

University of Windsor Senate Orientation

September 10, 2021
University of Windsor



University of Windsor

BICAMERAL GOVERNANCE

The University of Windsor Act (1962-63; amended 1968-69) sets the powers and jurisdictions of the Board and Senate

Board of Governors
(Oversight of fiduciary/
operational aspects)

Senate
(Oversight of
academic matters)



The Senate

- As a governing body, Senate's role is one of policy-making and oversight and not management or executive decision-making.
- Academic decisions - governed by Senate regulations, policies and bylaws:
 - Set the principles and parameters for all, ensuring decision-making is fair and consistent across all committees and departments



Roles and Responsibilities of Senate

- To retain overall accountability for academic matters.
- To provide oversight to ensure that academic decisions support the mission, vision, values and strategic goals of the University.
- To monitor the quality and integrity of academic programs and to ensure compliance with quality assurance measures.



Roles and Responsibilities of Senate

- To ensure that appropriate bylaws, policies and procedures are in place to safeguard academic quality and standards.
- To grant approvals and actions that fall within the mandate of Senate.



Bicameral Governance

Jurisdiction: Senate and Board

Area of Oversight	Senate	Board of Governors
Teaching	<ul style="list-style-type: none">• Approve policies and framework	
Degrees, Certificates, Diplomas, Courses (includes articulation agreements and other academic/program agreements with other institutions)	<ul style="list-style-type: none">• Approve creation, modification or discontinuation	
Honorary Degrees	<ul style="list-style-type: none">• Delegated to the Senate Governance Committee	



Bicameral Governance

Jurisdiction: Senate and Board

Area of Oversight	Senate	Board of Governors
Admissions	<ul style="list-style-type: none">• Approve standing required for continuation and standing required for graduation	
Examinations	<ul style="list-style-type: none">• Approve conditions on which candidates shall be received for examinations• Approve the conduct of examinations	
Academic Awards	<ul style="list-style-type: none">• Establish, modify or discontinue• Set rules and regulations for some academic awards• Delegated to appropriate academic area	



Bicameral Governance

Jurisdiction: Senate and Board

Area of Oversight	Senate	Board of Governors
Faculties, schools, institutes, departments	<ul style="list-style-type: none">• Approve academic consideration for the creation, modification or discontinuation	
Faculty Coordinating Councils/Faculty Councils/Department Councils (and other bodies)	<ul style="list-style-type: none">• Establish and delegate powers	
Academic Integrity	<ul style="list-style-type: none">• Establish/approve policies and framework	



Bicameral Governance

Jurisdiction: Senate and Board

Area of Oversight	Senate	Board of Governors
Grade Appeals	<ul style="list-style-type: none"> Establish/approve policies and framework 	
Operating Budget (revenue (incl. tuition fees) and expenditures)	<ul style="list-style-type: none"> Provide feedback to Board 	<ul style="list-style-type: none"> Establish budget policies Approve annual University budget
Capital Projects		<ul style="list-style-type: none"> Approve building construction
Faculty and Staff	<ul style="list-style-type: none"> Establish promotion, tenure and renewal criteria 	<ul style="list-style-type: none"> Ratify collective agreements



Bicameral Governance

Jurisdiction: Senate and Board

Area of Oversight	Senate	Board of Governors
President		<ul style="list-style-type: none"> Appoint and review performance
Investments		<ul style="list-style-type: none"> Oversee investment of institutional funds
Property		<ul style="list-style-type: none"> Oversee acquisition and disposition of properties
Strategic directions and overall accountability for performance of University	<ul style="list-style-type: none"> Support Strategic Plan and SMA 	<ul style="list-style-type: none"> Approve Strategic Plan and SMA, etc Ensure that appropriate financial and administrative controls, policies and agreements are in place for the University's financial, human and physical resources



Responsibilities of Individual Senators

- Be informed about the University and its mission.
- Be committed to the University and specifically to maintaining high academic quality and standards.
- Understand that the Senate's role is one of policy-making and oversight and not management or executive decision making.
- Attend and come prepared to participate in meetings and provide advanced notice to the Secretary if you are unable to attend a meeting.



Responsibilities of Individual Senators

- Recognize that individuals serving on Senate are not there on behalf of a **constituency** but rather are to **act in the best interest of the University as a whole**.
- Engage in open, objective, thoughtful and respectful discussion on matters brought before Senate while adhering to the rules of procedures of Senate.
- Abide by the decisions of Senate, as set out in the Senate's bylaw and policies and other regulations.



Responsibilities of Individual Senators

- Respect the role of the Board as the governing body with oversight over fiduciary/operational matters.
- Declare any and all perceived or actual conflicts of interest.
- Report back to your Faculty or Community on matters discussed and/or decided at Senate.
- Maintain confidentiality of all information from all in-camera/closed sessions of Senate.



Senate Composition

University of Windsor Act (min. requirements) (52)	Current per Senate Bylaw 1 (84)
Ex-Officio President (Chair) Vice-President Academic (Provost) Registrar Dean of Student Affairs Deans of the Faculties University Librarian Alumni Association Rep Principals of the Affiliated Colleges	Ex-Officio (23) President (Chair) Provost and Vice-President, Academic Associate Vice-President, Student Experience Registrar Vice-President, Research & Innovation Associate Vice-President, Academic Deans of the Faculties University Librarian Principals/Presidents of the Affiliated Colleges (Assumption, Canterbury, Iona) COU Academic Colleague Presidents of UWSA, GSS, and OPUS
Students 4 student members	Others (6) 1 Alumni Association Rep 2 Board of Governors Reps 1 Faculty Association Rep 1 Academic Professional Rep 1 Aboriginal Education Council Rep
Faculty/Librarians 30 Faculty members	Students (11) Elected student reps to equal 1/4 of faculty rep Faculty (44) Faculty/Librarian representation apportioned according to Faculty size +1 for the Faculty of Arts, Humanities & Social Sciences + at-large faculty reps.



Senate Standing Committees

- Work of the Senate is, for the most part, through its various Committees:
 - Roles and responsibilities of Committees (and sub-Committees) is to do “heavy lifting”
 - Review materials in greater depth;
 - Ensure all issues are addressed; and
 - Submit recommendations with rationales to Senate



Senate Standing Committees

Senate Governance Committee (Rob Gordon)

- Advises Senate on academic governance matters (bylaws, policies and Senate committee membership);
- Establishes a Special Appointments Subcommittee; and
- Considers academic issues not within the jurisdiction of a Senate standing committee.

Senate Program Development Committee (Greg Chung-Yan)

- Makes recommendations to Senate with respect to program and curriculum development. This includes:
 - New programs, program changes, new course proposals;
 - Learning outcomes; and
 - Cyclical university program reviews. (per Quality Council under COU - process audited every 7 yrs)



Senate Standing Committees

Senate Academic Policy Committee (Antonio Rossini)

- Recommends policies dealing with students, admissions and enrolment management, student awards, teaching, learning and evaluation, instructional development and promotion, tenure and renewal standards development.
- Presents to Senate its review of tuition fee proposal and operating budget in the context of ensuring that Senate decisions have been given appropriate consideration.
- Presents annual reports from areas that fall within its jurisdiction (e.g., experiential learning, CTL, student affairs, enrolment management, etc).



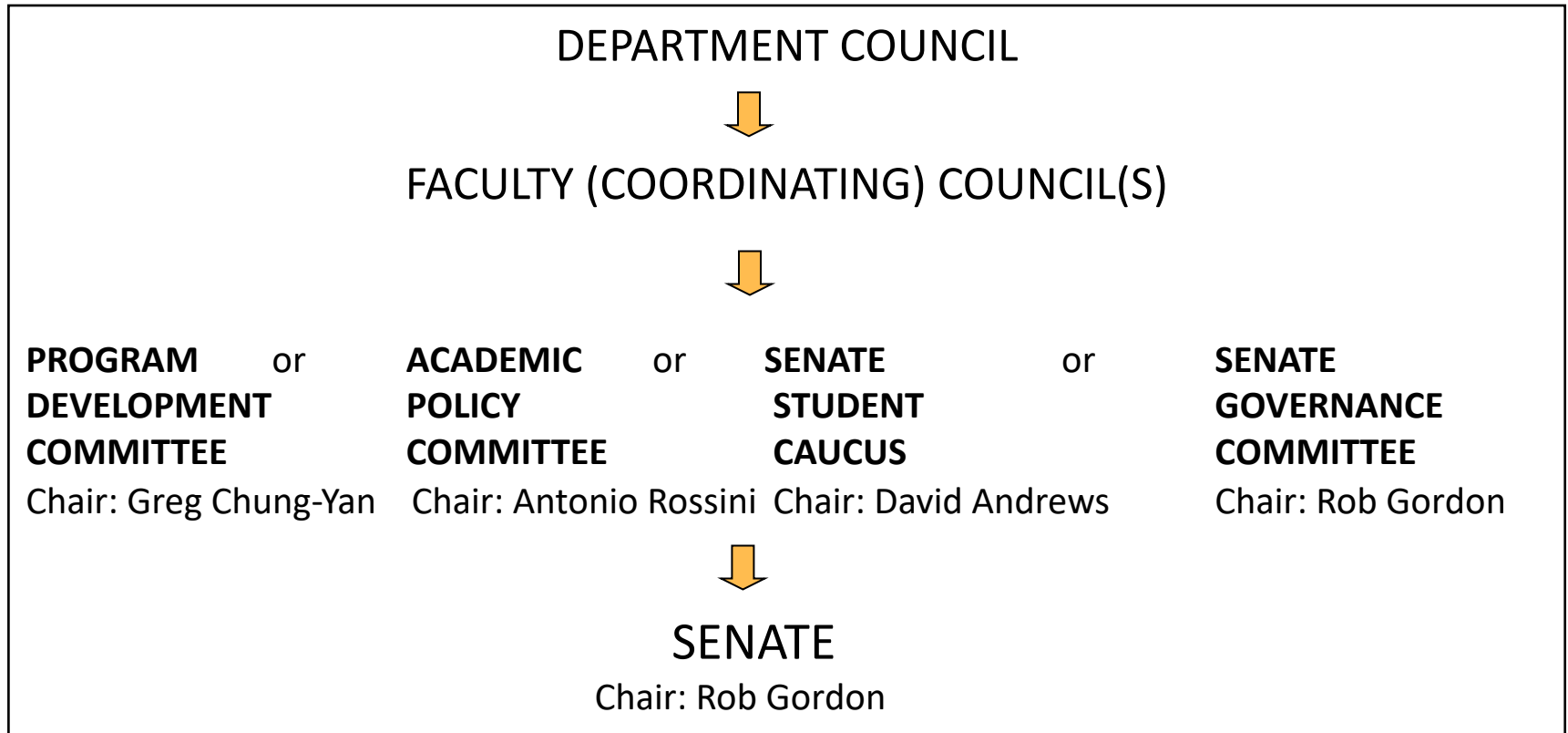
Senate Standing Committees

Senate Student Caucus (David Andrews)

- Unlike the other Standing Committees, the Caucus is **not constrained to address only those matters that fall within the direct mandate of Senate.**
- Brings issues of concern to students *directly to Senate when items are within the purview of Senate.*
- Senate may then refer the issue to another committee for further consideration or policy development.
- Items not within the purview of Senate are not discussed at Senate but referred to the appropriate University bodies (e.g. Board, Executive Leadership, etc).



The Process for Bringing Items for Consideration to Senate



Reading the Senate Agenda

- **The Senate agenda includes:**
 - The title of the item(s)
 - The individual responsible for introducing or speaking to the item
 - Whether the item is for information or for approval
 - Includes a document number *if* there is a corresponding attachment (Breakdown of a document number)

“S” denotes that it is a Senate agenda

“200911” denotes the year/month/day of the Senate meeting

“5.5.1” denotes the item number on the Senate agenda



- Starred (*) agenda items (deemed approved or received)



Senate Orientation

Senate Meetings

- Meetings scheduled per bylaw 2.
- Annual meeting schedule is posted on the web in July for the upcoming year.
- Rules of order and procedure relating to the conduct of meetings, process for establishing committees, committee composition, committee mandates, approval process, voting, *etc*, are set out in bylaws.
- Senate and Standing Committees follow **Robert's Rules of Order**, where procedures not listed in bylaws (includes: Faculty Coordinating Councils, Faculty Councils, Departmental Councils, Appointments Committees, and RTP Committees)



Senate Orientation

Attendance

- An elected Senator “**absent without regrets**” from three consecutive regular meetings of Senate shall be deemed to have resigned.

Quorum

- Quorum = **50% of the total membership.**
- Without quorum, Senate cannot conduct business.



Senate Orientation

Meeting Feedback/Scorecard/Planning

- Senate Governance Committee will be playing a greater role in the agenda planning for Senate meetings.
- Creating Senate meeting evaluation scorecard – Senate Governance Committee to consider at meeting next week.
- We continue to implement the Emergency Academic Plan.



Maximizing Opportunities for On-Campus Experiences



The University of Windsor is committed to a phased approach towards the resumption of campus operations. The following approaches guide our planning:

- Our top priority is to provide a safe environment for our staff, faculty and students.
- Our return to campus will be gradual, deliberate and guided by prevailing public health advice and provincial directives.
- We are committed to advancing the mission of our university while providing an exceptional student experience.
- We will adapt our campus spaces to ensure a safe and enjoyable on-campus experience.

Summer Activities



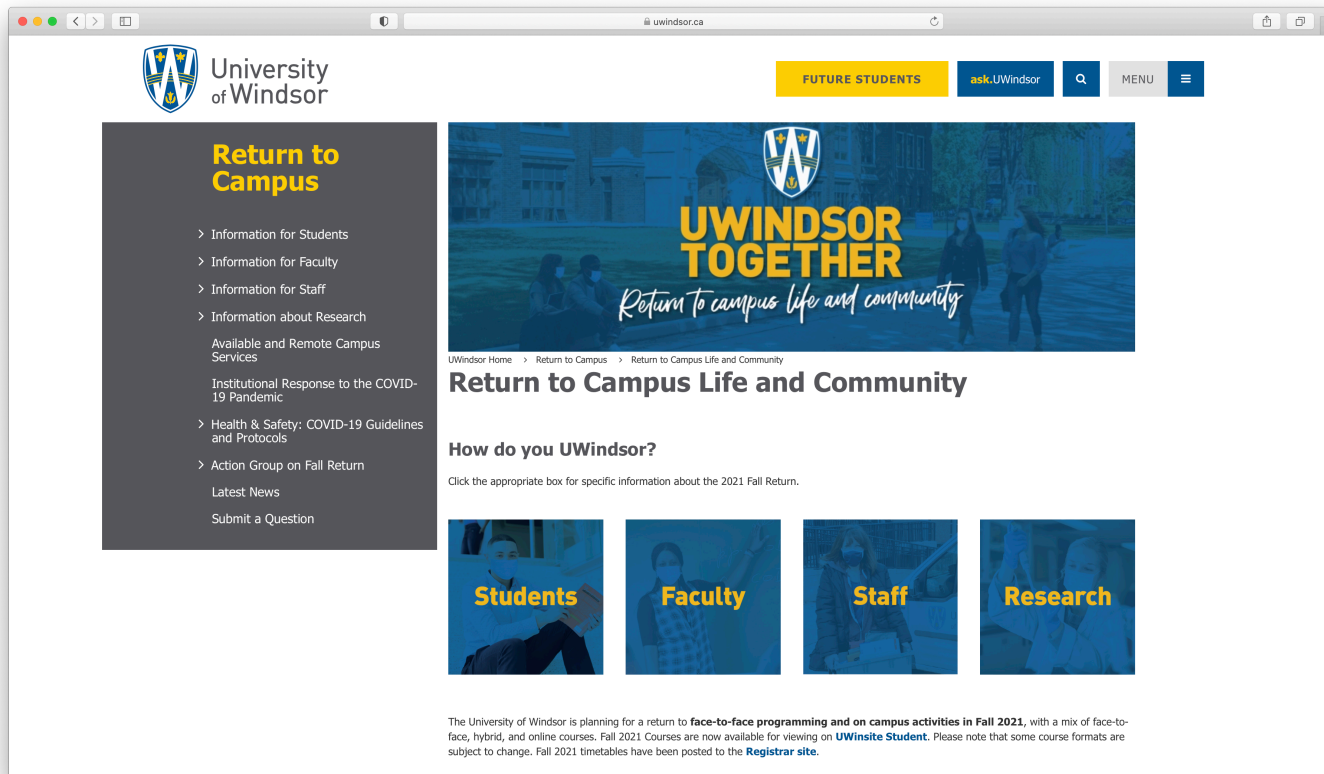
Return to campus life and community

- Staff began returning week of August 2nd
- Safety Plan Checklists completed and approved by Health & Safety
- Registration opened on June 19th
- Many campus spaces have re-opened for in-person service
 - Forge Fitness Centre (by appointment)
 - Leddy Library, Bookstore, CAW Student Centre
- Vaccine encouragement campaign including pop-up clinics
- Classroom/Campus Preparations

UWindsor is Prepared for Fall 2021



Return to campus life and community



Return to Campus website

uwindsor.ca/returntocampus



**UWINDSOR
TOGETHER**

Return to campus life and community

Return to Campus – Stage 3 ROA

- MCU Framework for Fall return released August 31, 2021
 - 50% capacity limits and 2 m distancing in instructional spaces removed as of September 7, 2021
 - Excludes other campus spaces from having capacities increased (e.g., athletics, student centre, meeting rooms, lunchrooms, outdoor)
- Given high local case counts, and the commitment made to faculty and students we will not be changing capacities in classrooms

Return to Campus – Stage 3 ROA



Return to campus life and community

- Safety Plan Checklists need to be completed and returned to Health & Safety department for approval
- Workplace Accommodations – family and medical
- Classroom installations nearing completion



**UWINDSOR
TOGETHER**

Return to campus life and community

Vaccination Announcement

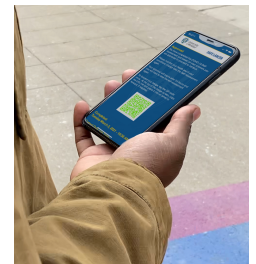
- August 16th announcement to our campus community
 - 1st dose by September 7th
 - 2nd dose by October 7th (fully vaccinated by October 21st)
- Online platform to gather all vaccine records – will be required for all of our campus community by October 7th
- Exemptions to providing proof available based on Medical and Religion/Creed:
 - Accommodation will be to provide negative rapid antigen test results within 72 h of visiting campus

On-Campus Testing



Return to campus life and community

- On-site supervised testing site – Education Gym
 - All tests will be self-administered – instructions and video link provided
 - Results will be recorded in a database with Health & Safety
 - With a positive test an individual will be referred to the nearest COVID-19 assessment centre and provided written instructions
 - Varsity Athletes will be tested twice a week by nurses on site in Human Kinetics
- Upgrades have been made to the Safe Lancer App to incorporate vaccine and testing status:
 - A 'Green Badge' will indicate the individual is able to visit campus and enter buildings
 - A 'Red Badge' will indicate that they are prohibited



Pop-Up Clinic



Return to campus life and community

- Sept 10th – Education Parking Lot – 10:00 am – 3:00 pm
- To date the two clinics have provided over 150 vaccines to our campus and local community



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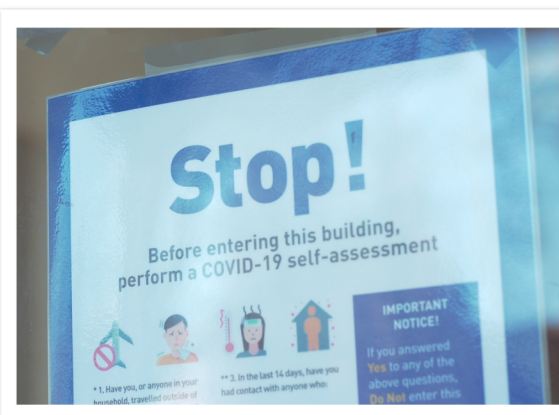
Return to campus life and community

Classroom/Campus Preparations



flex classrooms

- hyflex@uwindsor.ca
- Hy-flex teaching grants



Campus Safety



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TOGETHER**

Return to campus life and community

Stop!

Before entering this building,
perform a COVID-19 self-assessment



* 1. Have you, or anyone in your household, travelled outside of Canada within the last 14 days?



2. Do you currently have the following symptoms?

- Fever
- Coughing
- Difficulty Breathing
- Or other signs of COVID-19



** 3. In the last 14 days, have you had contact with anyone who:

- Has COVID-19?
- Has or suspects they have symptoms of COVID-19?
- Has been exposed to someone with COVID-19?



4. Are you currently living with someone in isolation due to COVID-19?

IMPORTANT NOTICE!

If you answered **Yes** to any of the above questions, **Do Not** enter this building. Contact your supervisor or the person you are visiting to discuss alternative arrangements.

* **Question 1 Disclaimer:** This question does not apply to individuals who fall under Government of Canada Federal Exemptions to travel restrictions.

**UWINDSOR
TOGETHER**

Protect against COVID-19

Face covering must be worn before entering

Thank you for understanding.



**UWINDSOR
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Elevator Occupancy

One person allowed
in elevator at a time



**UWINDSOR
TOGETHER**

Working Together for a Safer Campus Community

Washroom Safety Practices



Consider smaller washrooms as single occupancy spaces. If occupied patiently wait 2m away from the door.



In larger washrooms, maintain physical distancing of 6 feet (2 metres).

On Campus: Building Access



Return to campus life and community

- Buildings with classes/activities will be open (unlocked) with a door screener present to ensure everyone is scanning their QR code from the Safe Lancer App upon entry.
- For access to locked buildings and after hours, individuals will be able to enter buildings using their fob or UWin card (students, faculty and staff).
- Staff, faculty and students requiring after hour access or access to buildings that will not be unlocked will continue to enter using their fob and the designated building entrance door.

Outdoor Spaces



Return to campus life and community

- Will have three outdoor tents available for use – two for students (Welcome Centre/CAW Centre; n = 10 students) and one for catering events (David Wilson Commons)

Emergency Academic Plan



Return to campus life and community

- This was extended at the April 9, 2021 meeting of Senate
 - COVID-19 Emergency Academic Plan extended to April 30, 2022
- Allows for flexibility in the face of changing COVID-19 situation for certain academic processes:
 - Principles underpinning bylaws to be upheld
- Added to Plan:
 - Alternate Grading Policy [late VW from courses and the option to choose P/NP for one course each term]
 - Faculty members to choose whether to include SET scores in RTP and performance review process
- Report at the October 2021 and December 2021 Senate meetings on any changes to academic policy

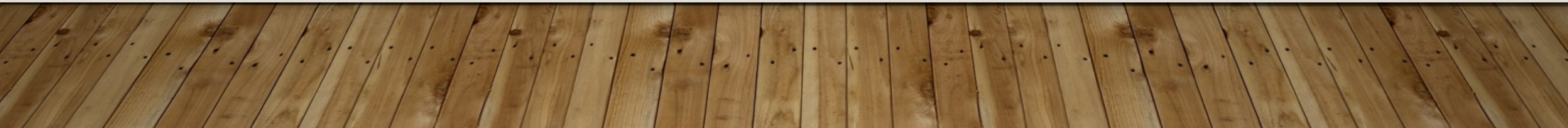
Provost & Vice-President Academic Activities for 2021-2022



Return to campus life and community

1. Return to campus
2. Faculty Level
 - Professional Development for Deans/AAU Heads
 - Financial Sustainability Planning
3. Restructuring of the Office of Student Experience
4. Development of an International Framework
(e.g., inbound and outbound student mobility, student supports, research partnerships, international recruitment and enrolment)
5. Indigenous consultation process for curriculum development

OFFICE OF VP EDI: PRIORITIES 2021-2022



OFFICE OF VP EDI: PRIORITIES 2021-2022

1. Conduct University of Windsor External Review of EDI.

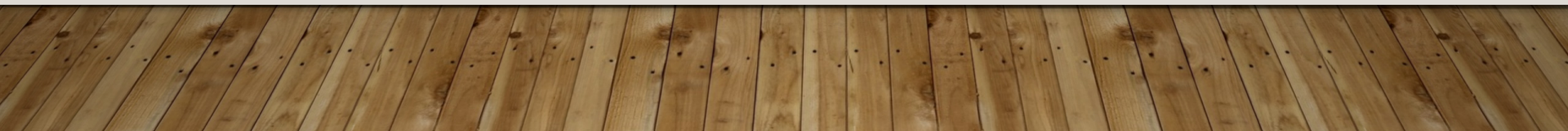
- Establishing RFP Evaluation Committee and EDI Review Action Committee
- Establishing scope of the EDI review

2. Develop UWindsor Comprehensive EDI Strategy

3. Implement Student Racialized Rata Collection Project

- Phase I of Student Self-Identification Survey ready for launch October 6, 2021

4. Guide implementation of Anti-Black Racism Taskforce recommendations

- Taskforce has submitted its recommendations and the report is being written
- 

OFFICE OF VP EDI: PRIORITIES 2021-2022

5. **Launch University of Windsor EDI Newsletter and website**
6. **Launch University of Windsor EDI Week (March 21-25, 2022)**
7. **Facilitate UWindsor leadership in Federal Government 50/30 Challenge in Windsor Essex**
8. **Launch the Vice President EDI's Distinguished Speaker Series in Anti-Racist Pedagogy** with the Anti-racist Pedagogy Teaching Leadership Chair
9. **Collaborate with Office of Student Experiences to launch the B-IDE Institute** (Belonging, Inclusion, Diversity and Equity)
 - B-IDE is a student-led anti-oppressive initiative and brainchild of Fardovza Kusow and Hussein Samhat

Research & Innovation Moving Forward amidst COVID Uncertainties

- Reopening of Ontario on July 16 enabled the resumption of many research activities on campus and in the field
- Research that can be conducted virtually has continued unabatedly
- Moving forward, uncertainties:
 - Infectiousness of the Delta Variant
 - Vaccination status to curb infectivity
 - Reduction of contact
- Guiding principles:
 - Policies adjusted in accordance with regulations of the health authorities
 - As much as possible maintain research capacity
 - Revert back to a more conservative stage prior to reopening in July?



Support in Deepening and Broadening R&I

- Automobility – Connected, Autonomous, Cybersecured, Electric – funded by CRC, NSERC and FedDev Ontario; Invest Windsor Essex and automotive industry as collaborators
- Great Lakes research – multistressors impact confounded by climate change; e.g., HAB, microplastics, PCBs; climate change has increased water level and floods; pivoting to wastewater research in surveillance of COVID signature in the community
- Collaborative health research among UWindsor colleagues and with SCC, and hospitals – sharing expertise and infrastructure; WE-SPARK Health Institute: jointly funded and provides seed-funding for research
- Cross-border research – study traffic pattern and ways to facilitate movement of people, goods and services: Windsor enjoys a binational advantage, but border delays are akin to import duties



Provide Increased R&I Admin Support

- ORIS – grant application support
- REB – increased support to facilitate timely reviewing
- CACF – increased staffing to provide animal care; no charges for animal care during COVID-19
- RSC – increased staffing to support increased workload during COVID

Nominate Colleagues and Celebrate Success

- Nominate colleagues for national awards and honours
- Celebrate their successes



Congratulations to Adrian Guta!!

- Induction into the Royal Society of Canada's College of New Scholars, Artists and Scientists

