

**SENATE  
Minutes of Meeting**

**Date:** Friday, October 8, 2010

**Time:** 2:34pm-4:36pm

**PRESENT:** Mr. Ahmed Abou Gharam, Dr. Philip Adamson, Dr. Imran Ahmad, Dr. Talal Al-Hayale, Dr. Yunbi An, Dr. David Andrews, Dr. Brent Angell, Dr. Robert Arnold, Dr. Abdul-Fattah Asfour, Mr. Abdel Babker, Dr. Vladimir Bajic, Prof. Jeffery Berryman, Dr. Ranjana Bird, Dr. Robert Boucher, Dr. Lori Buchanan, Ms. Samantha Clarke, Mr. Ian Clough, Ms. Gwen Ebbett, Prof. Bruce Elman, Dr. Jamey Essex, Dr. Leo Groarke, Dr. Alan Hall, Dr. Paul Henshaw, Dr. Kai Hildebrandt, Dr. Cecil Houston, Dr. Leslie Howsam, Dr. Arunita Jaekel, Mr. Tory James, Dr. Jennifer Johrendt, Dr. Ed King, Dr. Marlys Koschinsky, Dr. Brent Lee, Mr. Marty Lowman, Dr. Charles Macdonald, Dr. Roman Maev, Ms. Laine McGarragle, Dr. Kevin Milne, Dr. Pamela Milne, Dr. Bob Orr, Dr. Wansoo Park, Dr. Jagdish Pathak, Dr. Linda Patrick, Dr. Alan Phipps, Ms. Erin Plumb, Dr. Katherine Quinsey, Dr. Dale Rajacich, Ms. Ayesha Raza, Dr. Pat Rogers, Ms. Stephanie Saad, Mr. Birendra Sapkota, Ms. Mary Schisler, Dr. Robert Schurko, Dr. Frank Simpson, Dr. Jang Singh, Dr. Clayton Smith, Dr. Edwin Tam, Dr. Bruce Tucker, Dr. Mike Weis, Dr. Alan Wildeman (Chair), Prof. Larry Wilson, Dr. James Winter, Dr. Nader Zamani, Dr. George Zhou.

**REGRETS:** Dr. Ram Balachandar, Dr. Allan Conway, Dr. Jim Frank, Dr. Bob Gaspar, Dr. Martin Girash, Rev. Dr. BoJeong Kim, Dr. Dietmar Lage, Dr. Anna Lanoszka, Ms. Sharon Munro, Rev. Dr. Paul Rennick, Dr. Kara Smith, Mr. Stephen Willetts.

**ABSENT:** Dr. Ejaz Ahmed, Dr. Gordon Drake, Mr. Elie Gharib, Prof. Emir Mohammed, Ms. Zeina Nassereddine.

**IN ATTENDANCE:** Ms. Holly Ward, Mr. Gregory Marcotte (Acting Registrar), Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

**1 Report of the Senate Steering Committee**

**1.1 Approval of the agenda**

Items 5.4.1a, 5.4.1f and 5.4.4 were unstarred.

**MOTION:** That the agenda be approved.

Elman/Asfour  
**CARRIED, as amended**

**2 Minutes of the meeting of June 10, 2010.**

**MOTION:** That the minutes of meeting of June 10, 2010 be approved.

Ebbett/Boucher  
**CARRIED**

**3 Business arising from the minutes**

Nothing to report.

**4 Outstanding Business/Action Items**

**4.1 Candidates for Degrees, Diplomas and Certificates**

*(See document Sa101008-4.1 for more details.)*

**MOTION #1:** To approve the slate of candidates for the Fall 2010 Convocation in the Faculty of Engineering.

Abou Gharam/Asfour  
**CARRIED**

**MOTION #2:** To approve the slate of candidates for the Fall 2010 Convocation in the Faculty of Nursing.

**MOTION #3: To approve the slate of candidates for the Fall 2010 Convocation in the Faculty of Science.**

Simpson/Macdonald  
**CARRIED**

**MOTION #4: To approve the slate of candidates for the Fall 2010 Convocation in the area of Inter-Faculty Programs.**

Tucker/Raza  
**CARRIED**

**MOTION #5: To approve the slate of candidates for the Fall 2010 Convocation in the Faculty of Arts and Social Sciences.**

Houston/Buchanan  
**CARRIED**

**MOTION #6: To approve the slate of candidates for the Fall 2010 Convocation in the Odette School of Business.**

Pathak/Al-Hayle  
**CARRIED**

**MOTION #7: To approve the slate of candidates for the Fall 2010 Convocation in the Faculty of Education.**

Rogers/Zhou  
**CARRIED**

**MOTION #8: To approve the slate of candidates for the Fall 2010 Convocation in the Faculty of Human Kinetics.**

Andrews/K. Milne  
**CARRIED**

**MOTION #9: To approve the slate of candidates for the Fall 2010 Convocation in the Faculty of Law.**

Wilson/Elman  
**CARRIED**

**MOTION #10: To approve the list of candidates receiving Board of Governors medals for Graduating/In-Course student awards.**

McGarragle/King  
**CARRIED**

**MOTION #11: To approve the candidate receiving the Governor General's Gold Medal award.**

Macdonald/Tucker

A strong opinion was expressed by a Senator who felt that there is another candidate that would more closely fit the criteria for receiving the Governor General's Gold Medal which pertains to graduate students. This opinion was further supported by highlighting the personal accomplishments of the candidate who did not receive the award, and providing a comparison to the student who did win the Governor General's Gold Medal award. Another Senator, who happens to supervise the winning student, pointed out that comparisons based upon factually incorrect data (including incorrect number of publications, posters and so forth) were inappropriate and dangerous, and amount to no more than an attempt to damage the reputation of the student who won the award, which is libelous. This Senator further stated that this was the purpose of the Selection Committee - to review complete CVs and make a judgment based upon discussion, comparison and debate. In response, it was stressed that the Selection Committee charged with determining the candidate who most closely met all of the criteria outlined for the Governor General's Gold Medal followed the prescribed process and unanimously decided on the proposed candidate. It was further stressed by members who were on the Selection Committee that the person who was chosen had exemplary qualifications that stood out 'above and beyond' all of the other qualified candidates.

Senators were reminded that Senate is not the forum for debating the credentials of candidates who are nominated for the award. The Medal is awarded annually through a nomination and selection committee process which considers a variety of criteria under the broad requirement of "highest academic standing at the graduate level", including a student's graduating average, publications, presentations record, teaching and research activity, etc. It is the mandate of the Selection Committee to make a fair and equitable decision based on the criteria outlined for the award. Unlike the Selection Committee, Senate is not privy to all the candidates and to all of the supporting documentation necessary to make such an important decision.

In response to the suggestion that the decision be referred back to the Committee, it was noted that the Dean of Graduate Studies and the Provost looked into the matter and did not find any problems with procedure. Given that procedural irregularities were not found, it appears that the issue is one of clarity with regard to the criteria. This is a separate issue that may well merit further review prior to next year's award. However, this year's Selection Committee reviewed the many candidates based on the existing criteria, as defined, and followed the appropriate procedures.

**CARRIED**  
Opposed: 4

**MOTION #12: To approve the addendum for the Fall 2010 Convocation.**

Weis/Essex  
**CARRIED**

**MOTION #13: That the President in consultation with the Dean of the Faculty concerned and the Registrar be empowered to approve the names of candidates whose notification of completion of the requirements for their degrees arrived too late for the Senate meeting.**

King/Pathak  
**CARRIED**

## **5.1 Report from Student Caucus (UWSA, OPUS, GSS)**

### University of Windsor's Student Alliance (UWSA)

Senators were informed that the UWSA has been busy embarking on new renovations to the CAW Centre which will see the "Lancer" brand become more prominent on the main campus. The UWSA would like to extend a warm welcome to the Vice-Provost Students and International who will be relocating to the CAW Student Centre.

Senators were also informed that the UWSA is considering ceasing its membership in the Canadian Federation of Students (CFS) due, in part, to concerns about appropriate representation and services for the annual membership fees. The UWSA will hold a referendum to determine future membership in the CFS. The UWSA would like to express a word of caution to the campus community regarding this movement as there are currently two petitions being circulated. The first is one that is supported by the UWSA, while the other is backed by the external lobby group, the CFS. These CFS representatives, who are requesting access to classrooms to lobby, are not University of Windsor students and they are not educating students on what the specifics of the petition that they are asking students to sign. Many students are unaware that the CFS petition includes a clause stating that the signee will not participate on any future voting on the membership question. The UWSA petition provides students with the *right to vote* on membership with the CFS, whether it is to stay or leave the organization.

### Organization of Part-Time University Students (OPUS)

Members were informed that many part-time students, whose work and family commitments often control their schedules, are having difficulties completing their degrees due to limited nighttime course offerings and difficulties in receiving course substitutions. Given this, it was expressed that students would greatly benefit from additional 3rd or 4th year night-course offerings or by allowing greater flexibility with course substitutions. Currently, it has been difficult for part-time students to receive these kinds of exemptions, which has had a negative effect on time to degree completion.

In response to the issue raised regarding course substitutions, Senators were reminded that as per the Senate resolution in March 2010, Deans or designates have the authority to approve exemptions to

academic program regulations provided that the exemption maintains the academic integrity of the degree. This should make it easier for part time students to receive authorization for appropriate course substitutions.

#### Graduate Student Society (GSS)

Senators were informed that there is a student-led *"Bringing Together Communities Conference"* that is being held on the Windsor campus on February 4, 2011. It was noted that the goal of the conference is to promote and enrich student research at the University of Windsor. The conference will provide a forum for all graduate and senior level undergraduate students to present research in a peer-reviewed process. The conference is an excellent venue for providing students with the opportunity to share their research, work with a wider audience, develop peer relationships with different faculties, and see how disciplines can benefit through collaboration. Members were informed that student volunteers are still needed to assist in the planning and facilitation of this event.

The GSS is grateful to all of the people who have already donated funds to help support this event and to all of the organizers who are working hard in preparation for the conference. A special thank you was extended to the Provost who contributed \$1500 in funding, which has already been matched. Senators were encouraged to disseminate information about the event to students and peers.

## **5.2 Report of the President**

Members were informed that Windsor currently has 250 more students on campus than in Fall 2009 which is a positive reflection of the ongoing efforts on the recruitment and retention side.

It was noted that the University implemented an experiment in which they gathered qualitative data of people's reactions to regionally diverse accents and pronunciations of speakers reading phone messages on campus. Overall, early findings indicated that the feedback is very positive. This experiment highlights to the world that the University of Windsor is comprised of a diverse multicultural community.

Senators were informed that the Province of Ontario has embarked upon a process in which government representatives have held consultation sessions with union leaders to increase buy-in for an across-the-board two year wage freeze when renegotiating contracts. This would be in line with the government mandated two-year wage freeze on the non-union public sector, which commenced March 2010. While discussions have been cordial and collegial, union leaders have reaffirmed that bargaining is to be done directly between the employer and the employee group and, as such, discussions of salary freezes are more appropriately left to negotiating teams at the collective bargaining table. To complicate matters, Universities are being required to sign-off on statements that they have achieved a 0% net increase in expenditures.

In response to a question raised regarding additional clarification surrounding the compensation freeze and job re-evaluation, it was noted that if jobs are changed by an employer, then the employee is eligible to go through the process of a job evaluation in anticipation of pay reflective of his/her new job duties.

In response to a question raised regarding whether there is communication strategy in the event of a strike, it was noted that at this time the University is focusing its efforts on ensuring successful negotiations with staff union groups on campus.

Senators were encouraged to attend convocation which is scheduled for Saturday, October 16, 2010 to recognize the accomplishments of graduating students and the two Honorary Degree recipients. The renowned poet George Elliott Clarke will receive an honorary Doctor of Laws degree and will address Convocation at the 10a.m. session and, Canada's first female Secretary of State for External Affairs Flora MacDonald will receive an honorary Doctor of Laws degree and will address Convocation at the 4:00pm session.

## **5.3 Report of the Academic Colleague**

Nothing to report.

## **5.4 Program Development Committee**

### **\*5.4.1 Program/Course Changes**

- a) **Education – Graduate**  
(See document Sa101008-5.4.1 for more details.)

**MOTION: That the Education –Graduate Program/Course changes be approved.**

Berryman/Abou Gharam

A member noted that there is difficulty in locating the supporting document for the motion, making it unclear to Senators what the proposed changes are to the PhD program. In response, it was noted that as per past practice, all of the program/course changes that come to Senate for information or for approval can be accessed online through the Program Development Committee website which is part of the University Secretariat's website at [www.uwindsor.ca/senate](http://www.uwindsor.ca/senate) or by calling their University Secretariat directly for the documentation.

Education noted that the changes were to the course requirements for the PhD in Education. (i.e., an elective course was added and Core Seminar I and II were renamed to *Doctoral Seminar I and II*, etc.)

In light of the difficulty in locating the supporting documentation, it was agreed that the motion and a link to the supporting documentation be placed on the upcoming Senate agenda for approval.

**WITHDRAWN**

- \*b) **Education**  
(See document Sa101008-5.4.1b for more details.)

**MOTION: That the Education Program/Course changes be approved.\***

*\*Subject to approval of expenditure required.*

**CARRIED\***

- \*c) **FASS**  
(See document Sa101008-5.4.1c for more details.)

**MOTION: That the FASS Program/Course changes be approved.\***

*\*Subject to approval of expenditure required .*

**CARRIED\***

- \*d) **Nursing**  
(See document Sa101008-5.4.1d for more details.)

**MOTION: That the Nursing Program/Course changes be approved.\***

*\*Subject to approval of expenditure required.*

**CARRIED\***

- \*e) **Human Kinetics**  
(See document Sa101008-5.4.1e for more details.)

**MOTION: That the Human Kinetics Program/Course changes be approved.\***

*\*Subject to approval of expenditure required.*

**CARRIED\***

- f) **Science**  
(See document Sa101008-5.4.1f for more details.)

**MOTION 1: That the Standing Required for Continuation and Graduation “in good standing” for the Honours Chemistry with Thesis, Honours**

**Chemistry and Physics with Thesis, Honours Biochemistry with Thesis be changed to “A cumulative G.P.A. of 8.0 and a major G.P.A. of 8.0”.\***

*\*Subject to approval of the expenditures required.*

Berryman/ Koschinsky

In response to a question raised as to the rationale for raising the cumulative and major GPA to 8.0, it was noted that since the funding for the research projects comes directly from the grants of supervisors, there are only a limited number of positions available to students. It was also noted that past practice has shown that academically strong students tend to produce very high quality research projects.

It was expressed that this change may set a precedent for other program areas.

**CARRIED**

**MOTION 2: That the following course addition be made:\***  
**55-448. Neurophysiology**

*\*Subject to approval of the expenditures required.*

Berryman/Ebbett

In response to a question raised as to whether the Department of Psychology was consulted regarding the creation of the new neurophysiology course, it was noted by the Dean of Science that Psychology was likely consulted as the course was primarily created for the Honours B.Sc. in Behavior, Cognition, and Neuroscience which is jointly offered by Biology/Psychology. It was also noted that the proposed course has been previously offered as a Special Topics course.

**CARRIED**

**\*5.4.2 Summary of Minor Course and Calendar Changes**

**\*a) Dramatic Art**

*(See document Sa101008-5.4.2a for more details.)*

The document was received for information.\*

**\*b) French Studies**

*(See document Sa101008-5.4.2b for more details.)*

The document was received for information.\*

**\*c) Languages, Literatures and Cultures (Arabic Studies)**

*(See document Sa101008-5.4.2c for more details.)*

The document was received for information.\*

**\*d) Modern Languages**

*(See document Sa101008-5.4.2d for more details.)*

The document was received for information.\*

**\*e) Music**

*(See document Sa101008-5.4.2e for more details.)*

The document was received for information.\*

**\*f) Political Science**

*(See document Sa101008-5.4.2f for more details.)*

The document was received for information.\*

- \*g) Biology**  
(See document Sa101008-5.4.2g for more details.)

The document was received for information.\*

- \*h) Chemistry and Biochemistry**  
(See document Sa101008-5.4.2h for more details.)

The document was received for information.\*

- \*i) Nursing**  
(See document Sa101008-5.4.2i for more details.)

The document was received for information.\*

- \*5.4.3 Suspension of the Concurrent Bachelor of Science (General Science) Degree/Medical Laboratory Science Diploma Agreement**  
(See document Sa101008-5.4.3 for more details.)

The document was received for information.\*

- 5.4.4 Transition from Interdisciplinary Studies Program to Liberal and Professional Studies Program in Sarnia** (See document Sa101008-5.4.4 for more details.)

In response to a question raised, it was noted that the Liberal and Professional Studies Program is a general program and therefore, there is no major average requirement. Currently students in the Interdisciplinary Studies program are having some difficulties in obtaining all of the prerequisites for the 300 level courses needed to complete their degree. This change will eliminate those difficulties.

It was noted that students transitioning from the Interdisciplinary Studies program into the Liberal and Professional Studies Program will be provided with academic counseling.

The document was received for information.

- 5.5 Academic Policy Committee**  
Nothing to report.

- 5.6 Senate Student Committee**  
Nothing to report.

*The Vice-President Academic Affairs left the Senate chambers for the discussion of item 5.7.*

- 5.7 Search Committee for Renewal of the Associate, Vice-President, Academic Affairs - Report to Senate**  
(See document Sa101008-5.7 for more details.)

Senators were informed that the Search Committee has met on a number of occasions and has received input on a renewal. It was noted that the incumbent has indicated his interest in a renewal. It was further noted that the Committee will likely have a recommendation for the upcoming Senate meeting.

- \*5.8 Committee Membership**  
**\*5.8.1 Senate Standing Committee Membership**  
(See document Sa101008-5.8.1 for more details.)

**MOTION: That the Senate Standing Committee Membership be approved. \***

**\*CARRIED**

- 5.9 Bylaw Business – Bylaw Revisions**

**5.9.1 Bylaw 1 – Senate Membership and Election Procedures –Electronic Mail Ballots**  
(See document Sa101008-5.9.1 for more details.)

**MOTION: That Bylaw 1, paragraph 3.6, be revised as follows:**

**3.6** There will be at-large members being faculty/librarian members, the number to be determined annually, so that the total number of elected faculty/library representatives is four greater than the total number of all other voting members. These at-large positions shall be held for one year only. The ~~Clerk of the Senate~~ **University Secretariat** shall call for nominations to serve as at-large representatives by April 1. Nominations shall be in writing, signed by the nominator and the person nominated. Nominations must be received within two weeks of the “call for nomination”. The election of the candidates shall take place during the week following the deadline date for submission of nominations. Elections will be conducted by **electronic or** mail ballot.

King/McGarragle

The sentiment was expressed that e-voting should not be adopted for Senate motions. In response, it was stressed that this bylaw revision does not pertain to that particular issue.

A lengthy discussion ensued regarding whether e-voting is the appropriate pathway for conducting Senate elections. On the one hand, strong concern was raised regarding the issue that it may be difficult to ensure anonymity. Confidentiality assumes that only the individual collecting the information may be able to identify the person who has cast the vote and that s/he is entrusted to not divulge this information to anyone, whereas anonymity means that the information collected cannot be link to any individual (*i.e.*, email address, name, *etc.*). Unlike paper ballots which can be destroyed in a shredder, e-ballots can remain in existence in a perpetual “virtual” database. On the other hand, it was noted that the confidentiality or anonymity of voting electronically would be procedurally similar to receiving a paper ballot in your mailbox with your name on it and sending it back to the Secretariat via interoffice mail. In addition, e-voting would be a convenient way for Senators to cast a vote from their computer in a manner that is easily accessible and would likely increase voter turnout. (*i.e.*, at work, home, or travelling abroad).

It was expressed that some individuals may be tempted to transfer their vote to someone else by sharing their personal ‘id’ and pin number; this could also be done with a paper ballot. It was also expressed that there are a lot of confidential transactions to which many people consent in their daily activities (*i.e.*, banking, *etc.*) and we trust in the processes and in the people charged with gathering this information. It was noted that one of the key issues with e-voting would be to ensure that there are sufficient Information Technology (IT) firewalls and appropriate confidentiality agreements in place.

In response to a question raised regarding how e-voting is working for UWSA student-run elections, it was noted that e-voting has been implemented for four years, and while there were a few bugs to work out, there have not been any known issues pertaining to anonymity or confidentiality. It was further noted that for student run elections even the scrutineer does not have the ability to access information that would reveal the voter, or the nature of the votes that were cast. Overall, e-voting has been running smoothly and efficiently for the UWSA student elections. It has also been a good move towards supporting greater accessibility for students.

Although the intent of e-voting is to increase efficiency and allow for greater voter turnout, the sentiment was expressed that whether you use mail ballots or e-ballots the real issue is that the active voters will continue to vote whereas non-voters will continue not to vote. Therefore the transition to e-voting may still yield low voter turn-out for large elections.

Given that there was a general consensus amongst members regarding the issue that additional information should be provided to Senators to address the anonymity concerns in relation to the electronic voting process, it was agreed that voting on this item be ‘postponed’ and that a representative from IT services be invited to a future meeting in order to provide information and clarification on the proposed process. (*i.e.*, will uwin ids and passwords be



used, who will be authorized to see the information, will anyone be able to identify the voter and corresponding vote, how long will this information remain in the database, etc).

**MOTION: That the item be tabled to a future meeting.**

James/Groarke  
**CARRIED**

**5.9.2 Bylaw 1 – Senate Membership and Election Procedures – Ex-officio Membership**  
(See document Sa101008-5.9.2 for more details.)

**MOTION: That Bylaw 1, paragraph 1 be revised as follows:**

**1. Ex Officio Members** (voting)

The following are the ex officio members of the Senate:

President (Chair)

Provost and Vice President, Academic

Vice-Provost, Students and International

~~Vice President, Administration and Finance~~

**Registrar**

Vice President, Research

Deans of the Faculties (8)

Dean of the Faculty of Graduate Studies

University Librarian

President of Assumption University

Principal of Canterbury College

Principal of Iona College

Presidents of University of Windsor Students Alliance (UWSA), Organization of Part-Time University Students (OPUS) and Graduate Students Society (GSS) (3)

Associate Vice-President, Academic Affairs

Academic Colleague to COU

Quinsey/Buchanan

Given that the University of Windsor Act requires that the Registrar be a member of Senate and that in June 2010 the position of *Vice-Provost, Students and Registrar* was changed to *Vice-Provost, Students and International*, it is necessary to include the position of *Registrar* to the Senate membership to ensure compliance with the Act. By adding the 'Registrar' as ex-officio and removing the 'VP, Administration and Finance', it will ensure that the current balance of *ex-officio* to other members of Senate remains the same. Although the Vice-President, Administration and Finance will be removed from the voting membership, the person in this role will still be in attendance at Senate, as required, in order to provide answers to anything falling within the purview of finance.

Concern was raised regarding the issue that there may be *other* positions listed in the University Act that are currently not ex-officio members of Senate. It was noted that the University of Windsor Act (1962-1963) outlines that the composition of Senate shall include the following: "*The President, the Executive Vice-President, if any, the Academic Vice-President, if any, the dean and associate dean of each faculty within the University, the directors of schools within the University [...]*". In response, it was clarified that in the most recent version of the Act which was amended 1968-1969 the "*associate dean of each faculty*" was removed from the Senate composition.

In response to a question raised about the inclusion of "*vice-deans of each faculty*" as outlined in the 1968-1969 amendment, it was noted that there are no longer vice-dean positions at the University and therefore they cannot be included in the composition of Senate. It was further noted that a legal opinion was previously given on the minimum requirements for Senate composition, and that the University of Windsor is in compliance with the Act.

Members were reminded that the larger the ex-officio membership is, the larger the Senate will become.

**CARRIED** with 2/3<sup>rd</sup>s majority vote

## 5.10 Report of the Provost

Members were informed that the *Celebration of Teaching Excellence* which recognizes efforts of exceptional educators on campus will take place on Wednesday, November 10, 2010. Congratulations were extended to Social Work professor Dr. Donald Leslie who has been honored as one of Ontario's top teachers and will be receiving the Ontario Confederation of University Faculty Associations (OCUFA) Teaching Award and, to Dr. Bob Boucher, Dean of Human Kinetics who was named "Educator of the Year" for Sports Management.

Members were reminded that the University is undertaking a redesign of its budgeting process by implementing Activity Based Budgeting which is a method of budgeting that aligns base budgets with activities and integrates planning and resource allocation. Activities and services that incur costs are accounted for and then analyzed to ensure that they are in-line with the strategic mission for the University.

It was noted that the Graduate Studies Review Committee and the Interdisciplinary Teaching and Research Committee continue to work on various issues related to their mandate.

It was noted that a revolutionary Digital Book Project will be looking at how to deal with a variety of issues surrounding digital publications on campus. This project extends from the library to the campus bookstore.

An external review of the Registrar's Office is being conducted in order to look at admission and operations with a view to finding new ways to boost admissions.

A small committee which currently consists of Mr. Marty Lowman, Dr Bob Boucher, and someone appointed by the Acting Registrar will be working together towards a common goal of how to improve student advising.

### 5.10.1 Institutional Quality Assurance Protocols (IQAP) - Update (See document Sa101008-5.10.1 for more details.)

Members were reminded that COU has established a new Quality Assurance Framework for graduate programs, undergraduate programs and for-credit diploma/certificate programs. As a result, there has been ongoing discussion regarding the framework and the protocols which are currently being drafted in line with the required guidelines.

Under the new framework, each Ontario University is required to develop its own Institutional Quality Assurance Process (IQAP) in line with its mission and Undergraduate Degree Level Expectations (UDLEs) and to submit them to the Quality Council for approval by December 2010. This framework will supplant the current Undergraduate Program Review and Ontario Council of Graduate Studies processes and, once implemented, the Ontario Universities' Quality Council will be responsible for reviewing, auditing and approving all new undergraduate *and* graduate programs by 2011-2012.

Consideration is being given to incorporating a more inclusive process for areas that have to undergo the accreditation process in addition to undergoing annual program reviews. Currently, undergoing both the accreditation process and either a new review or annual report for different bodies has been challenging and timely for some areas.

Senators were encouraged to closely review the forthcoming protocols as they have an effect on all undergraduate and graduate program areas across campus.

### 5.11 Report of Vice-President, Research

The Office is in the process of meeting a number of deadlines related to Tricouncil research grants. The University of Windsor has been selected to provide an Outcome Measure Study with CFI. The mandate of this study is to provide Canada Foundation for Innovation (CFI) a detailed report as to how CFI funding has affected the research intensity at the U of Windsor under the environmental theme. This study will be completed in 2011. There will be a site visit by a review committee established by CFI. The VPR noted that the Canadian Council on Animal Care will be visiting the campus on November 10. This will be a monitoring visit. Senators - stay tuned.

In response to a question raised regarding the terminology "research intensity" and how this may be defined, it was noted that it encompasses a broad range of research activities. Some examples, based on how universities are evaluated by external bodies are: external research funding, number and amount of peer reviewed grants received by researchers, research based graduate programs, patents/commercialization, peer reviewed journal publications, book chapters etc.

## 6 Question Period/Other Business

### Addendum to the Minutes of May 11, 2010

At the May 11, 2010 Senate meeting it was expressed that the First Nation appointment to the Board of Governors was part of the *Terms of Reference* between the Ministry and the University. This is not, in fact, the case. The indigenous person on the Board of Governors is serving her term in the capacity of being a Political Appointment, having been appointed by the Lieutenant Governor in Council. Contrary to the discussion at the May meeting, the University is not required to invite an aboriginal representative to serve on the Board of Governors under the *Terms of Reference*. In light of this knowledge, a formal apology was extended from Mr. Tory James, aboriginal representative on Senate to the President for contradicting his position on this issue.

### Fair Employment Week - October 25-29<sup>th</sup>, 2010

Members were informed that there will be an excellent opportunity to recognize the wonderful teaching contributions of sessional instructors during "Fair Employment Week" which is sponsored by the Canadian Association of University Teachers (CAUT).

## 7 Adjournment

**MOTION: That the meeting be adjourned.**

Asfour/Bajic  
**CARRIED**