

## NOTICE OF MEETING

There will be a meeting of the Senate Governance Committee

**on Tuesday, May 19, 2015 at 2:30p.m.**

**Room 209/211 Assumption Hall**

**Please use at the Huron Church entrance. Charlene at reception will direct you to second floor stairs.**

### A G E N D A

- 1 Approval of Agenda
  - 1.1 Unstarring agenda items
  
- 2 Approval of the minutes of the meeting of February 4, 2015 SGCm150204  
E-vote of March 6, 2015 SGCe150306
  
- 3 Business arising from the minutes
  - 3.1 Working Group on the University's Equity Assessor Structures **Alan Wildeman-Approval**  
SGCa150204-3.1
  
- 4 Outstanding Business/Action Items
  - 4.1 Committee Membership
    - 4.1.1 Senate Standing Committees **Alan Wildeman-Approval**  
SGCa150519-4.1.1
  
    - 4.1.2 Judicial Panel **Alan Wildeman-Approval**  
SGCa150519-4.1.2
  
    - 4.1.3 Discipline Appeal Committee **Alan Wildeman-Approval**  
SGCa150519-4.1.3
  
    - 4.1.4 Procedures and Discrimination Committee **Alan Wildeman-Approval**  
SGCa150519-4.1.4
  
    - 4.1.5 Nominating Committee **Alan Wildeman-Approval**  
SGCa150519-4.1.5
  
    - 4.1.6 Special Appointments Committee **Alan Wildeman-Approval**  
SGCa150519-4.1.6
  
    - 4.1.7 Bylaw Review Committee **Alan Wildeman-Approval**  
SGCa150519-4.1.7
  
  - 4.2 Distinguished University Professor **Alan Wildeman-Approval**

- 5 Bylaw Business
  - 5.1 Revisions to Bylaws 2, 3, 20, 22, 23, 30

**Katherine Quinsey-Approval**  
SGCa150519-5.1

- 6 Question Period/Other Business

- 7 Adjournment

Please carefully review the 'starred' (\*) agenda items. As per the June 3, 2004 Senate resolution, 'starred' items will not be discussed during a scheduled meeting unless a member specifically requests that a 'starred' agenda item be 'unstarred', and therefore open for discussion/debate. This can be done any time before (by forwarding the request to the secretary) or during the meeting. By the end of the meeting, agenda items which remain 'starred' (\*) will be deemed approved or received.

**University of Windsor  
Senate Governance Committee**

3.1: **Working Group on the University's Equity Structures**

Item for: **Approval**

Forwarded by: **Senate Governance Committee**

**MOTION: That the Senate Governance Committee approve the Working Group on the University's Equity Structures.**

**Proposed Committee Membership**

**Dr. Douglas Kneale**, Provost and Vice-President, Academic

**Ms. Kaye Johnson**, Director, Human Rights, Equity and Accessibility

**TBA 2** Senate Governance Committee Members

**TBA 1** EE/PA (Can also be a member of Senate Governance Committee)

**Mandate:**

The SGC Working Group will conduct an in-depth review of the University's equity assessor model and committee structures, with a final report and recommendation(s) to be brought back to the SGC.

For Consideration by the SGC Working Group (taken from the February SGC discussion):

1. Training of all members on appointments and RTP committees on equity and procedures matters;
2. The entire structure, from equity assessors for all faculty appointments, promotions, tenure and renewal matters, to the various committees, needs to be reviewed. In particular, PCEE was put in place a quarter century ago and much has changed since then, so its role might also be revisited;
3. To be eligible to serve on an appointments or Renewal, Tenure and Promotion (RTP) committee, the individual must have equity and procedures training. This would, in effect, make everyone on the committee responsible for ensuring that equity matters are duly considered and that procedures are appropriately followed. Appointments committees for administrative positions would still require a dedicated EE/PA;
4. Issues of equity and procedural irregularities must be dealt with immediately, since they can result in real or perceived unfair hiring or RTP reviews, and subsequently complaints and grievances. Equity and procedures reports cannot be reviewed by a Committee after the appointments or RTP committees have completed their work, since this does not provide time for rectifying any issues.

**University of Windsor  
Senate Governance Committee**

**4.1.1: Senate Standing Committee Membership 2015-2016**

*\*See attached*

<b>Program Development Committee *</b>		
<b>Member</b>	<b>Term</b>	<b>Notations</b>
<b>Provost and Vice President, Academic</b> (or designate) Dr. Douglas Kneale	Ex-officio	
<b>President</b> Dr. Alan Wildeman	Ex-officio	
<b>Dean of Graduate Studies</b> (or designate) Dr. Patricia Weir	Ex-officio	
<b>Vice-Provost, Teaching and Learning</b> (or designate) Dr. Erika Kustra (designate)	Ex-officio	
<b>Faculty of Business Administration</b>		
Dr. Maureen Gowing	2015-2017	
<b>Faculty of Education &amp; Academic Development</b>		
Dr. Larry Glassford	2015-2017	
<b>Faculty of Engineering</b>		
Dr. Edwin Tam (S-2017)	2015-2017	
<b>Faculty of Human Kinetics</b>		
Dr. Marijke Taks (S-2017)	2015-2017	
<b>Faculty of Law</b>		
Ms. Maggie Liddle	2014-2016	
<b>Faculty of Nursing</b>		
Dr. Jamie Crawley	2014-2016	
<b>Faculty of Science</b>		
Dr. Zhiguo Hu	2015-2017	
Dr. Nurlan Turdaliev	2015-2017	
<b>Faculty of Arts Humanities &amp; Social Sciences</b> (at least one from Social Science & one from Arts)		
Arts/Humanities - Prof. Lionel Walsh (S-2016) <b>Chair</b>	2015-2017	
Dr. Jill Singleton-Jackson (S-2016)	2014-2016	
Social Sciences - Dr. Valerie Scatamburlo-D'annibale (S-2016)	2015-2017	
<b>Librarian Representative</b>		
<b>New University Librarian</b> (S-Ex-officio)	2015-2017	
<b>Student Representation</b> (1 year terms) Five students(including at least one graduate, one part-time undergraduate, two full-time undergraduates) TBA (UWSA), TBA (UWSA), Sanam Mehta (GSS), TBA (OPUS), TBA () (additional).		

\*At least half of the faculty members that make up the Program Development Committee must be from Senate. (6)

<b>Academic Policy Committee</b>		
<b>Member</b>	<b>Term</b>	<b>Notations</b>
<b>Associate Vice President Academic (or designate)</b> TBA	Ex-officio	
<b>President</b> Dr. Alan Wildeman	Ex-officio	
<b>Vice-Provost, Teaching and Learning (or designate)</b> Dr. Erika Kustra (designate)	Ex-officio	
<b>Faculty of Business Administration</b>		
Dr. Mitch Fields	2015-2017	
<b>Faculty of Education &amp; Academic Development</b>		
Dr. Karen Roland	2015-2017	
<b>Faculty of Graduate Studies</b>		
Dr. Katherine Quinsey (S-2017)	2015-2017	
<b>Faculty of Engineering</b>		
Dr. Mitra Mirhassani	2014-2016	
<b>Faculty of Law</b>		
TBA	2015-2017	
<b>Faculty of Human Kinetics</b>		
Dr. Scott Martyn	2015-2017	
<b>Faculty of Nursing</b>		
Dr. Lorna de Witt (S-2016) Chair	2014-2016	
<b>Faculty of Science</b>		
Dr. Chris Weisener	2015-2017	
<b>Faculty of Arts, Humanities &amp; Social Sciences (One from Social Science &amp; one from Arts)</b>		
Arts/Humanities – Dr. Antonio Rossini (S-2016)	2015-2017	
Social Sciences – Dr. Anna Lanoszka	2014-2016	
<b>Librarian Representative</b>		
Ms. Shuzhen Zhao	2015-2017	
<b>Student Representation (1 year terms)</b> Four students(including one graduate, one part-time undergraduate, two full-time undergraduates). TBA (UWSA), TBA (UWSA), Sanam Mehta (GSS), TBA (OPUS)		

\*At least three members must be elected members of Senate.

<b>Senate Student Caucus</b>		
<b>Member</b>	<b>Term</b>	<b>Notations</b>
<b>Vice-Provost, Students Affairs &amp; Dean of Students (or Director, Student Affairs as designate for one or more meetings)</b> Dr. Clayton Smith	Ex-officio	
<b>President</b> Dr. Alan Wildeman	Ex-officio	
<b>Director, Campus Services</b> Ms. Anna Kirby	Ex-officio	
<b>Faculty of Business Administration</b>		
Dr. Gurupdes Pandher (S-2017)	2014-2016	
<b>Faculty of Education</b>		
Dr. Geri Salinitri	2015-2017	
<b>Faculty of Engineering</b>		
Dr. Tirupati Bolsetti	2014-2016	
<b>Faculty of Law</b>		
Prof. Gemma Smyth	2015-2017	
<b>Faculty of Human Kinetics</b>		
Dr. Ryan Snelgrove	2015-2017	
<b>Faculty of Nursing</b>		
Mr. Kathy Pfaff	2015-2017	
<b>Faculty of Science</b>		
Dr. Ziad Kobti (S-2016) Chair	2014-2016	
<b>Faculty of Arts, Humanities &amp; Social Sciences</b>		
Arts/Social Sciences/Humanities– Dr. Tina Pugliese	2014-2016	
<b>Librarian Representative</b>		
Ms. Vicki Jay Leung (S-2016)	2014-2016	
<b>Student Representation (1 Year Terms)</b> Eleven Students (2 graduate students, 2 part-time undergraduate, 4 full-time undergraduate, 1 international, 1 residence student, 1 student at large) (1 student from this group would be elected co-chair) Amin Safaei (GSS), Morteza Lalmazlounian (GSS), TBA (OPUS), TBA (OPUS), TBA (UWSA), TBA (UWSA), TBA (UWSA), TBA (UWSA), TBA (International), TBA (Residence), TBA (Student At-Large)		

\*At least three members must be elected members of Senate.

<b>Senate Governance Committee</b>		
<b>Member</b>	<b>Term</b>	<b>Notations</b>
<b>President (Chair)</b> Dr. Alan Wildeman	Ex-officio	
<b>Provost and Vice President, Academic</b> (or designate) Dr. Douglas Kneale	Ex-officio	
<b>Faculty of Business Administration</b>		
Dr. Fazle Baki (S-2017)	2015-2017	
<b>Faculty of Education</b>		
Dr. Darren Stanley (S-2017)	2015-2016	
<b>Faculty of Engineering</b>		
Dr. Majid Ahmadi (S-2016)	2014-2016	
<b>Faculty of Law</b>		
Camille Cameron (S-Exofficio)	2014-2016	
<b>Faculty of Human Kinetics</b>		
Dr. Kevin Milne	2015-2017	
<b>Faculty of Nursing</b>		
Linda Patrick (S-Ex-officio)	2014-2016	
<b>Faculty of Science</b>		
Charles Macdonald (S-2016)	2014-2016	
<b>Faculty of Graduate Studies</b>		
Katherine Quinsey (S-2017)	2014-2016	
<b>Faculty of Arts, Humanities &amp; Social Sciences</b>		
Arts/Humanities – Joanna Luft (S-2017)	2014-2016	
Social Sciences – Nancy Wright (S-ex-officio)	2014-2016	
<b>Librarian Representative</b>		
<b>New University Librarian (S-Ex-officio)</b>	2015-2017	
<b>Student Representation</b> (all vacant 1 year terms) Five student Senate members (including at least one graduate, one part-time undergraduate, two full-time undergraduates). TBA (UWSA), TBA (UWSA), Amin Safaei (GSS), TBA (OPUS).		

**\*At least half must be elected members of Senate.**



**University of Windsor  
Senate Governance Committee**

4.1.2: **Membership for Judicial Panel 2015-2016**

Item for: **Approval**

Forwarded by: **Nominating Committee**

**MOTION: That the Judicial Panel membership be approved.**

**Excerpt from Bylaw 31(Previously approved bylaw 31)**

5.2.3 “Judicial Panel” shall mean “Student Affairs Judicial Panel”. The Student Affairs Judicial Panel shall be composed of **one faculty member (chair), one staff member, and one student member**. The membership of Student Affairs Judicial Panels shall be the membership of Judicial Panels with a staff member appointed in place of the faculty member. **Staff members shall be appointed to Student Affairs Judicial Panels from a list of six staff members recommended by the Provost and approved by the Senate Governance Committee.** The President may appoint a replacement for a member of the Student Affairs Judicial Panel or pool of alternates, where the individual is unable to serve, or in other extenuating circumstances, bearing in mind the constituency represented by that member.

\*Representatives do not have to be Senate members.

**1 Student Affairs Judicial Panel**

**Faculty Member as Chair:** Dr. Chris Waters (2015-2017)  
**Staff Member:** TBA (Chosen from a list of six staff members, see below)  
**Student Member:** Mr. Rayyan Manwar (2015-2016) (GSS)  
**Student Member:** TBA (2015-2016) (UWSA)  
**Student Member:** TBA (2015-2016) (OPUS)

**6 Staff Members for Non-Academic Misconduct Cases**

**Alison Samson  
Mike Houston  
Lynn Charron  
Marty Lowman  
Jane Sylvestre  
Kerri Zold**

**University of Windsor  
Senate Governance Committee**

4.1.3: **Membership for Discipline Appeal Committee 2015-2016**

Item for: **Approval**

Forwarded by: **Nominating Committee**

**MOTION: That the Discipline Appeal Committee membership be approved.**

**Excerpt from Bylaw 31**

The two faculty members (one of whom shall be appointed as chair) shall be appointed by the Senate Governance Committee for two-year terms. Two faculty member alternates shall also be appointed by the Senate Governance Committee for two-year terms, as possible replacements where an appointed faculty member is unable to serve. Faculty members, including ancillary academic staff as learning specialists holding a regular appointment and professors/associate professors emeriti are eligible to serve on the Discipline Appeal Committee.

The University of Windsor Students' Alliance, the Graduate Students Society, and the Organization of Part Time University Students shall each provide the name of one student to the Senate Governance Committee for consideration and appointment to the Discipline Appeal Committee for one-year terms. The student serving on the Discipline Appeal Committee for a given case shall be selected from this pool and should normally represent the constituency of the student against whom the allegation is made, subject to availability.

**Discipline Appeal Committee**

**Chair:** Prof. David Tanovich (2015-2017)  
**Faculty Member:** Mr. Michael Potter (2014-2016)  
**Student Member:** Morteza Lalmazloumian (GSS) (2015-2016)

**2 Faculty Alternates**

Faculty Alternate #1  
**Dr. Maureen Muldoon** (2014-2016)

Faculty Alternate #2  
**Dr. Debbie Kane** (2014-2016)

**2 Student Alternates**

Student Alternate #1  
**TBA** (OPUS) (2015-2016)

Student Alternate #2  
**TBA** (UWSA) (2015-2016)

**University of Windsor  
Senate Governance Committee**

4.1.4: **Membership for Subcommittee on Procedures and Discrimination Committee 2015-2016**

Item for: **Approval**

Forwarded by: **Nominating Committee**

**MOTION: That the Subcommittee on Procedures and Discrimination Committee membership be approved.**

**Excerpt from Bylaw 32**

**1. Procedures and Discrimination Committee**

1.1 There shall be a Procedures and Discrimination Committee whose membership shall be approved by the Senate Governance Committee. The Procedures and Discrimination Committee shall hear petitions from students on the grounds of discrimination, bias, sexual or other forms of harassment and procedural irregularities, regarding academic instruction, evaluation, or appeals, and shall have final and binding jurisdiction over such matters.

1.2 The Procedures and Discrimination Committee shall be composed of **two faculty members**, appointed for a two-year term (one of whom shall be appointed as chair), and **one student**, appointed for a one-year term. **Two faculty member alternates** shall also be appointed by the Senate Governance Committee for a two-year term. The student appointed to the Procedures and Discrimination Committee and **two student alternates** shall be selected by the Senate Governance Committee from a list of nominees submitted annually by the University of Windsor Students' Alliance, the Graduate Students' Society and the Organization of Part Time University Students. The President of the University may appoint a replacement for a member of the Procedures and Discrimination Committee or pool of alternates, where the individual is unable to serve, or in other extenuating circumstances, bearing in mind the constituency represented by that member.

\*Representatives do not have to be Senate members.

**Procedures and Discrimination Committee**

**Chair:** Prof. Bruce Elman (2014-16)  
**Faculty Member:** Dr. Kim Calderwood (2015-20117)  
**Student Member:** TBA (OPUS) (2015-2016)

**2 Faculty Alternates**

**Ms. Anna Farias** (2015-2017)  
**Dr. John Sutcliffe** (2014-2016)

**2 Student Alternates**

**Mr. Morteza Lalmazlounian** (GSS) (2015-2016)  
**TBA** (UWSA) (2015-2016)

**University of Windsor  
Senate Governance Committee**

4.1.5: **Nominating Committee**

Item for: **Approval**

Forwarded by: **Nominating Committee**

**MOTION: That the Nominating Committee membership be approved.**

**Composition**

Chair of Senate

Provost and Vice-President, Academic

Two faculty members

One student representative

**Membership 2015-2016**

**Dr. Alan Wildeman**

**Dr. Douglas. Kneale**

**Dr. Jamey Essex** – Faculty

**Dr. Barbara Zielinski** – Faculty

**TBA** – Student

**TBA** – Student Alternate

**University of Windsor  
Senate Governance Committee**

4.1.6: **Special Appointments Committee Membership 2015-2016**

Item for: **Approval**

Forwarded by: **Nominating Committee**

**MOTION: That the Special Appointments Committee membership be approved.**

1.2.3.3.5 establishing a Special Appointments Sub-Committee composed of the President, Chair, the Provost and Vice-President, Academic, **four senior faculty representatives from different disciplines one student representative** and a non-voting Equity Assessor, to recommend to the Senate Governance Committee Honorary Degree recipients and Special Appointments. In the case of selection of **Honorary Degree recipients one member of the Board of Governors** shall be added to the Sub-committee; in the case of selection of **Distinguished University Professors, two senior members of the teaching staff of other universities** selected by the University of Windsor members shall be added to the sub-committee.

In addition to the proposed members listed below, there are three student member vacancies. Student members are typically chosen by and from the students on the Senate Governance Committee. At the time of this mailout, the student groups have not completed the assignment/election of student members to the various committees. Therefore, Senate Governance Committee is asked to permit the student body governments to appoint a student (and student alternates) to the Special Appointments Committee.

**2015-2016 Membership**

Core Membership

**Dr. Alan Wildeman**, President and Chair

**Dr. Douglas Kneale** Provost and Vice-President Academic

**Dr. Marlys Koschinsky**, Senior Faculty Representative

**Dr. Eleanor Maticka-Tyndale**, Senior Faculty Representative

**Dr. Tanya Basok**, Senior Faculty Representative

**Dr. Christopher Tindale**, Senior Faculty Representative

TBA, Student Representative,

TBA, Alternate Student Representatives

TBA Equity Assessor (Non-voting)

In the case of Honorary Degrees, one Board of Governor member is included

**Ms. Marilyn Farough**, Board of Governor Representative

In the case of University Professors, two senior members of the teaching staff of other universities are included

**Dr. Melba Boyd**

TBA

**University of Windsor  
Senate Governance Committee**

4.1.7: **Bylaw Review Committee**

Item for: **Approval**

Forwarded by: **Nominating Committee**

The Bylaw Review Committee is a standing subcommittee of Senate Governance Committee. There is one student member vacancy. This student member is typically chosen by and from the students on the Senate Governance Committee. At the time of this mailout, the student groups have not completed the assignment/election of student members to the various committees. Therefore, Senate Governance Committee is asked to permit the SGC student members to appoint, from among themselves, a student to the Bylaw Review Committee.

**Current Bylaw Review Committee**

Dr. David Andrews

Dr. Charles MacDonald

Dr. Katherine Quinsey (chair)

TBA (for student related bylaws)

Ms. Renée Wintermute

**University of Windsor  
Senate Governance Committee**

5.1: **Revisions to Bylaws 2, 3, 20, 22, 23, 30**

Item for: **Approval**

Forwarded by: **SGC Bylaw Review Committee**

**MOTION 1: That the revisions to Bylaw 2 be approved.**

Proposed Revisions

**I. Rules of Order for Senate Committees and Subcommittees**

[...]

**Subject to other bylaw provisions,** ~~Normally, all meetings shall be normally held in-person and only members present shall be permitted to vote, subject to other bylaw provisions. A Chair may permit members to participate by videoconference (or other mechanism, which allows all members to see and hear each other), technology permitting, subject to the following:~~

- a) **For committees with seven or more members, no more than two members may participate by videoconference. For the months of May-August, all student members may participate by videoconference, plus two other members.**
- b) **For committees with six or fewer members, no more than one member may participate by videoconference. For the months of May-August, all student members may participate by videoconference, plus one other member.**
- c) **Requests to participate by videoconference are to be accompanied by a strong rationale for not attending in person (e.g., at a conference or other work-related activity) and should be submitted at least 48 hours prior to the meeting. Requests will be assessed and approvals granted by the Chair on a first come, first serve basis.**
- d) **In the case of secret ballot votes, members participating by videoconference waive their right to anonymity and may submit their vote in confidence to the recording secretary.**

**Members participating by videoconference will have all the rights and responsibilities as those attending in person and will count towards quorum.**

**Rationale:**

- The revision upholds the good governance practices to hold meetings in person, while acknowledging that some limited provisions, should be made for members that cannot attend for legitimate reasons in light of technological tools, which allow for full participation.
- Not all meeting rooms are equipped with screens, data projectors, or outfitted with full videoconferencing capabilities. In these cases, videoconferencing will not be an option.
- Consistent with bylaw 40 and 44, students can participate by video or teleconference in the months of May-August.

**MOTION 2: That the revision to Bylaw 20 be approved.**

Proposed Revision:

Bylaw 20 – Types and Terms of Appointments

2.2.1 An appointments committee shall seek applications for faculty vacancies, review credentials of applicants, and ~~make recommendations~~ **make a single candidate** for the consideration of the AAU Council or Councils and the executive of the other body, if any.

**Rationale:**

- While the current wording is grammatically preferable, it has caused some confusion in that it seems to be inconsistent with 2.2.3 which clearly states that the Committee shall propose the name of a single candidate. In fact, paragraph 2.2.1 simply outlines, in broad terms, the mandate of the Appointments Committees. More detailed information follows in the subsequent paragraphs.
- The revision is intended to remove any possible confusion.

**MOTION 3: That the revisions to Bylaw 22 be approved.**

Proposed Revisions:

4.5 Any untenured faculty member at the Assistant level can be considered for tenure after two full years of employment at the University. In such cases, s/he shall initiate the process by making an application to the AAU Head by September 15. **If the early tenure application is unsuccessful, the untenured faculty member will continue in his/her probationary appointment according to the normal timelines. Where a faculty member's early tenure application falls in his/her year of renewal, an unsuccessful tenure application will default to a review for renewal of contract. In such cases, a separate submission by the faculty member is not required.** The maximum length of employment at the probationary level is six full years of employment.

[...]

6.4 The recommendations of the AAU RTP Committee on contract renewals, with all the necessary supporting documents as directed by the UCAPT, **and the recommendations from the Dean** shall be submitted to the Chair of the UCAPT on or before October 31. The recommendations of the AAU RTP Committee concerning tenure, with all the necessary supporting documents as directed by the UCAPT, **and the recommendations from the Dean** shall be submitted to the Chair of UCAPT by December 15 by the AAU Head. The recommendations of the AAU RTP Committee for promotions, with all the necessary documents **as directed by the UCAPT, and the recommendations from the Dean** shall be submitted to the Chair of the UCAPT by January 31.

8.5.2 The **Dean (or designate) and the** AAU Head (or designate) may be requested to appear before the UCAPT to elucidate the **Dean's comments and the** AAU RTP Committee's recommendations on promotion, tenure, or the renewal of contract, **respectively. and in such case(s), the Dean (or designate) and the** AAU Head (or designate) shall withdraw from the meeting before a vote is taken. **Deans (or designates) and** AAU Heads (or designates) who are requested to appear before the UCAPT should receive such request in writing with a clear indication of the issues or concerns the UCAPT wishes to raise. The UCAPT will not reject any recommendations of **a Dean or an** AAU RTP Committee without first giving the **Dean (or designate), the** AAU Head (or designate) and the faculty member an opportunity to make representation before it (see 8.6).



## 9 The Role of the President in Renewal, Tenure and Promotion of Contract Deliberations and in Appeals

- 9.1 The President (**or designate**) shall review all recommendations of the UCAPT. In those exceptional cases in which s/he overrides the positive recommendations of the UCAPT, s/he shall provide reasons in writing for his or her action to both the AAU RTP Committee, and to the UCAPT and, in the case of an adverse decision, to the faculty member concerned.
- 9.2 The President shall hear appeals made in writing by either the Chair of the AAU RTP Committee or the faculty member concerned, as the case may be, on the grounds of procedural irregularity on the part of the UCAPT or on the merits of the case. Such appeals must be submitted within two weeks after notification of the decision by the UCAPT. In the case where the appeal is successful on the grounds of procedural irregularity, the President shall remit the case to the UCAPT for reconsideration according to the proper procedures within one week. In the case of an appeal on the merits of the case, the President's decision shall be final.

[...]

### **Rationale:**

- The proposed revision clarifies what happens in cases of unsuccessful tenure applications. Because a tenure application is much more involved than the documentation required for renewal of contract, consideration of renewal of contract will be based on the tenure application. No additional or separate submission should be required of the faculty member.
- Deans have a responsibility to comment on files forwarded to UCAPT. This is clear in 8.1.1, which speaks to support of the Dean. However, the process for appearing before UCAPT should be outlined in greater detail.
- Clarification of the practice of the office of the President to delegate review of the numerous files, but not in cases of appeals.

### **MOTION 4: That the revisions to Bylaw 30 be approved.**

#### Proposed Revisions:

#### Bylaw 30 - Election Procedures for Student Representation

[...]

~~2. The regulations which are adopted pursuant to paragraph A1 shall be reported by the Head of the AAU to the Chair of the Senate Student Caucus by October 15 annually, unless after the first such report there is no amendment to the regulations adopted.~~

~~3. If the regulations required by this paragraph are not submitted by October 15, or if, in the opinion of the chair of the Senate Student Caucus, the regulations do not meet minimum standards set out in the above paragraph, the chair of the Senate Student Caucus shall conduct elections in the AAU according to established electoral procedures.~~

4. Elections in all AAUs of undergraduate and graduate student representatives shall be held annually **no later than September 30** in September or October. The nomination and election of student representatives shall be by and from eligible students. Students normally will hold office for one year from the date of election or for such other annual period as may be agreed by the AAU Council.

B Eligibility of Students to Vote and to Run for Election

- a) ~~All undergraduate students in the AAU's program(s) are eligible to be~~ **nominated, vote and stand** for election to the AAU Council, **in accordance with the regulations set out by the AAU.**  ~~must be honours or majors students in that AAU. Efforts shall be made to include at least one undergraduate part-time student on AAU Council.~~
- b) ~~Undergraduate honours or majors students in an AAU are eligible to vote for undergraduate students nominated to the AAU Council.~~
- b) **All full-time undergraduate students in the AAU's program(s) are eligible to be** ~~nominated, vote and stand~~ for election to the AAU Council, **in accordance with the regulations set out by the AAU.**  ~~shall be full-time graduate students in that AAU.~~
- c) ~~Full-time and p~~Part-time graduate students in an AAU are eligible to vote for graduate students nominated to the AAU Council.

**Rationale:**

- Removed redundancies and streamlined wording.
- Provided more flexibility for the timing of elections. This is particularly needed for areas where students are on Co-op in the Fall term. In either case, elections must be completed no later than September 30<sup>th</sup>.
- Paragraphs 2 and 3 are not practicable. The AAU Head is responsible for ensuring that the student elections are properly run, in accordance with the regulations in place. Where the basic regulations outlined in the bylaw have not been followed, the election is void and, as per current practice, it is the responsibility of the AAU Head to ensure that the election is re-run. The same holds true for other types of Departmental or Faculty elections.
- The revisions address the concerns raised at the September 2014 Senate Governance Committee meeting, which were to clarify that all undergraduate students (part-time, full-time, honours and general) are eligible to serve on Council.

**MOTION 5: That the revisions to Bylaw 23 be approved and that the Policy on Faculty Duties and Responsibilities be deleted.**

Proposed Revisions:

Bylaw 23 - Criteria for Renewal, Tenure and Promotion

1. Preamble

The academic profession is the only group recognized by society to have the primary purpose of discovering and disseminating knowledge and understanding. In order to pursue this purpose, members of the academic profession must be ensured conditions, as much as possible, which permit the free pursuit of truth and this involves freedom to discuss and to criticize. Academic freedom is a fundamental prerequisite for the academic profession. **Academic freedom is intended as a safeguard against all those who would challenge the legitimate autonomy of the University, or who would seek to utilize its resources exclusively for the propagation of their own ideologies. However, academic freedom that promises the common good by ensuring the search for truth and its exposition must not be abused. Therefore, the proper exercise of academic freedom is contingent upon the recognition and adequate discharge of duties and responsibilities.** Tenure, a continuing full-time appointment with the University, is one of the basic means of protecting and encouraging the exercise of academic freedom.

**Rationale:**

- At the April 10, 2015 Senate meeting, there was general consent that the policy on Faculty Duties and Responsibilities should be deleted, given that the provisions are covered in Bylaw 51, Bylaws 22/23 and the Collective Agreement, subject to the preservation of the statement on academic freedom elsewhere in Senate bylaws or policies. It seems logical and appropriate to merge the statement from the policy with the preamble in Bylaw 23.

**MOTION 6: That the revisions to Bylaw 3 be approved.**

Proposed Revisions:

Bylaw 3 - Senate Standing Committees

1.2.1 Program Development Committee

1.2.1.1 Membership, (The total number of members is twenty):

[...]

- twelve regular faculty members, at least ~~half~~ **three** of whom shall be members of the Senate, [...]

**Rationale:**

- This change provides consistency with composition requirements of the Academic Policy Committee and the Senate Student Caucus, allows for greater flexibility in populating the committees, and provides more volunteer opportunities for those not on Senate.