



NOTICE OF MEETING

There will be a meeting of the
Senate Student Caucus
On Monday, September 19, 2022, at 2:30 pm
LOCATION: Room 203 - Anthony P. Toldo Health Education Centre

AGENDA

Formal Business

- 1 Approval of Agenda
- 2 Minutes of Meeting of April 1, 2022
- 3 Business arising from the minutes
- 4 Outstanding business

Items for Information/Discussion

- 5 Reports/New Business
 - 5.1 Senate Student Caucus Mandate and Meeting Schedule Dave Andrews
SC220919-5.1
 - 5.2 Report of the Student Co-Chair Laila Albalkhi
 - 5.3 Report on Student Affairs and Life on Campus Phebe Lam
Dave McEwan

Additional Business

- 6 Question period/Other business/Open Discussion
- 7 Adjournment

Please carefully review the 'starred' (*) agenda items. As per the June 3, 2004 Senate meeting, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.

**University of Windsor
Senate Student Caucus**

5.1: Senate Student Caucus Mandate, Awareness Model and Meeting Schedule

Item for: **Information**

Excerpt from Senate Bylaw 3:

2.2.1.1 Membership (The total number of members is twenty-two):

- Associate Vice-President, Student Experience
- Director, Campus Services
- nine faculty members, at least three of whom shall be members of the Senate, with one of the Senate faculty members serving as Committee Chair, and should include the following:
 - one faculty member from each of the Faculties of Faculty of Arts, Humanities and Social Sciences, Business Administration, Education, Engineering, Law, Human Kinetics, Nursing and Science.
 - one librarian
- eleven students, one of whom shall be elected by the student members of the caucus to serve as co-chair for a maximum of two consecutive terms. The eleven students shall include the following:
 - two graduate students, two part-time undergraduate students, four full-time undergraduate students, one international student selected by the International Student Society, one residence student selected by the Windsor Inter-Residence Council, and one student selected by and from the Native Students' Alliance. The student groups are encouraged to include representatives from multiple student constituencies, including registered student clubs, to reflect the diverse student populations.

2.2.1.2 Terms of Office: two years for faculty/sessional lecturer and librarian members, one year for students. Terms shall be staggered so that one-half of the faculty members are elected each year.

2.2.1.3 Terms of Reference: The Senate Student Caucus will report to Senate on student life and experience. The Caucus will bring issues of concern to students directly to the Senate, when the items are the purview of Senate. Senate may refer such matters to a Senate Standing Committee or other body for further consideration and/or policy development. For matters not within the purview of Senate, the Associate Vice-President, Student Experience (or designate) will refer the matters to, and liaise with, appropriate University bodies.

2.2.1.4 Duties of the Student Co-Chair:

- To bring matters of student concern to the regular meeting agenda, as appropriate, in consultation and agreement with the faculty co-chair.
 - To review and approve the meeting agenda together with the faculty co-chair
 - To chair the Caucus meeting in the absence of the faculty co-chair.

HOW DOES SENATE STUDENT CAUCUS (SSC) RAISE AWARENESS?

1 - Senate Student Caucus Email

- Email - studentcaucus@uwindsor.ca is the main point of contact for students looking to submit their issues and concerns

2 - Feedback Form

- A student feedback form is on the SSC webpage on the Student Experience website (<https://www.uwindsor.ca/studentexperience/senatestudentcaucus>)
- This form is designed to collect feedback from students relating to any issues such as academic issues affecting students and faculty, grades, exam procedures, academic integrity issues, advising, and more
- The Feedback Form is linked to the SSC email to help notify the co-chairs of any issues submitted

3 - Social Media

Senate Student Caucus social media accounts – Twitter, Facebook, and Instagram

- All SSC accounts are used as tools to advertise what the Caucus does and how it can help
- Explicitly mentioned in all social media posts is that SSC is not responsible for providing direct solutions for all issues brought up through comments, posts, or direct messaging. SSC social media accounts are designed to help advertise the Caucus and collect issues and concerns
- SSC accounts promote links to the SSC webpage and directs students towards an online form to collect their feedback

4 - Group Meetings

- Communication with all student unions the month of each SSC meeting – UWSA, OPUS, GSS
 - The co-chair will meet with student unions to gather issues and concerns they have received from students
- Communication with all Faculty society presidents
 - The co-chair will be meet with all Faculty society presidents normally the month of each SSC meeting to hear their issues and concerns
 - This ensures all Faculties are accounted for

Senate Student Caucus Meeting Schedule 2022-2023

Monday, September 19, 2022	2:30- 4:00 pm
Wednesday, November 23, 2022	2:30- 4:00 pm
Monday, January 23, 2023	2:30- 4:00 pm
Wednesday, March 22, 2023	2:30- 4:00 pm

All meetings will be held in **Room 203 - Anthony P. Toldo Health Education Centre**