

**SENATE
Minutes of Meeting****Date:** Friday, February 14, 2014**Time:** 2:30pm- 5:00pm**Room:** 203 Anthony P. Toldo

PRESENT: Mr. Hussein Ahmed, Mr. Mohammad Alam, Dr. Abdul-Fattah Asfour, Dr. Ram Balachandar, Mr. Iftekhar Ibne Basith, Dr. Pierre Boulos, Prof. Camille Cameron, Dr. Rick Caron, Dr. Gerald Cradock, Dr. Michael Crawford, Mr. Rob Crawford, Dr. Yvette Daniel, Dr. Gordon Drake, Prof. D. Eansor, Ms. Gwen Ebbett, Dr. Waguhi ElMaraghy, Dr. Anne Forrest, Dr. Laurie Freeman-Gibb, Dr. Maureen Gowing, Dr. Phil Graniero, Dr. Jill Grant, Dr. Leo Groarke, Dr. Mustapha Hamil, Mr. Raed Kadri, Dr. Marlys Koschinsky, Mr. Werner Keller, Dr. Michael Khan, Dr. Ed King, Dr. Ziad Kobti, Dr. Joanna Luft, Dr. Charles Macdonald, Dr. Nancy McNevin, Mr. Anthony Meloche, Dr. Kevin Milne, Dr. Maureen Muldoon, Ms. Sharon Munro, Dr. Derek Northwood, Dr. Sudhir Paul, Ms. Erin Plumb, Dr. Katherine Quinsey, Dr. Karen Roland, Dr. Antonio Rossini, Dr. Mehrdad Saif, Dr. Valerie Scatamburlo-D'Annibale, Dr. Jang Singh, Dr. K. W. Michael Siu, Dr. Clayton Smith, Ms. Jennifer Soutter, Dr. Marijke Taks, Dr. Kemal Tepe, Dr. Shelagh Towson, Dr. Christian Trudeau, Pro. L. Walsh, Dr. Patricia Weir, Dr. Alan Wildeman (Chair), Ms. Charlene Yates, Dr. Xiaobu Yuan, Dr. Shuzhen Zhao.

REGRETS: Dr. Fazle Baki, Dr. Beth Daly, Dr. Phil Dutton, Ms. Farah El-Hajj, Ms. Marilyn Farough, Mr. Mike Houston, Dr. Elena Maeva, Dr. Rosanne Menna, Dr. Linda Patrick, Dr. Alan Scoboria, Dr. Patrick Selmi, Dr. Bruce Tucker, Prof. Larry Wilson, Dr. Nancy Wright,

ABSENT: Dr. Allan Conway, Ms. Nicole DaSilva, Mr. Mohamad El-Cheikh, Mr. Basit Ishtiaq, Dr. Norman King, Dr. Mitra Mirhassani, Mr. Julien Paquette, Rev. Thomas Rosica, Mr. Hussein Zarif,

IN ATTENDANCE: Donevan, Dr. Erika Kustra, Mr. Darrel Laurendeau, Dr. Alan Wright, Ms. Renée Wintermute and Ms. Danielle Handsor (University Secretariat).

1 Approval of the Agenda**MOTION:** That the agenda be approved.

Dr. P. Boulos/Ms. E. Plumb
CARRIED

2 Minutes of the meetings of January 10, 2014

A minor correction was noted.

MOTION: That the minutes of meeting of January 10, 2014 be approved.

Dr. E. King/Prof. L. Walsh
CARRIED, as amended

3 Business arising from the minutes**NOTED:**

- As requested by Senate at its last meeting, the Chair of APC met with staff in International Recruitment on February 4, 2014 regarding the question of establishing a single score per English language proficiency test for all students at all levels. An update will be provided at the next Senate meeting.
- In response to a request for clarification regarding student concerns raised at the last Senate meeting around Social Work curricula, it was noted that concerns or issues related to curricula or academic instruction should first be raised with the appropriate department(s).

4 Outstanding Business/Action Items

Nothing to report.

5 Reports/New Business

5.1 Report from the Student Presidents (UWSA, OPUS, GSS)

University of Windsor Students Alliance (UWSA)

UWSA's Winter 2014 General Election is currently underway.

UWSA has issued a referendum on joining the Boycott, Divestment and Sanctions (BDS) Movement. This referendum is in response to a call from Palestinians to divest from companies that support or profit from Israeli war crimes, occupation and oppression. Voting will take place on February 27, 28 and March 1, 2014. UWSA's primary concern is student safety, and the student government has already started working with the Office of Human Rights, Equity and Accessibility to ensure that the process runs smoothly.

Organization of Part-Time University Students (OPUS)

OPUS is interested in how technology can be used more effectively to communicate with part-time students and students enrolled in Distance Education courses.

OPUS was a part of the successful Celebrations of Nations event.

OPUS will be hosting their Awards Banquet on March 20, 2014. OPUS and the Student Awards and Financial Aid Office have already approved the list of award recipients.

No elections are taking place at this time, as elections occur every two years.

Graduate Students Society (GSS)

The Grad House will start serving food from Mazaar's Restaurant starting on March 1, 2014.

The GSS has raised \$35,500 for scholarships for graduate students; an increase of over \$12k from last year. GSS would like to thank the Department Heads, Deans and VP, Planning and Administration for their generous contributions.

Elections will be taking place in the beginning of March 2014.

5.2 Report of the President

Prof. Donna Marie Eansor was congratulated on having been named a 3M National Teaching Fellow.

A tentative settlement has been reached between the University and CUPE 4580 (GA/TAs).

5.2.1 Strategic Mandate Agreement

Ontario's proposed Differentiation Framework consists of a set of categories around which differentiation will occur - jobs being number one. The British Columbia Premier also made an announcement last week that postsecondary institutions in that province will be placing a greater focus on preparing students for the workforce.

The University of Windsor's proposed ten areas of program strength are in alphabetical order, not in order of priority.

The term "community involvement" has been removed from the top ten areas of program strength as a result of the work that is currently being done in the field of Health Sciences. It was also assumed that the community aspect is implicit in health and wellness and will be captured in the discussion. Concern was raised that the list does not capture Social Sciences and that the community piece would highlight this area. In response, the heading was changed to "Health and Wellness that Strengthens Community". It was also noted that the community aspect is already highlighted throughout the SMA document.

In response to a question, it was noted that international borders was included in the list because the University offers some courses on the topic, it spans several program areas, and the area is very strategic for the University of Windsor.

Concern was raised that Mathematical Sciences and Information Systems were not included in the list. In response, it was noted that the University is constrained by the number of areas of program strength it can identify and that mathematical sciences and information systems underpin the teaching, learning and research in the areas of program strengths identify and are therefore implicitly covered.

It was suggested that the SMA should mention University programs that have received recognition. It was also suggested that the SMA should include more information on the Outstanding Scholars Program, strong research programs, and other research activities that are providing students with job preparation skills.

It was noted, that the final version of the SMA will be posted to the President's website.

The feedback received from the Ministry of Training, Colleges and Universities (MTCU) is that the University of Windsor is on track with its SMA but that more information should be included on 1) student entrepreneurial activities, 2) research areas, 3) resources that are in place for students who cannot afford to attend university, and 4) how the University is addressing the needs of under-representative student groups.

5.3 Report of the Academic Colleague

(See document Sa140214-5.3 for more details)

The report was received for information.

5.4 Senate Student Caucus

The Caucus invited Ms. Joan Dalton from the Leddy Library to present on copyright, and discussed the distinction between plagiarism and copyright. The Leddy Library website provides regularly updated information and resources on copyright for faculty, staff and students. Caucus commends the efforts and contributions of the librarians to assist students and staff on the issue which extends to daily activities well beyond the academic classroom.

The Caucus invited Mr. John Regier and Ms. Susan Mark from Facility Services to present on the recent extreme weather and campus safety. They discussed the preparation that is involved for a potential snowstorm and the challenges associated with the snow removal process. The Caucus thanked Facility Services for their tremendous efforts in clearing the snow this Winter season.

The Caucus has recognized a need for clearer wording or direction to students, perhaps in the Bylaw 51 or course syllabi, with regard to severe weather conditions and student safety. The Caucus is inviting APC to look into this issue, so that procedures are better communicated across all Faculties.

5.5 Program Development Committee

5.5.1 Political Science Degree Completion Programs for Graduates of Hebei Law and Politics College (HLPC) in China

(See document Sa140214-5.5.1 for more details.)

MOTION: That the Political Science General and Honours Degree Completion Programs for Graduates of Hebei Law and Politics College (HLPC) in China be approved in accordance with the submitted PDC program/course change forms.*

**Subject to approval of the expenditures required.*

Prof. L. Walsh/Dr. C. Cameron

If this transfer agreement is approved, it will provide incoming graduates of Hebei Law and Politics College with 10-course credit towards a three or four-year degree program, provided they meet all the usual admission requirements.

It was noted, that regardless of the transfer agreement, if students from this College apply to the program and meet the University's admission requirements, they would be offered admission into the program. This transfer agreement simply creates a smoother pathway for incoming transfer students.

Questions and concerns about the College were raised. A web search identifies two possible institutions with similar names. In response, it was noted that this proposal is based on Dr. Diana Kao's work in International Affairs. She is therefore best able to address specific questions about the College and will be invited to the next Senate meeting to speak to the proposal.

WITHDRAWN

5.5.2 Master of Engineering New Co-op/Internship Options – Major Program Changes

a) Civil and Environmental Engineering; b) Industrial Engineering; c) Electrical and Computer Engineering; d) Mechanical, Automotive and Materials Engineering

(See documents Sa140214-5.5.2a-Sa140214-5.5.2d for more details)

MOTION: That the Master of Engineering New Co-op/Internship Options in Civil Engineering, Environmental Engineering, Electrical Engineering, Computer Engineering, Industrial Engineering, Automotive Engineering, Materials Engineering, and Mechanical Engineering be approved according to the program/course change forms.*

**Subject to the approval of expenditures required.*

Prof. L. Walsh/Dr. R. Balachandar

Engineering is introducing a new co-op/internship component to increase the profile of its MEng programs. Admission to this component will be restricted and highly competitive, thereby attracting highly qualified students.

It was noted that the University must advertise this program carefully to ensure that perspective students do not assume that they will automatically receive an internship.

In response to a question raised, it was noted that the internships will be paid, and monies generated by Co-op fees will help pay the placement coordinator's salary.

In response to a question raised regarding the discrepancy of the number of students who applied for internships and the number of students who were successfully placed in the past, it was noted that only qualified students secure internships.

CARRIED

5.5.3 Master of Laws (LLM) – New Program Proposal (1-Year Stream and 2-Year Teaching Stream)

(See document Sa140214-5.5.3 for more details)

MOTION: That the proposed Master of Laws (LLM) program be approved.*

**Subject to the approval of expenditures required.*

Prof. L. Walsh/Dr. C. Cameron

CARRIED

5.5.4 Master of Arts in Criminology – Course Option – Major Program Changes

(See document Sa140214-5.5.4 for more details)

MOTION: That the Master of Arts in Criminology Course Option be approved, according to the program/course change forms.*

**Subject to the approval of expenditures required.*

Prof. L. Walsh/Ms. G. Ebbett

This proposal adds a course-based option to the existing MA in Criminology.

CARRIED

5.5.5 Bachelor of Education Consecutive Program – Major Program Changes

(See document Sa140214-5.5.5 for more details)

MOTION: That the change to a 2-Year Bachelor of Education Consecutive program be approved, according to the program/course change forms.

**Subject to the approval of expenditures required.*

Prof. L. Walsh/Dr. K. Roland

In response to a question, it was noted that student academic advising is part of faculty members' workloads. A new model for student advising is being developed.

CARRIED

***5.5.6 Political Science, Arts and Creative Innovation – Request for Waiver of Course Deletions**
(See document Sa140214-5.5.6 for more details)

MOTION: That Political Science's and, Arts and Creative Innovations' Requests for Waivers of Course Deletions – 45-373, and 27-343 - be approved.

**Subject to the approval of expenditures required.*

CARRIED*

***5.5.7 Program Course Changes**

***a) Master of Arts in Criminology and Master of Arts in Sociology**
(See document Sa140214-5.5.7a for more details)

MOTION: That the requirements for the MA Criminology and MA Sociology programs be changed according to the program/course change forms.*

**Subject to the approval of expenditures required.*

CARRIED*

***b) History – New Course Proposal**
(See document Sa140214-5.5.7b for more details)

**MOTION: That the following course addition be made:
43-466. History in the Movies**

**Subject to the approval of expenditures required.*

CARRIED*

***c) Collaborative BScN – New Course Proposals**
(See document Sa140214-5.5.7c for more details)

**MOTION: That the following course addition be made:
63-290. Individualized Clinical Nursing Experience
63-490. Individualized Clinical Nursing Experience**

**Subject to the approval of expenditures required.*

CARRIED*

***5.5.8 History Learning Outcomes – BA Honours, BA General and BA Combined Honours**
(See document Sa140214-5.5.8 for more details)

The document was received for information.*

5.5.9 Combined BSc Honours Biology/Biochemistry (Health and Biomedical stream) - Major Program Changes
(See document Sa140214-5.5.9 for more details)

MOTION: That the combined BSc Honours Biology/Biochemistry (Health and Biomedical Sciences stream) be approved.*

**Subject to the approval of expenditures required.*

Prof. L. Walsh/Dr. M. Koschinsky
CARRIED

5.6 Academic Policy Committee

5.6.1 Student Affairs Annual Report

(See document Sa140214-5.6.1 for more details)

APC has made substantial changes over the past year relating to how annual reports come to Senate from APC. This ensures that information pertinent to Senate is underlined and addressed (where needed), while allowing areas to provide links to fuller publications. APC thanks Student Affairs and the Centre for Teaching and Learning (see 5.6.4) for following the new reporting template and providing a clear and helpful report.

The document was received for information.

5.6.2 Revision to the Policy on Rules for Conduct of Examinations

(See document Sa140214-5.6.2 for more details)

MOTION: That the revised Policy on Rules for Conduct of Exams be approved.

Dr. R. Caron/Dr. E. King

Last year, Senate tasked APC with reviewing this policy with a view to making it more concise.

CARRIED

5.6.3 Revision to the Policy on Acceptance of Medical Notes from Regulated Health Care Professionals

(See document Sa140214-5.6.3 for more details)

MOTION: That the University of Windsor accept medical notes or certificates signed by any health care professional regulated under either the Health Professions Act (RHPA) or the Social Services Work Act or equivalent in any other provincial / state jurisdiction.

Dr. R. Caron/Dr. P. Boulos

The revised Policy on Acceptance of Medical Notes from Regulated Health Care Professionals is framed to ensure student confidentiality, and allows maximum flexibility to students in select their own health care professional. With the permission of the University of Toronto the following sentence was included in the Student Medical Certificate form: "I certify that this assessment falls within my legislated scope of practice".

It was noted that most Faculties already require a similar form. If the form is not properly filled out, it can be rejected. Faculty and staff need to use their discretion when reviewing medical notes.

It was noted that staff and faculty are not required to use the form, though it is encouraged as it was developed taking into consideration the information the University requires and the confidentiality rights of the student.

If a student does not have access to the Student Medical Certificate form, and the note is ambiguous, the staff or faculty member can ask the student for permission to contact his/her doctor to seek clarification.

Senate is not approving the form, but rather the revisions made to the policy.

CARRIED

5.6.4 Centre for Teaching and Learning Annual Report

(See document Sa140214-5.6.4 for more details)

See comments under 5.6.1.

A presentation highlighting the work of the CTL was provided. CTL has experienced tremendous success in the area of outreach initiatives, within the surrounding community and on an international scale.

The Productivity Innovation Fund will assist CTL to move projects forward. The Learning Management Systems Review is currently looking at revising the CLEW website.

CTL was thanked for all its great leadership work and innovative initiatives in the area of teaching and learning development and technology.

The document was received for information.

5.7 Bylaw Business

Members were asked for direction regarding including sections for ancillary academic staff as learning specialists (AAS/LS) and librarians in the bylaws on promotion, tenure and renewal. It was noted that there are provisions for PTR for these two groups in the collective agreement. There was no direction from Senate to have the Bylaw Review Committee look into including librarians and AAS/LS.

5.8 Report of the Provost

Stemming from a Human Rights review, the University, in consultation with legal counsel, has decided to eliminate the Audio-Recording Policy for students with disabilities. As this is an administrative policy, Senate is simply being informed of the discontinuation. At the next Senate meeting there will be a discussion on the human rights review of the Special Needs Policy.

In response to a question raised about the discontinuation of the Audio-Recording Policy for students with disabilities, it was noted that *all* students could now tape lectures for their own personal use, thus making the practice more inclusive. Regulations and limits surrounding audio-recording of lectures are covered in the fair-dealings section of the federal copyright act, and so a separate University policy stating the same would be redundant.

Concern was expressed regarding students disseminating lectures. In response, it was noted that the rights to record do not extend beyond the student's use of personal study. The Provost has agreed to send out a mass e-mail informing students of the discontinuation of the Audio-Recording Policy and their rights and limitations regarding audio-recording lectures. It was suggested that faculty include a link to the Copyright Act in their course syllabus.

If a student has breached copyright, the faculty member should bring this to the attention of the Dean, the Provost and Legal Counsel. It was also suggested that the faculty member contact the Academic Integrity Office for direction and support.

A student reiterated his plea, made at the last two Senate meetings, to clear his record under bylaw 31, particularly in light of the discontinuation of the Audio-Recording Policy, which formed the basis of the original charges laid against him, and the correction that it is not a Senate policy. The Chair indicated that the Senate chamber is not the appropriate place for a discussion and review of individual misconduct cases, and recommended that the student follow-up with Dr. Clayton Smith regarding his case.

In response to a question raised about Decanal Searches, it was noted that the CTL will soon be reporting to the Dean of Education. The merger of CTL with the Faculty of Education is similar to the structure of the Faculty of Human Kinetics and Campus Recreation, and will create great opportunities and synergies for teaching and learning initiatives beyond K-12. The Dean's title will change to Dean of Education, Teaching and Learning to reflect the merger. The search for the new Dean will commence shortly.

It was noted that budgetary concerns played a large role in the merging of CTL and the Faculty of Education. The merger will result in savings by eliminating the Vice-Provost of Teaching and Learning position, at the end of the current incumbent's term.

5.9 Report of Vice-President, Research

There is a research collaboration opportunity with the Centre for International Governance Innovation (CIGI). It is an independent, non-profit, non-partisan think tank. It was formed in 2001 by one of the co-founders of Research and Motion. There is also a new program called International Research Law, which is jointly funded by MTCU and CIGI.

Dr. Jennifer Willet will be hosting an exhibit on Bio Art at the Art Gallery downtown. The exhibit is titled Natural Sciences.

6 Question Period/Other Business

Dr. Anne Forrest was thanked for the lead role she played in hosting a Roundtable on Women's Economic Development, with Windsor West MPP Teresa Piruzza, Ontario Minister Responsible for Women's Issues as facilitator. There was a strong turnout for the event.

6.1 Final Recommendation of the Search Committee for the Provost and Vice-President, Academic

MOTION: That the meeting go *in-camera*.

Mr. W. Keller/Dr. D. Northwood
CARRIED

The President reported on the general nature of the feedback obtained from Senate, in accordance with Bylaw 14, and informed Senate of the Committee's final recommendation. Members of the Search Committee were thanked for all their hard work.

MOTION: That the meeting move out of *in-camera*.

Dr. G. Drake/Dr. P. Boulos
CARRIED

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. M. Gowing/ Dr. A. Rossini
CARRIED