

**SENATE
Minutes of Meeting**

Date: Friday, October 10, 2014

Time: 2:30pm – 5:00pm

Room: 203 Anthony P Toldo

PRESENT: Dr. Majid Ahmadi, Ms. Penny Allen, Dr. Abdul-Fattah Asfour, Mr. Nick Baker, Dr. Fazle Baki, Mr. Iftekhhar Ibne Basith, Dr. Mohsan Beg, Dr. Michael Boffa, Dr. Tirupati Boliseti, Dr. Allan Conway, Dr. Gerald Cradock, Dr. Carol Davison, Dr. Jess Dixon, Dr. Gordon Drake, Dr. Phil Dutton, Mr. Mohamad El-Cheikh, Ms. Marilyn Farough, Dr. Anne Forrest, Dr. Maureen Gowing, Dr. Phil Graniero, Dr. David Hutchinson, Mr. Raed Kadri, Dr. Debbie Kane, Dr. Michael Khan, Dr. Ed King, Dr. Ziad Kobti, Dr. Joanna Luft, Dr. Charles Macdonald, Dr. Elena Maeva, Mr. Anthony Meloche, Ms. Alice Miller, Dr. Kevin Milne, Dr. Maureen Muldoon, Mr. Russell Nahdee, Dr. Robert Nelson, Dr. Jeff Noonan, Dr. Bob Orr, Dr. Linda Patrick, Dr. Katherine Quinsey, Dr. Lee Rodney, Dr. Karen Roland, Dr. Antonio Rossini, Dr. Mehrdad Saif, Dr. Valerie Scatamburlo-D'Annibale, Dr. Alan Scoboria, Dr. Patrick Selmi, Dr. Jill Singleton-Jackson, Dr. Clayton Smith, Dr. Andrzej Sobiesiak, Mr. Peter Soteros, Dr. Elizabeth Starr, Mr. Tareq Muhammad Supon, Dr. Kemal Tepe, Dr. Christian Trudeau, Dr. Bruce Tucker, Dr. Alan Wildeman (Chair), Mr. Zheng Wu, Dr. Xiaobu Yuan, Dr. Shuzhen Zhao.

REGRETS: Dr. Ram Balachandar, Dr. Camille Cameron, Dr. Rick Caron, Dr. Beth Daly, Prof. Donna Eansor, Ms. Gwen Ebbett, Dr. Laurie Freeman-Gibb, Mr. Basit Ishtiaq, Ms. Vicki Jay Leung, Dr. Marlys Koschinsky, Dr. Julie Smit, Prof. L. Walsh, Dr. Patricia Weir.

ABSENT: Dr. Norman King, Ms. Erin Plumb, Rev. Thomas Rosica, Dr. K. W. Michael Siu, Dr. Shelagh Towson, Dr. Nancy Wright.

IN ATTENDANCE: Ms. Marian Doll; Ms. Renée Wintermute, Ms. Alison Zilli (University Secretariat).

1 Approval of Agenda (Unstarring agenda items)

Item 5.5.3, *Institutional Quality Assurance Process (IQAP) – Revision*, was unstarred.

MOTION: That the agenda be approved, as amended.

Dr. P. Dutton/Dr. Z. Kobti
CARRIED

2 Minutes of the meetings of June 6, 2014

MOTION: That the minutes of the meeting of June 6, 2014 be approved.

Dr. E. King/Dr. K. Quinsey
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding Business/Action Items

4.1 Candidates for Degrees, Diplomas and Certificates

(See document Sa141010-4.1 for more details)

MOTION #1: To approve the slate of candidates for the Fall 2014 Convocation in the Faculty of Engineering.

Dr. M Ahmadi/Dr. M.Saif
CARRIED

- MOTION #2:** To approve the slate of candidates for the Fall 2014 Convocation in the Faculty of Nursing.
- Dr. L. Patrick/Dr. K. Quinsey
CARRIED
- MOTION #3:** To approve the slate of candidates for the Fall 2014 Convocation in the Faculty of Science.
- Dr. C. MacDonald/Dr. P. Dutton
CARRIED
- MOTION #4:** To approve the slate of candidates for the Fall 2014 Convocation in the area of Centre for Inter-Faculty Programs.
- Dr. P. Granerio/Dr. M. Muldoon
CARRIED
- MOTION #5:** To approve the slate of candidates for the Fall 2014 Convocation in the Faculty of Arts, Humanities and Social Sciences.
- Dr. V. Scatamburlo-D'Annibale/ Mr. M. El-Cheikh
CARRIED
- MOTION #6:** To approve the slate of candidates for the Fall 2014 Convocation in the Odette School Business.
- Dr. A. Conway/Dr. P. Dutton
CARRIED
- MOTION #7:** To approve the slate of candidates for the Fall 2014 Convocation in the Faculty of Education.
- Dr. K. Roland/Mr. M. Potter
CARRIED
- MOTION #8:** To approve the slate of candidates for the Fall 2014 Convocation in the Faculty of Human Kinetics.
- Dr. M Khan/Dr. J. Dixon
CARRIED
- MOTION #9:** To approve the list of candidates receiving Board of Governors medals for Graduating/In-Course student awards.
- Dr. E. King/Ms. A. Miller
CARRIED
- MOTION #10:** To approve the candidate receiving the Governor General's Gold Medal award.
- Mr. T. Supon/Dr. P. Dutton
CARRIED
- MOTION #11:** To approve the addendum for the Fall 2014 Convocation.
- Dr. A. Conway. Ms. A. Miller
CARRIED

5 Reports/New Business

5.1 Reports from the Student Presidents (UWSA, OPUS, GSS)

University of Windsor Students Alliance (UWSA)

Senators were reminded that as of May 2014 the UWSA has been without an executive or board of directors after students voted down uncontested candidates running for positions. Since then, students

have been working with a consulting firm called the Green Mango and have also been working diligently rewriting their bylaws so that bi-elections can be held soon.

Organization of Part-Time University Students (OPUS)

Members were informed that OPUS continues to work on engaging part-time students through ongoing events and activities. Members were also informed that OPUS has set out their priorities for the year and held a successful orientation with over 200 students in attendance.

Graduate Students Society (GSS)

Members were informed that the GSS annual barbeque was a success with nearly 900 students and staff at the event. It was also noted that the GSS Café and Restaurant is now open for business, which is being operated by Mazaar Café.

5.2 Report of the President

Senators were reminded that the Ministry of Training, Colleges and Universities (MTCU) approved Strategic Mandate Agreements with each of Ontario's Colleges and Universities, which will likely play a key role in allocations of funding. Recently, there have been communications from the province regarding the future directions for universities and colleges in Ontario. Specifically, they relate to greater focus on differentiation and on the Strategic Mandate Agreements (SMA) that were submitted. Moving forward, program approvals will be more tightly linked to the SMAs. Additional steps may be needed by the University to comply with the new directives.

Members were informed that the Council of Ontario Universities (COU) has developed a consortium to develop online course and increase the availability of courses to students across the province. The Council of Ontario Universities is administering a call for proposals to support the development of university online courses. The goal is to leverage existing online strengths and provide online learning opportunities for students while enhancing student access and mobility. It was noted that a maximum of \$75,000 has been made available per online course. The types of collaborations that are eligible for funding can include partnerships between different academic departments, between two or more universities, or between a university (or universities) and a college (or colleges).

Concern was raised regarding the issue that the development of online course offerings and programming may be counter-intuitive to the Ministry's Differentiation Policy Framework. In response, it was noted that the changes are intended to encourage institutions to strengthen their innovative approaches to teaching and learning while continuing to offer high quality educational experience to students, thus not working at cross purposes. The overriding goal for a differentiated system is to build on well-established strengths of institutions and give students affordable access to post-secondary education.

Members were informed that Ontario's community colleges are lobbying to be able grant three-year Baccalaureate degrees (in addition to offering applied degrees), thus making degree completion times shorter and a degree education more cost effective and therefore possibly more attractive to students. However, the province needs to weigh these requests against employer and societal benefits of graduates with a broad-based, curiosity-driven education provided by universities.

5.3 Report of the Academic Colleague

(See document Sa141010-5.3 for more details)

An overview was provided to Senators on the main topics of discussion at the recent meeting of Academic Colleagues which included the following: 1) the funding framework for postsecondary education; 2) pension plans; 3) tuition; 4) Quality Council and 5) the Online Course Fund. Members were also informed that the Council of Ontario Universities honoured Roberta L. Jamieson with the David C. Smith Award. In response to a question raised regarding evaluating the effectiveness of the online courses it was noted that there is a ridged evaluation process in place where a panel of academic online

learning experts from all Ontario institutions will be assessing each proposal as part of the funding approval process.

The document was received for information.

5.4 Senate Student Caucus

Members were informed that a student co-chair has been elected to work with the faculty co-chair. It was noted that one of the student's main duties will be to bring matters of student concern to the regular meeting agenda. Currently the student co-chair is working on creating an online discussion board for students in consultation with Centre for Teaching and Learning. It is anticipated that this will help facilitate engagement with members and students groups regarding various issues and ideas that would be of interest to Student Caucus. A few of the student issues that are in the process of being discussed include the scheduling of mid-term exams and the policy on final exams. Currently there are no regulations for students writing midterms and a result students often have to write up to four midterms in a day. In terms of final exams, the current policy is that a student who has more than two final exams scheduled in a calendar day may apply to have one of the exams moved to another exam date. Issues will be fully vetted and reported back to Senate as appropriate.

5.5 Program Development Committee

5.5.1 Program/Course Changes

***a) Mathematics and Statistics – Minor Program Changes (Graduate)**

(See document Sa141010-5.5.1a for more details)

MOTION: That the program regulations for the PhD in Mathematics and Statistics (Mathematics Field) be changed according to the submitted PDC program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

***b) Law New Course Proposals (Graduate)**

(See document Sa141010-5.5.1b for more details)

MOTION: That the following course addition be made*:

98-530 Graduate Seminar

98-540 Law Teaching in the Diverse Classroom

98-520 Legal Theory

98-510 Research Methods

**Subject to the approval of expenditures required.*

***CARRIED**

***c) Labour Studies – New Course Proposal**

(See document Sa141010-5.5.1c for more details)

MOTION: That the following course addition be made*:

54-270/40-270/24-270 Speaking Truth to Power: Youth and Voice

**Subject to the approval of expenditures required.*

***CARRIED**

- *d) Electrical and Computer Engineering – Degree Requirement BASc – Minor Program Changes**
(See document Sa141010-5.5.1d for more details)

MOTION: That the degree requirements for the BASc in Electrical Engineering be changed according to the submitted program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *e) Communication, Media and Film – New Course Proposals**
(See document Sa141010-5.5.1e for more details)

MOTION: That the following course additions be made*:
40-290 Special Topics in Communication, Media and Film
40-390 Special Topics in Media and Society

**Subject to the approval of expenditures required.*

***CARRIED**

- *f) English - Minor Program Changes**
(See document Sa141010-5.5.1f for more details)

MOTION: That the degree requirement changes to the General BA in English Language and Literature, Honours BA in English Language and Literature, Honours BA in English Literature and Creative Writing, Combined Honours BA in English Language and Literature, Combined Honours BA in English Literature and Creative Writing be made in accordance with the submitted PDC program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *g) Education - Minor in Organizational Learning and Teaching**
(See document Sa141010-5.5.1g for more details)

MOTION: That the Minor in Organizational Learning and Teaching be approved.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *h) Education - Minor in In Organizational Learning and Teaching New Course Proposals**
(See document Sa141010-5.5.1h for more details)

MOTION: That the following course additions be made*:
80-480 Experiential Learning Field Placement
80-400 Diversity and Inclusion in the Learning Organization
80-405 Instructional Technologies
80-410 Learning-Centred Teaching: Planning, Delivery, Assessment, and Evaluation
80-415 Learning Organizations: Management and Leadership
80-420 Theories of Individual and Collective Learning

**Subject to the approval of expenditures required.*

***CARRIED**

***i) Earth and Environmental Sciences - Course Deletions**

(See document Sa141010-5.5.1i for more details)

MOTION: That the proposed courses deletions be made in accordance with the submitted PDC program/course change forms:*

61-220 Introduction to Mineralogy
61-230 Plate Tectonics and the Earth's Interior
61-232 Modern and Ancient Sedimentary Environments
61-280 Field Camp I
61-298 Co-op Work Term I
61-323 Stratigraphy
61-324 Sedimentary Petrology
61-325 Igneous and Metamorphic Petrology
61-326 Quaternary and Glacial Geology
61-380 Field Camp II
61-398 Co-op Work Term II
61-420 Mineral Deposit Geology
61-429 Basin Analysis
61-498 Co-op Work Term III
61-499 Thesis
66-280 Field Methods in Environmental Science
67-280 Field Measurement and Mapping Techniques
67-310 GIS Problem Solving and Spatial Modeling
67-410 Advanced Methods in GIS Analysis

**Subject to the approval of expenditures required.*

***CARRIED**

***j) Earth and Environmental Sciences - New Course Proposal**

(See document Sa141010-5.5.1j for more details)

MOTION: That the following course addition be made*:

66-112 Introduction to Planetary Science

**Subject to the approval of expenditures required.*

***CARRIED**

***k) Earth and Environmental Sciences - Minor Program Changes**

(See document Sa141010-5.5.1k for more details)

MOTION: That the changes to the Minor in Geography, the Minor in Environmental Sciences, and the Minor in Earth Sciences be made in accordance with the submitted PDC program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

***l) Communication, Media and Film - Minor Program Changes**

(See document Sa141010-5.5.1l for more details)

MOTION: That degree requirements for the General BA in Communication, Media and Film, Honours BA in Communication, Media and Film, Combined Honours BA in Communication, Media and Film, Minor in Communication, Media and Film, and

BAS Major and Minor Concentrations in Communication Media and Film be changed according to the program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *m) Communication, Media and Film - New Course Proposals**
(See document Sa141010-5.5.1m for more details)

MOTION: That the following course additions be made*:

40-203 New Media and Social Movements

40-304 Privacy, Surveillance and Security in the Digital Age

40-382 Advertising in the New Media Era: Contemporary Issues and Practices

**Subject to approval of expenditures required.*

***CARRIED**

- *n) Music - Minor Program Regulation Changes**
(See document Sa141010-5.5.1n for more details)

MOTION: That the program regulations for the BA in Music and the Combined BA in Music be changed according to the program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

5.5.2a Certificate in Border Management and International Trade
(See document Sa141010-5.5.2a for more details)

MOTION: That the Certificate in Border Management and International Trade be approved.*

**Subject to the approval of expenditures required.*

Dr. P. Graniero /Mr. A. Meloche

The Certificate in Border Management program is a new initiative from the Cross Border Institute in collaboration with the Centre for Interfaculty programs that is geared to addressing the emerging trends in border management and international trade.

The Certificate program includes eight courses: each course can be taken individually as a standalone course, part of an individual's professional development, or as part of a required course, leading to a Cross-Border Management Level I and/or Level II Certificate (as issued by the CBI). Completion of all eight courses leads to the proposed Certificate in Border Management and International Trade and with the addition of one year of professional experience to the Certified International Trade Professional (CITP[®]) designation.

The target market is working professionals as well as current students. In response to a question raised, members were reminded that as per the regulations for certificates, all of the courses from a degree program may be counted towards the requirements of a certificate program in a different area of study. Also, students may be granted advanced standing for all of the courses from a certificate program towards any degree.

The proposed program will be taught by a combination of full-time faculty members and sessional instructors, with the majority being sessional instructors at this time due to the expertise needed.

Given that the Certificate program's course offerings include face-to-face, online and blended delivery options, it is complimentary to the University's Strategic Mandate Agreement.

CARRIED

5.5.2b Certificate in Border Management and International Trade – New Course Proposals

(See document Sa141010-5.5.2b for more details)

MOTION: That the following course additions be made:*

- 14-69-300 The Global Business Environment and Intercultural Aspects of Integrative Trade**
- 14-69-310 International Trade Law, Policy and the Political Environment**
- 14-69-315 Supply Chain and Border Management**
- 14-69-320 International Business Development, Operations and Planning**
- 14-69-325 International Investment and Growth Strategy**
- 14-69-330 International Trade Compliance**
- 14-69-335 International Risk Management and Trade Finance**
- 14-69-340 International Marketing and Regulatory Environment**

**Subject to approval of expenditures required.*

Dr. A. Conway/Dr. E. King

In response to a question raised regarding what the role of Forum on International Trade Training (FITT) was in the course design it was noted that FITT defines the topics and was consulted on the design.

CARRIED

5.5.3 Institutional Quality Assurance Process (IQAP) – Revisions

(See document Sa141010-5.5.3 for more details)

Concern was raised regarding the issue that the proposed change requires both the AAU and the Dean to respond to the reports within four weeks of having received the report and recommendations. It was argued by those who have been involved in the process that this timeline is too short and that the deadline should be extended to perhaps eight weeks. It was agreed that the proposal be sent back to the Office of Quality Assurance for further consideration.

5.6 Academic Policy Committee

Reading Week – Nursing Update

At the April 11, 2014 Senate meeting, it was agreed that an exception for the timing of the reading week for Nursing in light of preceptors working hours be reviewed by the Academic Policy Committee. Since then, the Faculty of Nursing has determined that such an exception is not necessary since very few students are impacted and preceptors working hours can be accommodated on an individual basis.

5.6.1 Report on Student Awards Established During the 2013-2014 Academic Year and Proposed Change to Entrance Scholarship Program *(See document Sa141010-5.6.1 for more details)*

MOTION: That Senate approve the proposed academic requirement changes to the entrance scholarship program, as outlined in the grid, effective 2015/16:

Automatic Entrance Awards	Scholarship Avg.
Entrance Scholarship	80-84.9%
Entrance Scholarship	85-89.9%

Renewable Entrance Scholarship	90-94.9%
Renewable Entrance Scholarship	95-100%
Outstanding Scholars Candidate Scholarship	95-100%

Senators were provided with an overview on the student awards that were established during the last academic year. Proposed changes to scholarships for 2015/2016 include: 1) Students will not have to apply for entrance scholarships as they will be issued automatically based on final grades attained as of July 1 using the top 6, 12 U or M level courses; 2) Awards will be for a full academic year but paid in two equal installments; 3) There will be no rescinding process in place for the Winter or Summer term; 4) Students must maintain a minimum of an 85% cumulative average by August 1 if going into year 2, 3 or 4 for their renewable scholarship; and, 5) Scholarships may be renewed for 3 years (or 6 additional semesters for co-op students).

In response to a question raised about some of the scholarship values being reduced, it was noted that this is due to budget constraints. It was also noted that the original grid has been in effect for over 10 years and the new scholarship values are being proposed in order to create a better balance between allocation of resources and student funding.

Strong student concern was raised regarding the issue that the scholarship values are being reduced while tuition fees continue to be raised. Members were reminded that the proposal for Senate is to review the academic averages and not the monetary values.

It was noted that final scholarship offers are based on final grades attained as of July 1st but final grades from provinces such as Manitoba and British Columbia are received much later. This could disadvantage students as grades attained after July 1 will not be used to adjust a student's scholarship offer. In response, it was noted that the timelines and procedures can and will be altered as needed.

FRIENDLY AMENDMENT: That the “**Outstanding Scholars Candidate Scholarship - 95-100%**” be removed from the grid, as it is unchanged.

CARRIED, as amended

5.6.2 Proposed International Admission Requirements – Revisions

(See document Sa141010-5.6.2 for more details)

MOTION: That the proposed International Admission Requirements be approved.

Dr. K. Quinsey/Dr. P. Dutton

The revisions will ensure that all international applicants are admitted based on the appropriate minimum admission requirements. This provides greater consistency and transparency in the application process and helps to assist with recruitment of international students. Further international admission requirements will come as additional countries are reviewed.

CARRIED

5.7 Senate Governance Committee

5.7.1 Revised Bylaws 5, 8, 10, 12

(See document Sa141010-5.7.1 for more details)

MOTION: That the following revisions to Bylaws 5, 8, 10, and 12 be approved:

Bylaw 5: AAU Heads

2.4.4 If the candidate recommended by the Search Committee is **either** not endorsed by the AAU Council **or is not accepted by the President**, the Search Committee shall reconsider its recommendation. If the second recommendation by

the Search Committee is **either** not endorsed by the AAU Council **or is not accepted by the President**, the Search Committee shall be reconstituted.

~~2.4.5 If the candidate endorsed by the AAU Council is not accepted by the President, the Search Committee shall reconsider its recommendation. If the second recommendation then endorsed by the AAU Council is not accepted by the President, the Search Committee shall be reconstituted.~~

[paragraphs that follow will be renumbered accordingly]

Bylaw 8: Associate Deans

2.4.4 If the candidate recommended by the Search Committee is **either** not endorsed by the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, **or is not accepted by the President**, the Search Committee shall reconsider its recommendation. If the second recommendation by the Search Committee is **either** not endorsed by the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, **or is not accepted by the President**, the Search Committee shall be reconstituted.

~~2.4.5 If the candidate endorsed by the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, is not accepted by the President, the Search Committee shall reconsider its recommendation. If the second recommendation then endorsed by the Faculty Coordinating Council, or in the case of a Faculty that has no departments the Faculty Council, is not accepted by the President, the Search Committee shall be reconstituted.~~

[paragraphs that follow will be renumbered accordingly]

Bylaw 10: Deans of Faculties

2.3.10 If the candidate recommended by the Search Committee is **either** not endorsed by the, Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, **or is not accepted by the President**, the Search Committee shall reconsider its recommendation. If the second recommendation by the Search Committee is **either** not endorsed by the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, **or is not accepted by the President**, the Search Committee shall be reconstituted.

~~2.3.11 If the candidate endorsed by the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, is not accepted by the President, the Search Committee shall reconsider its recommendation. If the second recommendation then endorsed by the Faculty Assembly, or in the case of a Faculty that has no departments the Faculty Council, is not accepted by the President, the Search Committee shall be reconstituted.~~

[paragraphs that follow will be renumbered accordingly]

Bylaw 12: Vice-Provost, Students and International

2.3.9 If the candidate recommended by the Search Committee is **either** not endorsed by the Senate **or is not accepted by the President**, the Search Committee shall reconsider its recommendation. If the second recommendation by the Search Committee is **either** not endorsed by the Senate **or is not accepted by the President**, the Committee shall be reconstituted.

~~2.3.10 — If the candidate endorsed by the Senate is not accepted by the President, the Search Committee shall reconsider its recommendations. If the second recommendation then endorsed by the Senate is not accepted by the President, the Committee shall be reconstituted.~~

[paragraphs that follow will be renumbered accordingly]

Dr. K. Quinsey/Dr. M. Gowing

The proposed revisions to Bylaws 5, 8, 10 and 12 specify that the Search Committee has two chances to recommend a candidate, after which the Search Committee is to be reconstituted.

In response to a question raised, regarding why the bylaws refer to a “reconstituted” Search Committee rather than a “failed search”, it was explained that a failed search implies something different.

CARRIED

5.7.2 Revised Bylaw 12

(See document Sa141010-5.7.2 for more details)

MOTION: That the following revisions to Bylaw 12 be approved:

- **Dean of Students and Vice-Provost, Students-Affairs and International**
- 2.1 “... reporting to the Provost, oversees the University's partnership with students, **and** works to foster and enhance the student experience, ~~and leads its international activities. ...~~”
- 2.3.3 “... whether it should recommend to the Senate a renewal without a search in light of the activities of ~~the Division of Student Affairs Development and Support, the Office of Liaison and Student Recruitment, the Office of the Registrar,~~ and any other area that may be placed within his/her ambit of management. ...”

Schedule A - Duties and Responsibilities

- act as Dean of Students, ~~International Liaison Officer,~~ and as executive head of Student ~~and International Affairs~~ and any other area that may be placed within his/her ambit of management;

International Affairs, which for example may include:

- ~~administering policies and procedures related to international student recruitment, admission, enrolment management, student records, and enrolment reporting; in support of efforts to ensure that the University can compete effectively at a global level to attract and retain the best international students and manage international student enrolment opportunities sustainably in the context of institutional and program capacity and priorities;~~
- ~~encouraging the engagement of every academic program in international initiatives as they are appropriate to the discipline;~~
- ~~fostering faculty, student and staff exchanges and placements, as well as co-op and internship opportunities, that offer an international experience;~~
- ~~ensuring the implementation of Senate Bylaw(s) as they pertain to international affairs;~~
- ~~promoting the University's academic programs and student services to the local, regional, national, and international communities, in collaboration with appropriate areas on campus.~~
- ~~delivery of English support programs for second language students through the Centre for English Language Development.~~

Dr. K. Quinsey/Dr. B. Orr

It was noted that the bylaw is being revised to reflect the changes to the Vice Provost's position, which highlights the role of Dean of Students and removes the international affairs component.

FRIENDLY AMENDMENT: That the title of the position be reworded to read: *Vice-Provost, Student Affairs and Dean of Students*.

CARRIED, as amended

5.7.3 Revised Bylaws 20, 22, 23

(See document Sa141010-5.7.3 for more details)

MOTION: That the revised Bylaws 20, 22 and 23, be approved.

Dr. K. Quinsey/B. Orr

Members were provided with an overview of the changes to *Bylaw 20: Types and Terms of Appointments*, *Bylaw 22: Renewal, Tenure and Promotion*, and *Bylaw 23: Criteria for Renewal, Tenure and Promotion*. The revisions reflect the instructions provided by Senate during the last academic year.

All changes requested by Senate at its June meeting were included in these revisions. The Bylaw Review Committee also discussed the concern raised regarding current criteria for tenure and promotion for Dramatic Art. However, since Senate did not direct the Committee to consider an exception and since Senate had underscored that these bylaws are to reflect consistent University-wide procedures and criteria, these drafts do not provide for an exception for Dramatic Art.

The floor was open for discussion and the following feedback and proposed revisions were provided:

Bylaw 22

Item 2.4 should clarify that, in addition to tenure, approval for the first sabbatical is subject to all other rules governing the granting of such leaves .

FRIENDLY AMENDMENT: 2.4: Granting of the first sabbatical leave is subject to the granting of tenure, ***and subject to other rules governing the granting of sabbatical leaves.***

Item 4.5 should apply to Assistant professors only. There should be no two-year restriction on associate professor or professor ranks. Because the application for tenure is submitted at the beginning of the candidate's fifth year, it would be clearer to refer to the maximum length of employment at the probationary level.

FRIENDLY AMENDMENT: 4.5: Any untenured faculty member ***at the Assistant level*** can be considered for promotion at any time during the probationary period, but may only be considered for tenure after two full years of employment at the University. In such cases, s/he shall initiate the process by making an application to the AAU Head by September 15. The maximum ***length of employment at the*** probationary period ~~prior to the consideration of tenure~~, ***level*** is six full years of employment.

Bylaw 23

Definition of Scholarship: Concern was raised regarding the issue that the definition does not include peer-reviewed monographs, which differ from journal articles in that they focus on a single subject or aspect of that subject in depth.

FRIENDLY AMENDMENT: *Scholarship* includes research, scholarly and creative activity, such as articles published in reputable scholarly journals, **peer-reviewed monographs**, invited papers delivered to academic or professional associations, demonstrated ability in creative work, conducting or directing, juried exhibits or performances, peer-evaluated unpublished research deemed by senior colleagues to be of a publishable calibre, and other scholarly activities.

Members commended the Bylaw Review Committee on the revised bylaws.

CARRIED, as amended

5.7.4 Revised Bylaw 20 – University Professor Title

(See document Sa141010-5.7.4 for more details)

MOTION: That the title for the rank of University Professor be changed to “Distinguished University Professor”.

Dr. B. Orr/Dr. E. Starr

CARRIED

5.8 Report of the Provost

Searches

Members were informed that Searches are underway for the positions of Associate Vice-President Academic, Dean of the Library, and Dean of the Faculty of Education and Academic Development.

Study week

Senators were reminded that the upcoming Reading Week will be implemented during the week of Thanksgiving. It was stressed that this break is a week free from any evaluative procedures and mirrors the study breaks in the Winter and Summer terms, as was the intent when approved by Senate. Students will be able to choose how they wish to use the break. (*i.e.*, study, vacation, *etc.*).

In response to a question raised about whether professors should have regular office hours, it was noted that this is up to the instructor’s discretion. The Provost will send out a memo to explain and remind instructors about the purpose of reading week. (*See Senate document Sa140411-5.6.2 for more details about the Reading week*)

5.9 Report of Vice-President, Research and Innovation

Nothing to report.

6 Question Period/Other Business

Concern was raised regarding the issue that there has been instances where instructors have not submitted their final grades for a course seven days after the final exam has been written, which is problematic for students that may be required to withdraw from programs. If this feedback is not communicated, then students can continue to register in courses that will not count towards a degree once they are sent the notice to withdraw, which is extremely costly and unfair. In response, it was noted that compliance to Senate Bylaw 51 is extremely important and this issue should be further discussed with the Provost.

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. E. King/Dr. M. Ahmadi

CARRIED