



SENATE GOVERNANCE COMMITTEE (SGC) Minutes of Meeting

Date: Wednesday, December 3, 2025
Time: 2:00-4:00pm
Room: Assumption Hall Room 209 and MS Teams

PRESENT: Reem Badhi, Selinda Berg, Cheryl Collier, Adriana Duquette, Phil Dutton, Dennis Jackson, J.J. McMurtry (chair), Bruce Minaker, Ken Montgomery, Husam Morra, Johanna Luft, Debbie Sheppard Lemoine, Dora Strelkova, Patti Weir, Stephen Weir.

ABSENT: Clinton Beckford (regrets), Sahil Benipal, Aiden Carr, Josianne Marsan (regrets).

IN ATTENDANCE: Tiffany Brown (Associate University Secretary), Renée Wintermute (University Secretary); for item 5.1: John Dube; for item 5.2: Erika Kustra.

1 Approval of the agenda

MOTION: That the agenda be approved.

Montgomery/Duquette
CARRIED

2 Minutes of the Meeting of October 22, 2025
(See documents SGC251022M for more details)

MOTION: That the minutes of the meeting of October 22, 2025, be approved.

Luft/Duquette
CARRIED

3 Business arising from the minutes
Nothing to report.

4 Outstanding Business
Nothing to report.

5 Reports/New Business

5.1 Programs, Faculty Complement, and Enrolments Report
(See document SGC251203-5.1 for more details.)

NOTED:

- Members reviewed five-year trends on enrolment and faculty complement. UWinsite People was used for the first time, affecting categories and data handling. Reports include full-time teaching faculty only.
Placement in the report is based on primary appointments. Clarifying language around report restrictions and faculty definitions using Bylaw 20 was suggested.
Institutional Analysis continues to work with ITS to improve analytics.

AGREED:

- Members questioned the ongoing value of the report, since it provides only a snapshot of available

data, making it more likely that data is misinterpreted or assumptions made (positive or negative) based on insufficient data. Institutional Analysis maintains a comprehensive website which includes the data presented in this report and much more.

MOTION: That the annual reporting to Senate by way of this Programs, Faculty Complement, and Enrolments Report be discontinued.

5.2 Fall 2025 UCAPT Report on Renewal, Tenure/Permanence, and Promotion Processes

(See document SGC251203-5.2 for more details.)

NOTED:

- Members were informed that FAQs relating to addressing conflict of interest have been updated; eCV workflow system paused due to budget.; and delayed submissions remain a concern.
- Spring RPT/eCV training is planned for faculty, with targeted training for Heads, Chairs, and Deans.

AGREED:

- UCAPT is reviewing the process for procedural fairness and working to reinforce faculty responsibility for RPT files.

5.3 Proposed Revisions to Bylaws 54 and 55 and Policy on Grading

(See document SGC251203-5.3 for more details.)

MOITON: That the proposed revisions to Bylaw 54, Bylaw 55, and the Policy on Grading and the Calculation of Averages be approved.

Dutton/Duquette

NOTED:

- Members discussed the definition, conditions, and academic meaning of the aegrotat standing, including how much coursework must be completed. The latter is situation and discipline specific.
- Concerns were raised about consistency across the institution, alignment with accreditation expectations, Law's separate grading processes, and improved communication to students when an aegrotat standing is recommended.

AGREED:

- Revisions to Bylaw 55 and the handling of incomplete and aegrotat standing for graduate students should refer to the Policy on Grading and Calculation of Averages.
- The revisions should clarify that aegrotat standing is contingent on the student demonstrating achievement of accreditation and safety requirements.

WITHDRAWN

6 Question Period/Other Business

Nothing to report.

7 Adjournment

MOTION: That the meeting be adjourned.

Montgomery/Minaker
CARRIED