

**SENATE
Minutes of Meeting**

Date: Friday, March 13, 2015

Time: 2:30pm – 4:00pm

Room: 203 Anthony P Toldo

PRESENT: Dr. Majid Ahmadi, Ms. Penny Allen, Dr. Abdul-Fattah Asfour, Mr. Nick Baker, Dr. Fazle Baki, Mr. Iftekhar Ibne Basith, Dr. Mohsan Beg, Prof. Camille Cameron, Dr. Rick Caron, Dr. Gordon Drake, Dr. Phil Dutton, Prof. Donna Eansor, , Dr. Anne Forrest, Dr. Laurie Freeman-Gibb, Dr. Maureen Gowing, Dr. Phil Graniero, Mr. Ronnie Haidar, Dr. D. Hutchinson, Mr. Emmanuel Igodan, Mr. Basit Ishtiaq, Mr. Raed Kadri, Dr. Debbie Kane, Dr. Michael Khan, Dr. Ed King, Dr. Douglas Kneale, Dr. Ziad Kobti, Dr. Marlys Koschinsky, Dr. Joanna Luft, Dr. Charles Macdonald, Dr. Elena Maeve, Mr. Anthony Meloche, Dr. Kevin Milne, Dr. Maureen Muldoon, Mr. Russell Nahdee, Dr. Jeff Noonan, Linda Patrick, Dr. Katherine Quinsey, Dr. Antonio Rossini, Dr. Valerie Scatamburlo-D'Annibale, Dr. Alan Scoboria, Dr. Patrick Selmi, Mr. Hassan Shahzad, Dr. Julie Smit, Dr. Clayton Smith, Dr. D. Stanley, Dr. Elizabeth Starr, Ms. Dhouha Triki, Dr. Bruce Tucker, Prof. L. Walsh, Dr. Patricia Weir, Dr. Alan Wildeman (Chair), Dr. Alan Wright, Dr. Nancy Wright, Mr. Zheng Wu, Dr. Xiaobu Yuan, Dr. Shuzhen Zhao.

REGRETS: Dr. Michael Boffa, Dr. Allan Conway, Dr. Gerald Cradock, Dr. Carol Davison, Dr. Jess Dixon, Ms. Gwen Ebbett, Ms. Farah El-Hajj, Ms. Marilyn Farough, Ms. Vicki Jay Leung, Mr. Christopher Langley, Ms. Alice Miller, Dr. Lee Rodney, Dr. K. W. Michael Siu, Mr. Peter Soteros, Dr. Kemal Tepe, Dr. Shelagh Towson,

ABSENT: Dr. Ram Balachandar, Dr. Tirupati Bolisetti, Dr. Norman King, Dr. Ronald Meng, Dr. Robert Nelson, Ms. Erin Plumb, Rev. Thomas Rosica, Dr. Mehrdad Saif, Dr. Jill Singleton-Jackson, Dr. Andrzej Sobiesiak, Mr. Tareq Muhammad Supon,

IN ATTENDANCE: Dr. Danieli Arbex, Dr. Erika Kustra, Ms. Renée Wintermute and Alison Zilli (University Secretariat).

- 1 Approval of Agenda** (Unstarring agenda items)
Item 5.6.5 was removed from the agenda.

MOTION: That the agenda be approved.

Dr. M. Ahmadi/Dr. G. Drake
CARRIED, as amended

- 2 Minutes of the meeting of February 13, 2015**

MOTION: That the minutes of the meeting of February 13 2015 be approved.

Dr. E. King/ Dr. L. Freeman-Gibb
CARRIED

- 3 Business arising from the minutes**
Nothing to report.

4 Outstanding Business/Action Items

*4.1: Fall In-Course Board of Governor's Medal Recipient for Nursing – Amendment

(See document Sa150313-4.1 for more details.)

MOTION: That Heather Bucciachio be awarded the In-Course Board of Governors medal for Nursing for Fall 2014.

***CARRIED**

5 Reports/New Business

5.1 Report from the Student Presidents (UWSA, OPUS, GSS)

University of Windsor Students Alliance (UWSA)

Members were informed that the nomination period for the UWSA Spring General Elections is coming to a close. It was noted that there are 29 positions available and students will be voting for candidates on March 25th and 26th. It is anticipated that the new Executive will be announced shortly afterwards. The election period is an exciting time for students to showcase their election campaigns through advocacy and personalized posters.

A press conference was held this morning on local radio AM 800 to launch the new "Win City" Lancers clothing line, which includes t-shirts, hoodies and accessories. It was noted that the local clothing company BB Branded partnered with University of Windsor on this line of clothing. The new apparel line is available at the University Bookstore. Members were encouraged to support the University by wearing apparel that supports the University.

Organization of Part-Time University Students (OPUS)

Senators were informed that the OPUS biennial elections to elect the OPUS Board of Directors has been completed but the results still need to be ratified at the annual general meeting on April 8th, 2015.

Graduate Students Society (GSS)

The Graduate Student Society has raised over \$40,000 in scholarship funds and there are currently about 90 students who submitted applications for the funding. The awards will be allocated based on eligibility and criteria. It was noted that GSS is looking forward to their Annual Gala, which will be held on March 20, 2015.

5.2 Report of the President

Report on Canadian Postsecondary Performance

Senators were informed that the Higher Education Quality Council of Ontario (HEQCO) released the *Report on Canadian Postsecondary Performance*¹, which examines the relationship between performance of post secondary institution systems and funding that they received. The report used indicators to measure outcomes across the following: 1) access; 2) value to students; and, 3) value to society. It was noted that the report is significant as it raises the question of how funding is spent in the post secondary sector and what outcomes are achieved. The report suggests increased funding does not necessarily link to better outcomes and that universities may be able to maintain quality of education without increasing funding. This is not advantageous as it may also mean that the provincial government might hold the line on tight budgets. Senators were informed that the University Presidents will be meeting to further discuss the report. Members were reminded that HEQCO is an arm's-length agency of the Government of Ontario.

Sexual Violence

It was noted that the Ontario government released its new action plan to stop sexual violence and

¹ The report can be accessed online at:

http://www.heqco.ca/SiteCollectionDocuments/HEQCO_Canadian_Postsecondary_Performance_Impact2015.pdf

harassment which is entitled: "It's Never Okay: An Action Plan to Stop Sexual Violence and Harassment"². The University of Windsor is taking a pro-active role in addressing this issue and a task force is working on reviewing and developing policies in connection with the government's new action plan. The goal is to raise awareness and enhance prevention of sexual violence on campuses.

Provost

Dr. Douglas Kneale was welcomed to his first meeting of Senate at the University of Windsor. He was appointed as the Provost and Vice-President, Academic commencing March 1, 2015.

5.3 Report of the Academic Colleague

An overview was provided on the main topics of discussion at the last meeting of Academic Colleagues. The main topic of discussion focused on the importance of engaging Aboriginal students on campuses and providing support to ensure that they do not feel isolated within the campus community. It was noted that it is important for aboriginal students to be engaged in their education as early as elementary school. Other topics of discussion included the funding formula review, graduate outcomes, the online consortium, program approvals and sexual violence.

The floor was open for comments.

The coordinator of the Aboriginal Education Centre noted that the 4 Winds STEM program which is aimed at encouraging Aboriginal students in grades six through eight to pursue education in Science, Technology, Engineering and Math has been very successful in engaging aboriginal youth. In terms of outreach, it was also noted that Aboriginal Council is investigating approaches for recruiting Aboriginal students.

Members were informed that the first iteration of the Ontario Online Consortium will be launched in September and Windsor received funding for two more courses.

5.4 Senate Student Caucus

Members were informed that the Student Information Technology (IT) Advisory Committee on campus (which was established to provide students the opportunity to discuss issues pertaining to the use of Information Technology) has been made a standing agenda item on the Senate Student Caucus Committee. This has been done in order to address the issue an ongoing issue of the group not reaching quorum, upon recommendation by the Director of IT Services. The Director of IT Services will be working in partnership with Senate Student Caucus on this item. This partnership with IT is very important moving ahead in order to address issues with technologies on campus that play an important role in the students' daily lives.

5.5 Program Development Committee

***5.5.1 Program Course Changes**

***a) Inter-Faculty (Forensics) – New Course Proposals**

(See document Sa150313-5.5.1a for more details.)

MOTION: That the following course additions be made*:
57-110. Introductory Crime Scene Investigation
57-210. Crime Scene Evidence Analysis

**Subject to the approval of expenditures required.*

***CARRIED**

² The report can be accessed online at: <https://www.ontario.ca/document/action-plan-stop-sexual-violence-and-harassment>

- *b) Inter-Faculty (Forensics and Minor in Anthrozoology) Minor Program Changes**
(See document Sa150313-5.5.1b for more details.)

MOTION 1: That the degree requirements for the Honours Bachelor of Forensic Science (BFS) and Combined BA in Forensics be changed according to the program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

MOTION 2: That the requirements for the Minor in Anthrozoology be changed according to the program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *c) Inter-Faculty Bachelor of Art and Science (BAS) – New Course Proposal**
(See document Sa150313-5.5.1c for more details.)

MOTION: That the following course additions be made*:
56-100. Introduction to Interdisciplinary Arts and Science

**Subject to the approval of expenditures required.*

***CARRIED**

- *d) Master of Applied Economics and Policy – New Course Proposals**
(See document Sa150313-5.5.1d for more details.)

MOTION: That the following course additions be made:*

41-601	Applied Microeconomics
41-602	Applied Macroeconomics
41-603	Mathematics for Applied Economics
41-604	Applied Econometrics I
41-605	Applied Econometrics II
41-606	Business Communications
41-607	Research Project in Economic Policy and Seminar

**Subject to the approval of expenditures required.*

***CARRIED**

- *e) MEd Concentration in Second Language Acquisition, Culture and Society – Minor Program Changes** (See document Sa150313-5.5.1e for more details.)

MOTION: That the degree requirements for the MEd Concentration in Second Language Acquisition, Culture and Society be changed according to the submitted program/course change forms.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *f) Liberal Arts and Professional Studies Degree Completion Programs with Lambton College – Title Change** *(See document Sa150313-5.5.1f for more details.)*

MOTION: That the General and Honours Liberal Arts and Professional Studies Degree Completion Programs (for Lambton College General Arts and Science University (GASU) transfer students be renamed to General and Honours Liberal Arts and Professional Studies Degree Completion Programs (for *Liberal Studies transfer students*).

**Subject to the approval of expenditures required.*

***CARRIED**

- *g) History – New Course Proposal**
(See document Sa150313-5.5.1g for more details.)

MOTION: That the following course addition be made:*

43-499. Research Capstone Thesis

**Subject to the approval of expenditures required.*

***CARRIED**

- *h) School of Creative Arts – Minor Program Changes**
(See document Sa150313-5.5.1h for more details.)

MOTION: That the degree requirements for the BA Combined Honours in Visual Arts and the BFA in Visual Arts be changed according to the submitted program/course change forms.

**Subject to the approval of expenditures required.*

***CARRIED**

- *i) Sociology, Anthropology, Criminology - Minor Program Changes**
(See document Sa150313-5.5.1i for more details.)

MOTION: That the requirement changes to the BA Honours in Criminology, BA Combined Honours in Criminology and the Minor in Family and Social Relations be made according to the submitted program/course change forms.

**Subject to the approval of expenditures required.*

***CARRIED**

- *j) Sociology, Anthropology, Criminology - New Course Proposals**
(See document Sa150313-5.5.1j for more details.)

MOTION: That the following new course additions be made:*

48-216. Education and Society
48-217. Religion and Society

**Subject to the approval of expenditures required.*

***CARRIED**

- *k) Political Science – Minor Program Changes**
(See document Sa150313-5.5.1k for more details.)

MOTION: That the degree requirements for the BA Honours International Relations and Development Studies be changed according to the submitted program/course changes.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *5.5.2 Physics – Request for Waiver of Course Deletion**
(See document Sa150313-5.5.2 for more details.)

MOTION: That the request for waiver of course deletion for 64-420 be approved.*

**Subject to the approval of expenditures required.*

***CARRIED**

- *5.5.3 School of Creative Arts – Request for Waiver of Course Deletions**
(See document Sa150313-5.5.3 for more details.)

MOTION: That the request to waive course deletion for the following courses be approved:
28-338. Islamic Art
27-383. Inter Media Practices – Processes

***CARRIED**

- 5.5.4 Inter-Faculty – Bachelor of Arts and Science (BAS) Major Program Changes**
(See document Sa150313-5.5.4 for more details.)

MOTION: That the Bachelor of Arts and Science be renamed Bachelor of Interdisciplinary Arts and Science and that the degree requirements be changed according to the program/course change forms.*

**Subject to the approval of expenditures required.*

Prof. L. Walsh/Dr. K. Quinsey

Members were informed that the proposed changes to the Bachelor of Arts and Science (BAS) program enable high-achieving students to tailor their program (*e.g.*, double major concentrations, double minor concentrations, *etc.*). The overall changes stemmed from the UPR recommendation that a complete program review be completed and that a more diverse curriculum be developed. Some of the past attrition of students has been linked to the limitations and inflexibility of the program. The BAS program will retain its core course requirements, but allow greater flexibility for students to select options. It was noted that an introduction to interdisciplinary arts and science course has been added to the curriculum.

The floor was open for discussion.

A brief history was provided on the original development of the Bachelor of Arts and Science program, which was created to give students extensive education in both the arts and sciences. The program requires students to have both a major and a minor concentration with the major from one Faculty and the minor from the other. In response to a question raised, it was noted that graduates from this program who have applied to graduate programs have been successful.

Concern was raised regarding the consultation process for the changes made to the program. It was noted that since the programs in the Centre for Inter-Faculty Programs consist of courses taught within the Faculty of Science and Faculty of Arts, Humanities and Social Sciences, then both Faculties should have been consulted and all references in the proposal should be inclusive, particularly the listing of faculty members involved in teaching courses for the program. In response, it was stressed that the major and minor concentration structures remain the same and the listing of professors in the document is specific to the proposed changes not the entire program structure.

A lengthy discussion ensued.

The structure and approval process for Inter-Faculty Programs was discussed. It was noted that a review of the place, status and structure of the Centre for Inter-Faculty Programs is needed, as the current model raises questions and uncertainty.

CARRIED

***5.5.5 Undergraduate Program Review Annual Status Reports**

(See document Sa150313-5.5.5 for more details.)

The document was received for information.*

***5.5.6 University Program Reviews – New and Status Reports**

(See document Sa150313-5.5.6 for more details.)

The document was received for information.*

5.6 Academic Policy Committee

5.6.1 Community Legal Aid (CLA) Transcript Notation for Group Leaders

(See document Sa150313-5.6.1 for more details.)

MOTION: That a notation be added to the Academic Transcript for Group Leaders at Community Legal Aid.

Dr. R. Caron/Dr. M. Gowing

CARRIED

***5.6.2 Student Affairs Annual Report**

(See document Sa150313-5.6.2 for more details.)

The document was received for information.*

5.6.3 Undergraduate English Language Proficiency Requirements– Revisions

(See document Sa150313-5.6.3 for more details.)

MOTION: That the revisions to the Undergraduate English Language Proficiency Requirements be approved.

Dr. R. Caron/Dr. E. King

CARRIED

5.6.4 Report on Options/Elections Terminology

(See document Sa150313-5.6.4 for more details.)

MOTION: That, effective Fall 2016:

- 1. The descriptors elective, option, technical elective, non-technical elective, other**

requirement and major requirement no longer be used in the Undergraduate Calendar to define degree requirements.

2. For each program, the Undergraduate Calendar lists all degree requirements under the single heading, "Degree Requirements".
3. For each program, the Undergraduate Calendar give an explicit description of the courses that will be counted in the "Major Average".
4. The section on Options in the Undergraduate Calendar will be revised accordingly.

Dr. R. Caron/Dr. M. Ahmadi

Currently the use of the words "option" and "elective" are not being used in a consistent manner, which can be confusing to students and advisors. Therefore, the term "option" could be interpreted as being a course that is optional to take rather than being a course that is mandatory for degree completion. In response to a question raised pertaining to whether this will have an effect on any other regulations, it was noted that the later implementation date is proposed to ensure that all issues and regulations that may be affected by this change will be addressed and brought forward to Senate for approval.

CARRIED

5.6.5 Policy on Granting a Certificate or Diploma Posthumously or to a Terminally Ill Student

(See document Sa150313-5.6.5 for more details.)

This item was removed from the agenda.

5.6.6 Revisions to Special Needs Policy (renamed Academic Accommodation Policy for Students with Disabilities) *(See document Sa150313-5.6.6 for more details.)*

MOTION: That the revised Special Needs Policy (to be renamed "Academic Accommodation Policy for Students with Disabilities") be approved.

Dr. R. Caron/Dr. V. Scatamburlo-D'Annibale

CARRIED

5.6.7 Liberal Arts and Professional Studies – Aeronautics Leadership – Admission Requirement Changes *(See document Sa150313-5.6.7 for more details.)

MOTION: That the admission requirements for the Honours BA in Liberal Arts and Professional Studies – Aeronautics Leadership be changed as follows:

For the Liberal Arts and Professional Studies: Aeronautics Leadership (Flight Option), students need to have successfully completed ENG4U ~~Grade 12 math and physics~~, SPH3U, and one of MHF4U, MCV4U or MDM4U.

For the Liberal Arts and Professional Studies: Aeronautics Leadership (Ground Option), students need to have successfully completed ENG4U and ~~Grade 12 math~~ one of MHF4U, MCV4U or MDM4U.

CARRIED*

5.7 Senate Governance Committee

5.7.1 Revised Senate Bylaw 31

(See document Sa150313-5.7.1 for more details.)

MOTION 1: That the new Bylaw 31 be approved.

Dr. K. Quinsey/Prof. L. Walsh

Senators were informed that the revisions to Senate Bylaw 31 provide a clear process for addressing academic misconduct as well as upholding the principles of the new Academic Integrity system as endorsed and directed by Senate. The revised bylaw places less emphasis on punishment and more focus on the educational component. It will apply to all students (excluding Law) who are alleged to have committed an act of academic misconduct. This shift from having a process that was extremely legalistic and prosecutorial to being more academic and restorative allows greater opportunity for teachable moments. In academia, this is a more appropriate and effective way to educate students and mitigate repeat offences. It was noted that the Associate Dean will be adjudicating and investigating academic misconduct matters occurring in courses offered in their Faculty.

The floor was open for discussion.

In response to clarification requested, it was noted that when an allegation of misconduct is forwarded to the adjudicator to review and make a decision on a complaint, students will not have the right to bring legal counsel with them. Students can only have a legal counsel present at a hearing. However they are permitted to have advisors present, if desired.

It was noted that while only adjudicators can impose sanctions, instructors may offer teachable moments. In response to clarification sought regarding teachable moments, it was noted that in the initial stages, the instructor or head may decide not to pursue a formal complaint and to treat the matter instead as a teachable moment. In such cases, the instructor should follow standard pedagogical best practices to ensure that the student benefits from this experience. For example, the instructor could assign a grade to the work in keeping with its merits and demerits (including failure to document, insufficient or inaccurate citations, among those weaknesses) or the instructor could allow the student the opportunity to rewrite the assignment correctly addressing any errors, inaccurate or insufficient citations. In these cases, the assignment is considered under the normal rubrics of grading and evaluation. The limitations apply where the plagiarism is significant or the assignment merits a grade of 0 as a grade of 0 indicates that the lapse in academic integrity is severe enough to merit a formal complaint, and thus should proceed to the next level.

It was noted that the Academic Integrity Officer and the Director of the Centre for Teaching and Learning will be developing resources, FAQs, and workshops related to academic integrity and to assist in the implementation of this bylaw.

FRIENDLY AMENDMENT: In response to question raised pertaining to the phrase “other sanctions” (in the sanctioning table), it was stressed that this *only* pertains to sanctions listed in the table. It was agreed that the title be reworded to clarify this.

In response to a question raised about the timelines, it was noted that if an instructor suspects that a student has committed an act of academic misconduct then they should meet informally with the student within 10 working days of discovering the potential misconduct. Timelines set out in the bylaw should be adhered to.

A student Senator thanked the Dean of Students for the extensive consultation process he undertook leading to these revisions, including consultation with the student bodies.

CARRIED, as amended

MOTION 2: That the revisions to the Student Code of Conduct be approved.

Dr. K. Quinsey/Dr. E. Starr

It was noted that the examples of misconduct previously listed in Bylaw 31 have been merged with those provided in the Student Code of Conduct. Given that the Student Code of Conduct will be undergoing a thorough review shortly, it was agreed that only old wording in item vi be retained.

FRIENDLY AMENDMENTS: That item vi) be revised as follows: Physically, verbally or sexually assaulting or harassing another person or in any way threatening another person, ~~while on campus or while off campus and representing, or acting as a representative of, the University of a student group/organization.~~

Senators were reminded that the non-academic misconduct process will be considered by the Board of Governors and a note to this effect will be added to the Code.

CARRIED, as amended

5.8 Report of Provost

Since arrival, the Provost has been actively engaged in dialogue with faculty members and has been working on principles of how to develop the new faculty positions under the new Strategic Management Agreement. The Provost has also been involved in discussions pertaining to a new marketing strategy to better promote the University of Windsor as outlined in the President's three-year plan titled "UWindsor 2.0". Members were informed that the shortlisted candidates for the University Librarian search will be presenting next week.

5.9 Report of Vice-President, Research and Innovation

Members were informed that GLIER submitted a proposal to the Canada First Research Excellence Fund which is extremely competitive as the funding opportunities are significant and are long-term rather than one time funds. (*i.e.*, seven years)

6 Question Period/Other Business

It was noted that the Canadian Interuniversity Sport (CIS) Track and Field Championships will be held this weekend at the St. Denis Centre. The women's basketball team will be going for its 5th consecutive CIS title. The men's basketball team and the hockey team will also be playing in national championships this weekend.

7. Adjournment

MOTION: That the meeting be adjourned.

Dr. M. Gowing/Dr. G. Drake

CARRIED