



NOTICE OF MEETING

There will be a meeting of the
SENATE STUDENT CAUCUS (SSC)

Wednesday, October 1, 2025, at 2:30pm-4:00pm

LOCATION: Room 209 Assumption Hall or MS Teams

AGENDA

1 Approval of Agenda

2 Minutes of Meeting of March 19, 2025

3 Business arising from the minutes

4 Outstanding business

5 Reports/New Business

5.1 Senate Student Caucus Mandate

Michael Macdonald-Information
SC251001-5.1

5.2 Report of the Student Co-Chair

Husam Morra

5.3 Report on Student Affairs and Life on Campus

Shetina Jones - Information
John Marcarian - Information
SC251001-5.3

6 Question period/Other business/Open Discussion

7 Adjournment

Please carefully review the 'starred' (*) agenda items. As per the June 3, 2004 Senate meeting, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (*) will be deemed approved or received.

**University of Windsor
Senate Student Caucus**

5.1: Senate Student Caucus (SC) Mandate

Item for: **Information**

The Mandate of the Senate Student Caucus (SC), as set out in Senate Bylaw 3, is to report to Senate on student life and experience. The Caucus will bring issues of concern to students directly to the Senate, when the items are the purview of Senate, to inform Senate and initiate discussion. Senate may refer such matters to a Senate Standing Committee or other body for further consideration and/or policy development. For matters not within the purview of Senate, the Associate Vice-President, Student Experience (or designate) will refer the matters to, and liaise with, appropriate University bodies.

Excerpt from Senate Bylaw 3:

2.2 Senate Student Caucus

2.2.1 Membership (The total number of members is twenty-two):

- Associate Vice-President, Student Experience
- Director, Campus Services
- nine faculty members, at least three of whom shall be members of the Senate, with one of the Senate faculty members serving as Committee Chair, and should include the following:
 - one faculty member from each of the Faculties of Faculty of Arts, Humanities and Social Sciences, Business Administration, Education, Engineering, Law, Human Kinetics, Nursing and Science.
 - one librarian
- eleven students, one of whom shall be elected by the student members of the caucus to serve as co-chair for a maximum of two consecutive terms. The eleven students shall include the following:
 - two graduate students, two part-time undergraduate students, four full-time undergraduate students, one international student selected by the International Student Society, one residence student selected by the Windsor Inter-Residence Council, and one student selected by the Aboriginal Education Council. The student groups are encouraged to include representatives from multiple student constituencies, including registered student clubs, to reflect the diverse student populations.

2.2.2 Terms of Office: two years for faculty/sessional lecturer and librarian members, one year for students. Terms shall be staggered so that one-half of the faculty members are elected each year.

2.2.3 The Senate Student Caucus will report to Senate on student life and experience. The Caucus will bring issues of concern to students directly to the Senate, when the items are the purview of Senate, to inform Senate and initiate discussion. Senate may refer such matters to a Senate Standing Committee or other body for further consideration and/or policy development. For matters not within the purview of Senate, the Associate Vice-President, Student Experience (or designate) will refer the matters to, and liaise with, appropriate University bodies.

2.2.4 Duties of the Student Co-Chair:

- To bring matters of student concern to the regular meeting agenda, as appropriate, in consultation and agreement with the faculty co-chair.
- To review and approve the meeting agenda together with the faculty co-chair
- To chair the Caucus meeting in the absence of the faculty co-chair.

**University of Windsor
Senate Student Caucus**

5.1: Report on Student Affairs and Life on Campus

Item for: **Information**

Forwarded by: **John Marcarian, Director, Ancillary Operations**

Bookstore

- Bookstore is open Monday to Thurs 10:00AM – 4:00PM/Friday until 2:00pm
- Confirming we are in semester 4 of piloting the all access textbook program for courses that wish to participate. This is still considered a pilot for now, no end target date regarding pilot status at this time
- Regarding Opt-out deadline, first day of classes were Sept 4th, last day to Opt-out is Oct 2nd. This aligns with the financial add/drop date. I talked to Marianne at the Bookstore, and she advised its generally only 2 weeks for other institutions, ours is almost a month.

Printshop

- Printshop is open Monday to Friday 9:00am-4:00pm.
- Print shop continues to expand its services. If unsure always ask our team they are always looking to offer innovative solutions (quotes are available).
- Continue working on transition into ticketing system for departments/faculties to have exams printed to help streamline and create more efficiency with the process for all parties involved. Aiming for a 3 day turnaround time. After working closely with ITS, about to do some testing with designated departments before launching campus wide.

Parking Services

- Fall passes went on sale in July 2025 – They are all sold out. As refunds are being processed at this time, Parking is addressing the waitlist (approx. 40 additional permits)
- Over the summer the alumni hall parking lot was completed.
- Reminder that the Education lot now has a pink line painted to help students determine their area to park, extra signage has been placed to further direct them.
- Signage for Welcome Centre parking is in the process to be redone with a more permanent material. The previous signage was deteriorating.

UWinCARD Office

- We are still working towards mobile credentials to replace physical card and continue to gather feedback from academic leaders and our ITS to bring this online as soon as we can. On track for Summer 2026.

Food Services

- Rodzik dining hall still delayed. Temporary dining is still operating out of Winclaire to continue to offer the “all you care to eat” program. Note, aside from residence students, walk ins are available for the campus community to experience the AYCTE program. Working with PAC regarding communications for this to create more awareness.