



SENATE Minutes of Meeting

Date: Friday, January 10, 2014
Time: 2:35pm- 4:40pm
Room: 203 Anthony P. Toldo

PRESENT: Mr. Hussein Ahmed, Dr. Abdul-Fattah Asfour, Dr. Fazle Baki, Mr. Iftekhhar Ibne Basith, Dr. Rick Caron, Dr. Michael Crawford, Mr. Rob Crawford, Dr. Beth Daly, Dr. Yvette Daniel, Ms. Nicole DaSilva, Dr. Gordon Drake, Dr. Phil Dutton, Ms. Gwen Ebbett, Mr. Mohamad El-Cheikh, Dr. Waguih ElMaraghy, Ms. Marilyn Farough, Dr. Anne Forrest, Dr. Laurie Freeman-Gibb, Dr. Maureen Gowing, Dr. Phil Graniero, Dr. Jill Grant, Dr. Mustapha Hamil, Mr. Mike Houston, Mr. Basit Ishtiaq, Mr. Raed Kadri, Dr. Michael Khan, Dr. Ed King, Dr. Ziad Kobti, Dr. Marlys Koschinsky, Dr. Joanna Luft, Dr. Charles Macdonald, Dr. Nancy McNevin, Mr. Anthony Meloche, Dr. Mitra Mirhassani, Dr. Maureen Muldoon, Ms. Sharon Munro, Dr. Derek Northwood, Dr Sudhir Paul, Ms. Erin Plumb, Dr. Katherine Quinsey, Dr. Karen Roland, Dr. Antonio Rossini, Dr. Mehrdad Saif, Dr. Valerie Scatamburlo-D'Annibale, Dr. Alan Scoboria, Dr. Patrick Selmi, Dr. Jang Singh, Dr. K. W. Michael Siu, Dr. Clayton Smith, Ms. Jennifer Soutter, Dr. Marijke Taks, Dr. Kemal Tepe, Dr. Shelagh Towson, Dr. Christian Trudeau, Dr. Bruce Tucker, Dr. Patricia Weir, Dr. Alan Wildeman (Chair), Prof. Larry Wilson, Dr. Nancy Wright, Ms. Charlene Yates, Dr. Xiaobu Yuan, Mr. Hussein Zarif, Dr. Shuzhen Zhao.

REGRETS: Mr. Mohammad Alam, Dr. Ram Balachandar, Dr. Pierre Boulos, Dr. Camille Cameron, Dr. Gerald Cradock, Dr. Christopher Greig, Dr. Leo Groarke, Mr. Werner Keller, Dr. Elena Maeva, Dr. Linda Patrick, Prof. Lionel Walsh,

ABSENT: Dr. Allan Conway, Prof. Donna Eansor, Dr. Norman King, Dr. Kevin Milne, Mr. Julien Paquette, Mr. Kaushik Ray, Rev. Thomas Rosica,

IN ATTENDANCE: Ms. Jennie Atkins, Mr. Nick Baker, Prof. Brian Brown, Mr. Chris Busch, Ms. Danielle Handsor (University Secretariat), Ms. Renée Wintermute (University Secretariat) and Dr. Alan Wright.

1 Approval of the Agenda

MOTION: That the agenda be approved.

Dr. G. Drake/Dr. Z. Kobti
CARRIED

2 Minutes of the meetings of December 13, 2013

Minor corrections were noted.

MOTION: That the minutes of meeting of December 13, 2013 be approved.

Mr. R. Crawford/Dr. S. Paul
CARRIED, as amended

3 Business arising from the minutes

Nothing to report.

4 Outstanding Business/Action Items

Nothing to report.

5 Reports/New Business

5.1 Report from the Student Presidents (UWSA, OPUS, GSS)

University of Windsor Students Alliance (UWSA)

Frost week will be taking place January 13-18, 2014 and events include a concert featuring the Fisher Kings and the Mike Ure Band, a pancake breakfast, and a trip to the North American International Auto Show at Cobo Hall.

UWSA is gathering feedback from students regarding what types of food options or restaurants they would like to see on campus.

Some fourth year Social Work students have reported experiencing difficulties balancing their placements with work obligations. As a result, students have suggested holding placements over three semesters rather than two.

#### Organization of Part-Time University Students (OPUS)

OPUS thanked the University for the goodwill monetary gesture that students received at the end of December to compensate for the labour disruption that occurred in the Fall 2013 term.

OPUS is holding a concert in February and planning is currently underway.

#### Graduate Students Society (GSS)

GSS is in the process of reviewing their scholarships, running the GSS Councilors election and preparing for an upcoming chess tournament.

It is anticipated that Mazaar's will be opening mid-January and GSS will be meeting with the President to discuss the details of the grand opening.

GSS invited everyone to attend their upcoming Annual General Meeting (AGM) in February.

### **5.2 Report of the President**

On Monday, January 6, 2014, the University of Windsor closed for a snow day. The decision to close the university was not an easy decision. Several factors were taken into consideration, including the surrounding community weather conditions, the clearing of parking lots and if the school buses were running. At 6:00 am the University made the decision to close the campus. The decision would have been made earlier, but there were too many unknown factors.

The University of Windsor submitted its revised draft of the Strategic Mandate Agreement (SMA) on December 20, 2013, which had been circulated to faculty and staff for feedback. As a result of the comments received and the discussion that took place at Senate, the University is confident with the revisions that were submitted. The finalized SMA submission deadline is at the end of March.

The government is requesting that the University make enrollment projections, which could be challenging. In addition to developing metrics the University also needs to pay attention to fiscal issues and how sustainable we are as an institution.

The government's position is that the New Differentiation Framework Initiative is not about cutting programs, but rather building on program strengths. The SMA will be included on the February Senate agenda for further discussion.

Work is currently underway on the projects funded through the Productivity and Innovative Fund. The University will be reporting on future initiatives and the Ministry's expectations for online initiatives.

### **5.3 Report of the Academic Colleague**

*(See document Sa140110-5.3 for more details)*

At the December Academic Colleagues meeting, the main topic was the new Differentiation Framework Initiative. Senators are encouraged to read the University's Strategic Mandate Agreement and familiarize themselves with the province's new framework. Any comments regarding these documents can be directed to the President or the Academic Colleague.

### **5.4 Senate Student Caucus**

The Senate Student Caucus continues to discuss the development of a quality of student life survey, the downtown project, and to receive updates within Student Affairs and life on campus. The Caucus will also be receiving the results from the reviews that were conducted in Food Services, Residence Services and Career Services.

Mental Health Awareness Week planning is underway. This year, the focus is on helping students deal effectively with stress.

The Caucus has also requested an update on copyright regulations, including how to education students and faculty on appropriate practices.

#### **5.4.1 Proposal on Senate Student Caucus Composition**

*(See document Sa140110-5.4.1 for more details)*

The Senate Student Caucus formed a task force to look at the Caucus's composition, as requested by Senate. Following consultation with the three student body governments, the Caucus supported the task force's proposal to increase student membership thus having an equal representation of both faculty/staff and students. Proposed changes were also made to the selection of students serving on the Caucus. Students interested in serving on the Caucus no longer need to be a part of an official group on campus. In addition, student nominators are encouraged to select students from multiple constituencies across campus, in an effort to better capture the needs of the diverse student population. The Caucus is also proposing the idea of having a student co-chair. The co-chair will be responsible for bringing student matters to the Caucus, working with the faculty co-chair to set and approve the final agenda and chairing the Student Liaison Subcommittee. Lastly, additional guidelines were developed to encourage the Caucus to use modern techniques to engage students by way of physical kiosks and various social media.

In response to a question raised about the Student Liaison Subcommittee, it was noted that this would be a permanent subcommittee.

A question was raised regarding the student co-chair selection process. In response, it was noted that students serving on the Caucus would elect the student co-chair.

In response to a question about the removal of faculty member from the Faculty of Graduate Studies, it was noted that the position was deemed redundant, as several faculty are also members of the Faculty of Graduate Studies.

Concern was raised that Faculty of Arts, Humanities and Social Sciences (FAHSS) is the largest faculty on campus, but has only one representative on the Caucus. In response, it was noted that the seat was removed because the task force wanted to keep the Caucus manageable in size. However, it is also important to note that students who are members of the Caucus can also be studying in FAHSS.

On the topic of engaging students via social media, it was suggested that Student Affairs collaborate with Public Affairs and Communications (PAC) in an effort to capture the attention and voice of all students.

There was general consent for the proposal on Senate Student Caucus Composition, as presented. The proposal will now be forwarded to the Bylaw Review Committee for drafting.

### **5.5 Program Development Committee**

#### **5.5.1 Program Course Changes**

##### **\*a) Psychology (Thesis options) – Minor Program Changes**

*(See document Sa140110-5.5.1a for more details)*

**MOTION: That the degree requirements for the Honours BA in Psychology with Thesis, Honours BA in Developmental Psychology with Thesis; Combined Honours BA in Psychology with Thesis; Combined Honours BA in Developmental Psychology with Thesis and the BSc Honours in Behaviour, Cognition and Neuroscience be changed, in accordance with the program/course change forms.\***

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

**\*b) Master of Education – Minor Program Changes**

*(See document Sa140110-5.5.1b for more details)*

**MOTION:** That the admission and program requirements for the Master of Education program be changed according to the program/course change forms.

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

**\*c) Sociology, Anthropology, Criminology – Minor Program Changes**

*(See document Sa140110-5.5.1c for more details)*

**MOTION:** That the degree requirements for the BA Sociology, BA(Honours) Sociology, Combined Honours Sociology, Minor in Sociology, Sociology Major and Minor Concentrations – Bachelor of Arts and Science (BAS), BA(Honours) Criminology, Combined Honours Criminology, Criminology Major and Minor Concentrations – Bachelor of Arts and Science (BAS) be changed, in accordance with the program/course change forms.

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

**\*d) Labour Studies – Minor Program Changes**

*(See document Sa140110-5.5.1d for more details)*

**MOTION:** That the degree requirements for the BA Honours Labour Studies and the Combined Honours Labour Studies be changed, in accordance with the program/course change forms.

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

**\*5.5.2 Economics – Requests for Waivers of Course Deletions (41-290, 41-341, 41-360)**

*(See document Sa140110-5.5.2 for more details)*

**MOTION:** That the Economics' Request for a Waiver of Course Deletions (41-290, 41-341, and 41-360) be approved.

*\*Subject to the approval of expenditures required.*

**\*CARRIED**

**\*5.5.3 History – Graduate Program Learning Outcomes**

*(See document Sa140110-5.5.3 for more details)*

This document was received for information. \*

**5.5.4 Master of Applied Computing**

**MOTION:** That the Master of Applied Computing program New Program Proposal be approved.

*\*Subject to approval of the expenditures required.*

Dr. P. Weir/Dr. C. Macdonald

It was noted that the Master of Applied Computing (MAC) program responds to existing market and student demand.

Concern was raised that if the program does not limit student enrollment, student support resources would be strained. In response, it was noted that the program does have a limited enrollment of 25 students.

Concern was raised about the program relying heavily on international student enrollment. It was

noted that the United Kingdom's programs that rely heavily on international students are now in jeopardy as a result of the recent changes to the immigration policy. In response, it was noted that the University has many programs that are geared to international students.

It was noted that the program was externally reviewed by experts in the field, is supported at every level of administration, and received strong support from the department of Computer Science.

Concern was raised regarding the Centre for Executive and Professional Education's (CEPE) involvement with the program and it possibly being non-compliant with the WUFA collective agreement. In response, it was noted that the program does not have to receive approval from WUFA because it is not a CEPE program, but rather a program offered through the department under the collective agreement. The CEPE will be assisting only with the delivery of support services.

In response to a question raised, it was noted that MAC internship positions are expected to be paid; however, a student can opt for an unpaid position. In response, it was noted that unpaid positions are problematic given the cost of education and living expenses. It was noted that the University of Toronto uses paid internships to justify high tuition costs.

A question was raised regarding the differences between a co-op and an experiential learning project based internships. In response, it was noted that co-op has a defined structure (*i.e.*, work terms), while experiential learning is a course taught and supervised by an instructor.

In response to a question raised about a shortage of paid positions within the local community, it was noted that there are sufficient paid positions available, as fourth year students usually receives 4-7 co-op offers. In addition, the surrounding community is also becoming aware of the new MAC program, and is interested in forming partnerships with the University.

A question was raised whether the internships could be run out of the Centre for Career Education (CCE). In response, it was noted that the MAC students are not competing for jobs, and there is no need for the CCE to manage the internships when it can be managed from within the department. This structure is similar to other departments on campus whose programs have an internship component.

It was noted, to avoid confusion between the terms "internship" and "co-op", the Faculty of Engineering uses the term "capstone" for their 4<sup>th</sup> year project. Members were informed that the external reviewers suggested the term "internship/project" so that students can gain hands on experience and teaching could occur from the faculty and community partners.

It was noted that CEPE conducted a marketing survey and the results indicated that there was a clear demand for the MAC program.

It was suggested that Computer Science needs to have more discussions with community partners on paid internships, and needs to make it clear to students that unpaid positions will not necessarily lead to future employment.

Opposed: 1  
Abstention: 4  
**CARRIED**

**MOTION: That the following course additions be made\*:**

- 60-634. Internet Applications and Distributed Systems**
- 60-611. Advanced Software Engineering Topics**
- 60-615. Advanced Database Topics**
- 60-654. Advanced Computing Concepts**
- 60-656. Advanced Systems Programming**
- 60-667. Networking and Data Security**
- 60-699. Project/Internship**

*\*Subject to approval of the expenditures required.*

Dr. P. Weir/Dr. V. Scatamburlo-D'Annibale  
Opposed: 1  
Abstention: 1  
**CARRIED**

## 5.6 Academic Policy Committee

### 5.6.1 Leddy Library Report

*(See document Sa140110-5.6.1 for more details)*

The Leddy Library followed the Academic Policy Committee's new report guidelines. The report highlighted Leddy Library's goals, objectives and challenges. Nothing contained in the report required any policy changes.

The document was received for information.

### 5.6.2 Recognition of Pearson Test of English Academic

**MOTION: That Senate approve the use of the Pearson Test of English Academic for admission to academic studies and that the PTE Academic measure be set at a minimum score of 60 for undergraduate admissions, and, for graduate admissions, a minimum score of 65 for graduate programs requiring a 6.5 IELTS and a minimum score of 68 for graduate programs requiring a 7.0 IELTS.**

Dr. R. Caron/Ms. G. Ebbett

The proposal would add one more English Language testing option for students. It was noted that the University should provide students with a variety of English language testing options that meet the University's standards. Having more than one instrument is advantageous to the University and adds a competitive advantage with regard to recruitment.

In response to a question about how the equivalencies were established, it was noted that the proposers looked at the research conducted by Carleton University, as well as other Ontario Universities and the admission requirement of 60% appeared to be the most widely accepted.

Concern was expressed that English language proficiency requirements for graduate programs are higher than those set out for entry to undergraduate programs. Some members argued that English language requirements should be consistent across all instruments and all programs (graduate and undergraduate). It was also suggested that the English language proficiency policy should make an exemption for international students who have completed their schooling where the language of instruction is English. In response, it was noted that these are separate issues than that which is currently being proposed, and could possibly be looked at in the future. To this end, the chair of APC has agreed to meet with international recruitment areas to conduct an initial assessment for Senate regarding the English language proficiency requirements and determine the appropriateness of establishing a single score per test for all students at all levels of study.

It was noted, that the University should establish English language admission requirements at a level that will enable students to succeed in their studies. It is also important to keep in mind that undergraduate students have four years to improve their English language; however, graduate students may only have one to two years.

Opposed: 2  
Abstention: 1  
**CARRIED**

## 5.7 Bylaw Business

Nothing to report.

## 5.8 Report of the Provost

Funding was awarded through province's Productivity and Innovation Fund to institutional and multi-institutional proposals equally. The University submitted three multi-institutional proposals and on November 1, 2013 was awarded 1.3 million dollars in funding that must be spent by March 2013. Monies from the Productivity and Innovation Fund will go towards blended learning resources, the development of courses that are sharable and 25 online courses and necessary equipment. The Open Learning office is also looking into providing online options for high enrollment courses.

It was noted that there are three levels of grants, which include resource development, course development and program development.

It was noted that the Office of Open Learning provides advocacy for the development of infrastructure and the creation of interactive and engaging learning environments: keeping the instructor at the forefront, and sparking the interest of incoming part-time students and adult learners.

The CTL and the Office of Open Learning was congratulated on its hard work in submitting the proposals and securing funding.

#### **5.9 Report of Vice-President, Research**

It was noted that the Annual Report from Research Services will be available soon. Last year, research on campus generated 25 million dollars and every year, for the past several years, research income has increased by an average of 2%.

#### **5.10 Report of the Search Committee for the Provost and Vice-President, Academic (*In Camera*)** (See document Sa140110-5.10 for more details)

**MOTION: That the meeting go *in-camera*.**

Dr. M. Taks/Dr. E. King  
**CARRIED**

The President reviewed the agenda of the Search Committee, originally presented at December's Senate meeting, and presented the Search Committee's recommendation to Senate for feedback, in accordance with Bylaw 14.

**MOTION: That the meeting move out of *in-camera*.**

Mr. I. Basith/Dr. K. Quinsey  
**CARRIED**

### **6 Question Period/Other Business**

Last month a student brought forth an issue pertaining to his case files in reference to Bylaw 31. In response, it was correctly noted that Senate is not the appropriate place for such a discussion, though clear direction was not provided. .

It was suggested that the University reexamines its Audio-Recording Policy. In response, it was noted that the policy was received by Senate but is not a policy of Senate; it is an administrative policy. The policy is currently under review and an update will be coming to Senate shortly.

It was agreed that students with documented disabilities who receive accommodations from their advisor in Student Disability Services, should be entitled to a fair and collegial educational experience.

### **7 Adjournment**

**MOTION: That the meeting be adjourned.**

Dr. V. Scatamburlo-D'Annibale/ Dr. B. Daly  
**CARRIED**