

Date: Friday, January 13, 2012

Time: 2:30pm-5:00pm

PRESENT: Mr. Ahmed Abou Gharam, Dr. Brent Angell, Dr. Pierre Boulos, Dr. Lori Buchanan, Dr. Camille Cameron, Dr. Rick Caron, Ms. Krystal Chan, Mr. Hassan Chaudhry, Dr. Carol Davison, Dr. John Deukmedjian, Dr. Philip Dutton, Ms. Hagar Elsayed, Ms. Marilyn Farrough, Dr. Joel Gagnon, Dr. Leo Groarke, Dr. Cecil Houston, Dr. Maureen Irish, Dr. Arunita Jaekel, Dr. Michael Khan, Dr. Ed King, Dr. Norman King, Dr. Dietmar Lage, Dr. George Lan, Dr. Anna Lanoszka, Dr. Brent Lee, Dr. Martha Lee, Mr. Marty Lowman, Dr. Charles Macdonald, Mr. Greg Marcotte, Mr. Anthony Meloche, Dr. Kevin Milne, Dr. Pamela Milne, Ms. Sharon Munro, Dr. Derek Northwood, Dr. Chike Okecheku, Ms. Kimberley Orr, Dr. Linda Patrick, Dr. Katherine Quinsey, Rev. Thomas Rosica, Dr. Antonio Rossini, Dr. Mehrdad Saif, Mr. Mary Schisler, Dr. Esaignani Selvarajah, Dr. Rejesh Seth, Dr. Victor Sevellano, Dr. Jang Singh, Dr. Clayton Smith, Mr. Vajo Stajic, Dr. Sang-Chul Suh, Mr. Tareq Moohammad Supon, Prof. Marijke Taks, Dr. Edwin Tam, Mr. Kannappan Thiagarajan, Ms. Nadia Timperio, Dr. Bruce Tucker, Dr. Patricia Weir, Dr. Alan Wildeman, Dr. Larry Wilson, Dr. Shijing Xu, Dr. Nader Zamani, Mr. Omar Zghal, Dr. Shuzhen Zhao,

REGRETS: Dr. Ranjana Bird, Dr. Irene Carter, Dr. Allan Conway, Dr. Beth Daly, Ms. Gwen Ebbett, Mr. Tory James, Prof. Cyndra MacDowall, Dr. Radu Neculau, Dr. Dale Rajacich, Prof. Lionel Walsh, Dr. Robert Weaver.

ABSENT: Mr. André Capaldi, Dr. Gordon Drake, Dr. Paul Henshaw, Dr. Marlys Koschinsky, Ms. Sheila MacKinnon, Dr. Roman Maev, Mr. Abdulkadir Omar, Ms. Jennifer Soutter, Dr. Shelagh Towson, Dr. Mike Weis.

IN ATTENDANCE: Mr. Ian Clough, Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

1 Report of the Senate Steering Committee

1.1 Approval of the agenda

MOTION: That the agenda be approved.

Boulos/Deukmedjian
CARRIED

2 Minutes of the meeting of December 9, 2011

MOTION: That the minutes of meeting of December 9, 2011 be approved.

King/Lanoszka
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding Business/Action Items

Nothing to report.

5 Reports/New Business

5.1 Report from Student Caucus (UWSA. OPUS, GSS)

University of Windsor's Student Alliance (UWSA)

Members were informed that there are a number of activities available for students to participate in during the Winter term. The UWSA is in the process of getting ready to hold their General Elections with the nomination period commencing at the beginning of February. It was noted that there are 59 positions available and students seeking candidacy are encouraged to run.

Senators were informed that Dr. Wildeman attended a recent Council meeting in order to share his vision of *Building a Common Ground* with students.

The UWSA has a team participating in Canadian Cancer Society Relay for Life, taking place at the St. Denis Centre on March 23-24, 2012. Anyone interesting in placing a donation to their team are welcome to do so.

The UWSA is offering assistance to students who are applying for the new Ontario Tuition Rebate grant by setting up a kiosk, providing an information sessions, helping with the process and paying for the printing and postage of the application form, if done through their office.

Organization of Part-Time University Students (OPUS)

Orientation, which was held during the first week of January, was very successful with a good number of students in attendance. The new relaxed and more interactive format provided part-time students with the opportunity to meet and greet other students, set up their webmail accounts, and leave the day with helpful information including a welcome package, student planner, etc.

Graduate Student Society (GSS)

The Graduate Student Society continues to work on their five-year strategic plan as well as looking at creating a new framework for the Grad House. The society has engaged the graduate student population by hosting a “handbook cover” contest with a cash prize for the winner.

5.2 Report of the President

The incoming President of Assumption University, Rev. Thomas Rosica, was welcomed to the Senate.

Senators were encouraged to visit the International Student Centre’s new location on the second floor of Laurier Hall which features a welcoming student lounge and offices. An open house will be held place in early February.

Members were informed that there is concern across the sector regarding the Ontario government’s decision to cancel Rounds 6 and 7 of the Ontario Research Fund Research Excellence, particularly given that the application deadline was set for the end of January. It was noted that a decision about Rounds 8 and 9 will not be made until 2014. Members were also informed that the Ontario Student Opportunities Trust Fund for student support has been cancelled by the Ontario government which means that it will no longer be “matching” donor funds. Prior to this, the government matched dollar-for-dollar to certain types of scholarships/awards that were geared to students who were Ontario residents in financial need. However, the government will be allocating these funds towards the student tuition rebate.

The President’s January 12, 2012 address to the University community, “Building on the Common Ground”, laid out a vision for the campus that included working towards having centralized student services and a fully revitalized campus. Anyone interested in viewing the presentation can access the link from the President’s website: <http://www.uwindsor.ca/president>.

5.3 Report of the Academic Colleague

(See document Sa120113-5.3 for more details.)

Senators were provided with an overview on all the key issues that were discussed by the Academic Colleagues at their last meetings on December 15/16, 2011. Senators were also informed that the Academic Colleagues are continually engaged in creating discussion papers and mini-discussion papers on items of educational interest.

Some of the recent topics of discussion among the Academic Colleagues and COU pertained to the new government and the tuition grants for students, the upcoming tuition framework in which there is no indication of funding from growth, and, differentiation and strategic mandate agreements in which COU has taken the position that it should be funding agreements, where the university and ministry agree.

Members were reminded that the Auditor General will be embarking on an audit on how universities evaluate teaching. So far, it is being projected that three or four Universities will be chosen (by the Auditor) for an initial audit. However, the full scope of the audit will not be apparent until the audit is underway.

In addition to the above, there is a Working Group on Graduate Expansion, an OUAC Committee to discuss building/buying a building for OUAC, and the Quality Council which is working on implementing the new IQAP process. There is also a document being drafted that addresses the topic of Student Evaluations of Teaching Effectiveness.

The document was received for information.

5.4 Program Development Committee

The Committee is in the process of reviewing the Undergraduate Program Review annual status reports which will be forwarded to Senate for information.

5.5 Academic Policy Committee

5.5.1 Policy on Posting Course Offerings Online – Revision

(See document Sa120113-5.5.1 for more details.)

MOTION: That the Policy on Posting Course Offerings Online be revised as follows:

An on-line list of tentative undergraduate course offerings is to be provided by ~~April~~ **May** 1st of each year, for the period May 1st to April 30th.

Quinsey/Tucker

The proposed change requires departments to submit their undergraduate course offerings to the Office of the Registrar a month later than in previous years as the deadline for assigning teaching loads has changed to March 15th rather than February 15th.

Concern was raised regarding the issue that the proposed revision does not take into consideration the issue that this change may have implications for the Faculty of Engineering as students in their 3rd and 4th years need to know the availability of their elective courses for Summer in order to plan their courses in advance. In response, it was confirmed by the Registrar that any tentative lists of course offerings can be submitted to the Office of the Registrar prior to this date. Once the lists are received by the Office, they can be posted online and made available to students. However, the current issue is that the Office of the Register does not always receive course information (from the AAUs) prior to the current deadline of April. The revision from April 1st to May 1st, is in fact the “practice” that is already in place for some areas.

In response to a question raised, it was noted that students will still be registering for courses at the same time that they have been in previous years. It was also noted that it is advantageous for students to be able to view their course offerings in advance in order to plan ahead.

In response to the rationale for the change in the submission deadline for submission of undergraduate course offerings to May 1st, it was noted that this change is a result of revisions to the deadline date for assigning teaching duties.

CARRIED

5.6 Senate Student Committee

5.6.1 Student Academic Amnesty Day for Feb 1st 2012 – National Day of Action

(See document Sa120113-5.6.1 for more details.)

MOTION: Be it resolved that Senate recognizes Wednesday, February 1st, 2012 as a day of Academic Amnesty for all students such that, Senate encourages instructors to make every effort to ensure that students who wish to participate in the National Day of Action activities (11:30am – 2:30pm) do not receive academic penalty (be it grades or otherwise) for being absent in such a case.

Smith/Meloche

In response to a question raised regarding why and when this particular date was chosen, it was noted that the date was chosen by the Canadian Federation of Students (CFS) as a

common day of action for all students across Ontario. The reason was to encourage students to join together in solidarity and advocate the idea that education is a right and that tuition fees should be lower. The campaign will include marches and rallies on all participating campuses. Given that the issue of access to education, tuition fees, and government underfunding for education is extremely important to students, it was noted that this issue should be viewed as an “act of citizenship”.

In response to a question raised regarding the procedure if a faculty member, teaching at that time, would like to participate in the Day of Action, it was noted that this could be discussed with his/her Head/Dean and the Associate Vice-President, Academic Affairs.

A discussion ensued regarding the linguistics of the motion and the following friendly amendment was made.

FRIENDLY AMENDMENT to the MOTION: Be it resolved that Senate encourages instructors to make every effort to allow students to participate in the National Day of Action activities (February 1, 2012, 11:30am – 2:30pm) without academic penalty (be it grades or otherwise) for being absent in such a case.

CARRIED, as amended

5.7 Report of the Provost

Members were informed that Decanal searches are in different phases for the Faculty of Arts and Social Sciences, the Faculty of Education and the Faculty of Graduate Studies. Members were also informed that there will be a search launched for the new Executive Director of Information Technology Services.

5.8 Report of Vice-President, Research

Nothing to report.

5.9 Bylaw Business

5.9.1 Bylaws 1, 2 and 5 – Revisions

(See document Sa120113-5.6.1 for more details.)

MOTION 1: That the following revisions be made to Bylaw 2, Senate Rules of Procedure:

~~H. Distribution of Minutes and Changes of Bylaws~~ Documentation and Signatures

Senate Minutes and revised Bylaws shall be available on the Senate web-page.

Unless specified otherwise, communications referred to in bylaws or policies may be submitted in writing or electronically. Signatures may be submitted on a hard copy form, in hand written format, or may be submitted on a scanned or faxed form, in hand written format. An approval, confirmation, or response submitted electronically (such as via email) from the respondent's UWin email address shall also constitute a signature.

I. Rules of Order for Senate Committees and Subcommittees

[...]

Election procedures for search committees or appointments committee shall be set by the chair of the committee, taking into consideration the principles outlined in bylaw 1. In all cases, a minimum of two weeks for nominations shall be provided.

Lage/Rossini

Section H:

It was noted that the proposed revision is to allow provision for electronic signatures in order for matters to move more quickly and efficiently through the approval process.

Section I:

The proposed revision clarifies that the chair should determine how to proceed in accordance with electoral rules of procedures, taking into consideration full participation by voting members.

Given that the change to Section I is specific to search and appointments committees, it was agreed that the addition should be separated under its own heading. It was also agreed that the language should be stronger with regard to following the principles of bylaw 1, as specified in the rationale.

FRIENDLY AMENDMENT to the MOTION:

Election Procedures for Search Committees or Appointments Committees

Election procedures for search committees or appointments committees shall be set by the chair of the committee, *according to the principles outlined in bylaw 1 that allow, as much as possible, for full participation by voting members.* In all cases, a minimum of two weeks for nominations shall be provided.

CARRIED, as amended

MOTION 2: That the following revisions be made to Bylaw 5, AAU Heads:

- 2.2.1** In each AAU there shall be a Search Committee composed of the Dean (or designate), as chair, and three to five regular faculty members, the number to be determined by regular faculty on the AAU Council at a meeting called for the purpose. **The faculty members on the Search Committee shall be and-elected by and from regular faculty members on the AAU Council. The Search Committee shall also include** an Employment Equity/Procedures Assessor (EE/PA) [non-voting and from a different AAU]; [...]

Lage/Lanoszka

In response to a question raised regarding the rationale for the proposed change, it was noted that this change further clarifies that the number of faculty members on the Search Committee must be determined at a meeting called for the purpose. However, the election (nomination and voting) for the search committee may be done in a number of formats and separate from this meeting, in accordance with general principles of electoral procedures. The chair shall determine the election procedures (nomination and voting) to be followed. Members noted that this was the intention behind the original wording and supported the additional clarification.

CARRIED

MOTION 3: That the following revisions be made to Bylaw 1, Senate Membership and Election Procedures:

- 3.5** [...] Elections will be by mail **or electronic** ballot. **In the case of electronic ballots, the process as approved by Senate shall be employed.**

Lage/Groarke

CARRIED

6 Question Period/Other Business

Nothing to report.

7 Adjournment

MOTION: That the meeting be adjourned.

Singh/King

CARRIED