda together with the faculty co-chair
- To chair the Caucus meeting in the absence of the faculty co-chair.
- To chair a permanent subcommittee, the "Student Liaison Subcommittee", which is mandated to engage and consult regularly with different student constituencies on campus for the purpose of bringing their concerns to the Caucus and to report back to them on the outcomes of decisions or consultations. The student co-chair will select the members of the subcommittee. Members may be from outside Caucus and should, as much as possible, represent diverse student constituencies

**University of Windsor  
Senate Student Caucus**

**5.1.1 Background Information on Recent Student Caucus and Meeting Schedule for 2018-2019**

**Item for: Information**

The original mandate of the Senate Student Caucus is to bring forward matters of student concern to the regular meeting agenda, in consultation and agreement with the faculty co-chair. However, based on lack of agenda items, it seems evident that Senate Student Caucus may not be the best avenue for bringing forward student concerns:

- Over the past few years the Student Co-chairs have struggled with even establishing a reliable Student Liaison Committee often due to lack of understanding about the role of Student Caucus.
- This year, the Student Co-chair has formed a Subcommittee, but getting quorum, and having students generate issues to bring to Student Caucus hasn't been as fruitful as anticipated.
- Students are extremely busy with school and work and many of them already belong to student groups and societies or committees that take up a lot of their time.
- Student Societies are setting up their own Student Experience committees and there is also a Student Advocate in GSS)
- Students seem to be expressing their concerns in other venues and or directly to the prevalent persons via email or phone call. For example, students who have concerns about student life or the campus have been contacting the VP Student Experience or Director of Campus Services directly rather than bringing them forward to a Committee. There is also a Drop-in Provost table.
- Due to the increase in technology over the past decade, students are working in a fast-past environment where communication is fluid and information can be transmitted quickly. With email and social media, students are able to express their concerns immediately and get their issues addressed.
- Prior to this, when the Committee was created in 1999, these options were not available as communication meant talking one-on-one in person rather than via email or at meetings.
- Faculty and students have invested their time to make accommodations to attend the Student Caucus meetings each month, so it would be beneficial to have agenda items to discuss as well as quorum. Unfortunately, both has been a bit weak.
- One forum that is helpful for student is the monthly Policy and Management Board (PMB) meeting where students and student leader get together to share information and discuss various issues.
- The following suggestions were provided by members: 1) Move the monthly meetings to quarterly meetings (4 times a year); 2) Have a rotating Caucus meeting at different locations and with a rotating focus (i.e., meet with different Student Societies across campus for feedback on student concerns); and/or; 3) Disband Senate Student Caucus completely as a Senate Standing Committee.

<b>Student Caucus Meeting Schedule 2018-2019</b>	
<b>Date</b>	<b>Time</b>
Friday, September 14, 2018	9:30am-11:00am
Friday, November 9, 2018	9:30am-11:00am
Friday, February 8, 2019	9:30am-11:00am
Friday April 12, 2019	9:30am-11:00am