

SENATE
Minutes of Meeting**Date:** Friday, November 13, 2015**Time:** 2:30pm – 4:40pm**Room:** 203 Anthony P Toldo

PRESENT: Ms. Shaista Akbar, Ms. Ghadeer Alghosein, Ms. Penny Allen, Dr. Natalie Atkin, Mr. Nick Baker, Mr. Iftekhar Ibne Basith, Dr. Pierre Boulos, Dr. Tanja Collet-Najem, Mr. Richard Corneil, Mr. Ronald D'Aguilar, Ms. Joan Dalton, Dr. Carol Davison, Dr. Lorna de Witt, Dr. Jess Dixon, Dr. Phil Dutton, Ms. Marilyn Farough, Dr. Laurie Freeman-Gibb, Dr. Maureen Gowing, Dr. Phil Graniero, Dr. David Hutchinson, Ms. Vicki Jay Leung, Dr. Karl Jirgens, Mr. Raed Kadri, Dr. Debbie Kane, Dr. Douglas Kneale, Dr. Ziad Kobti, Dr. Joanna Luft, Dr. Charles Macdonald, Dr. Elena Maeve, Mr. Sanam Mehta, Dr. Mehdi Sangani Monfared, Dr. Maureen Muldoon, Dr. Jeff Noonan, Dr. Stephen Pender, Mr. Michael Potter, Dr. Katherine Quinsey, Dr. Antonio Rossini, Dr. Valerie Scatamburlo-D'Annibale, Dr. Alan Scoboria, Dr. Victor Sevilano, Mr. Hassan Shahzad, Dr. K. W. Michael Siu, Dr. Julie Smit, Dr. Clayton Smith, Dr. Andrzej Sobiesiak, Dr. Darren Stanley, Dr. Marijke Taks, Dr. Edwin Tam, Mr. Jaydee Tarpeh, Dr. Bruce Tucker, Prof. Lionel Walsh, Dr. Zhou Wang, Dr. Chris Waters, Dr. Patricia Weir, Dr. Alan Wildeman (Chair), Dr. Larry Wilson, Dr. Alan Wright, Dr. Nancy Wright.

REGRETS: Dr. Majid Ahmadi, Dr. Waguhi ElMaraghy, Dr. Michael Khan, Dr. Ed King, Ms. Alice Miller, Dr. Linda Patrick, Mr. Paul Petahtegoose, Dr. Mehrdad Saif, Dr. Jill Singleton-Jackson, Dr. Elizabeth Starr, Ms. Dhouha Triki.

ABSENT: Dr. Abdul-Fattah Asfour, Ms. Lynn Charron, Dr. Allan Conway, Dr. Gordon Drake, Mr. Daniel Edelstein, Mr. Hussein Elnimairi, Dr. Shervin Erfani, Mr. Emmanuel Igodan, Mrs. Shehnaz Khuhro, Dr. Muharem Kianieff, Dr. Norman King, Dr. Gurapdes Pandher, Dr. Nurlan Turdaliev.

IN ATTENDANCE: Dr. Erika Kustra, Mr. Darrel Laurendeau, Mr. Mark Leo Wayne Restoule; Ms. Renée Wintermute and Alison Zilli (University Secretariat).

1 Approval of Agenda (Unstarring agenda items)

5.5.4 was unstarred.

MOTION: That the agenda be approved.

Dr. P. Boulos/Dr. A. Wright
CARRIED

2 Minutes of the meetings of October 9, 2015

MOTION: That the minutes of the meeting of October 9, 2015 be approved.

Prof. L. Walsh/Dr. J. Dixon
CARRIED

3 Business arising from the minutes**Search for Associate Vice-President, Student Experience**

In response to a question raised regarding the proposed title change from *Vice-Provost, Student Affairs and Dean of Students* to *Associate Vice-President, Student Experience*, it was noted that the terminology is more in line with nomenclature being used across Canadian universities for this position and that the title of Dean is being reserved for academic positions. In response to a question raised regarding whether the new Associate Vice-President, Student Experience will remain housed in the CAW Centre, which is very accessible to students, it was noted that there are no current plans to move the location of the office. In response to a question raised

regarding the necessary qualifications needed to apply for the position, it was noted that it is open to people with various kinds of educational and employment backgrounds.

4 Outstanding Business/Action Items

Nothing to report.

5 Reports/New Business

5.1 Report from the Student Presidents (UWSA, OPUS, GSS)

University of Windsor Students Alliance (UWSA)

The organization is in the process of hiring 2 positions: 1) A Tri-Union Ombudsperson and Student Advocate; and, 2) A Communications and Graphic Design Coordinator.

Graduate Students Society (GSS)

GSS is working on standardizing their scholarships process, in consultation with the Office of Graduate Studies which has been instrumental in facilitating the atomization of the process.

Organization of Part-Time University Students (OPUS)

Nothing to report.

5.2 Report of the President

Funding Formula

Senators were reminded that consultations have been completed for the University Funding Formula Review and Sue Herbert's report will be released soon. It was noted that a student-centred funding model would be welcome.

Sexual Assault Policy

Members were informed that as part of a broader mandate that deals with the issue of sexual assault on campuses, the University has taking a pro-active role in advocating about sexual assault awareness and has recently established a policy that is in the final stages of approval.

Ontario Ombudsman

Senators were informed that Ontario recently expanded the powers of the ombudsman to investigate complaints to the educational sector, which includes school boards and universities commencing in 2016.

Five University Commitments

Members were informed that *Universities Canada* has created and endorsed five commitments based on the university community's values of learning, academic freedom, collegiality, etc. These commitments are intended as a message to the broader public about what universities offer and deliver. The commitments are:

1. To equip all students with the skills and knowledge they need to flourish in work and life, empowering them to contribute to Canada's economic, social and intellectual success.
2. To pursue excellence in all aspects of learning, discovery and community engagement.
3. To deliver a broad range of enriched learning experiences.
4. To put our best minds to the most pressing problems – whether global, national, regional or local.
5. To help build a stronger Canada through collaboration and partnerships with the private sector, communities, government and other educational institutions in Canada and around the world.

Learning Outcomes Working Group

Senators were informed that Learning Outcomes and Assessment has been at the forefront of conversations about the new funding formula. In light of this, it was decided that a Senate Working Group be established to identify what is being done on campus related to learning outcomes. The Working Group report will provide a basis for discussion on what more could/should be done. It was agreed that

the membership be as follows: Dr. Alan Wright (co-chair), Dr. Erika Kustra (co-chair), Mr. Nick Baker, Ms. Joan Dalton, Dr. Stephen Pender, Mr. Michael Potter, Dr. Maureen Gowing, Dr. Julie Smit, Prof. Lionel Walsh, Ms. Erica Lyons (*Representative from Quality Assurance Office*), and a student.

The Working Group will provide its scan and possible recommendations for next steps to Senate in Winter 2016.

5.2.1 Principles of Indigenous Education

(See document *Sa151113-5.2.1 for more details.*)

Members were informed that Canadian universities have adopted a set of 13 principles to enhance educational opportunities for indigenous students. *Universities Canada*, which represents 97 universities, published a paper stating that closing the education gap between indigenous students is a long-term priority.

A Senate Working Group was established to review the principles on indigenous education and to determine, to measure how the University is doing against these, and to propose areas for improvement. It was agreed that the membership be as follows: Dr. Phil Dutton, Dr. Karl Jirgens, Ms. Kaye Johnson, Dr. Michael Potter, Prof. Lionel Walsh, Dr. Alan Wright, Dr. Nancy Wright, Mr. Russell Nadhee, and an additional representative from the Aboriginal Education Council.

The Working Group will report back to Senate in the Winter.

5.3 Report of the Academic Colleague

The *College Degree Granting Reviewers* determined that the Colleges will not be expanding to offer three year bachelors' degrees and they will also not be introducing stand-alone nursing degrees in the college system.

5.4 Senate Student Caucus

Members were informed that the Committee has not reached quorum this term due to lack of student participation. If this continues, the structure or the attendance regulations will be revisited in the new year in order to find a way forward that would result in a committee with strong participation and student engagement.

Some items that have been discussed included the UWSA's campus-vibe website, Paws for Stress events (which will be taken over by UWSA and Peer Support Centre), the need to continue to support food drives and food banks and, the Campus Alert system and how the bomb threat was dealt with particularly for those with scheduled tests.

In response to the concerns raised regarding the Campus Alert system members were reminded that they need to sign up for the alert system. It was also noted that there is a delicate balance between communicating emergency information across the campus vs. ensuring that information is localized as to not create situations that cause panic across campus. In response to a question raised regarding whether procedures are in place for students who chose not to come to class to write their test due to the threat or for tests that were disrupted due to the evacuation, it was noted that instructors would follow normal procedures for a make-up examination due to a fire alarm and students would follow procedures for requesting a make-up test to the instructor or the associate dean. Senators agreed that that policies cannot be created to address each individual situation, that sufficient procedures and policies are in place to address such situations, and that instructors and associate deans should follow the principles laid out in existing policies and procedures to address any requests.

5.5 Program Development Committee

5.5.1 Program Course Changes

***a) Inter-Faculty New Course Proposals**

(See document Sa151113-5.5.1a for more details.)

MOTION: That the following course additions be made*:
14-69-200. Introduction to Customs Compliance

**Subject to the approval of expenditures required.*

***CARRIED**

***b) Bachelor of Human Kinetics – Discontinuing Sports Studies**

(See document Sa151113-5.5.1b for more details.)

MOTION: That the Sport Studies major in Bachelor of Human Kinetics program be discontinued.

***CARRIED**

5.5.2 Request for Waiver of Course Deletions – Intermediate Arabic I and II

(See document Sa151113-5.5.2 for more details.)

MOTION: That the request to waive course deletion for the following courses be approved:

08 210. Intermediate Arabic I

08 211. Intermediate Arabic II

***CARRIED**

5.5.3 Request for Waiver of Course Deletions – 223. Intensive French Language Training II

(See document Sa151113-5.5.3 for more details.)

MOTION: That the request to waive course deletion for the following course be approved: **29-223. Intensive French Language Training II.**

***CARRIED**

5.5.4 Learning Outcomes – Honours BAsc Mechanical Engineering Programs (General Option, Automotive Option, Environmental Option, Materials Option)

(See document Sa151113-5.5.4 for more details.)

In response to a suggestion that the learning outcomes for the mechanical engineering programs be revised so that they are more tailored to the individual programs, it was noted that the learning outcomes do differ, but only somewhat since the programs differ only in their streams which consists for a handful of different courses out of 40. It was also noted that Departmental Council, Faculty Coordinating Council, PDC and CTL, have already reviewed the program learning outcomes. Any additional feedback should have been forwarded to the department, *prior* to the Senate meeting. After some discussion on the item, it was agreed that any editorial suggestions/revisions be made after the Senate meeting via correspondence between the Head and CTL.

5.6 Academic Policy Committee

5.6.1 Center for Teaching and Learning Annual Report

(See document Sa151113-5.6.1 for more details.)

A presentation highlighting the work of the Centre for Teaching and Learning (CTL) over the past year was provided. Members were informed that CTL provides leadership and expertise in pedagogy, educational technology and media production to enhance teaching and learning in

support of the University of Windsor's Strategic Plan. Over the past year, CTL has led sessions that drew over 1170 registrants (534 unique participants) which is an increase of 23% from the previous year.

CTL staff has conducted hundreds of individual consultations with members representing every Faculty on campus on topics such as curriculum development, learning outcomes, teaching dossiers and research. CTL has been involved in coordinating and developing submissions to external teaching award competitions.

The Centre continues to increase its offerings of the Faculty-sponsored GATAcademy as well as workshops so that teaching assistants and graduate assistants have the opportunity to participate in professional development.

The launch of Blackboard and continued support of CLEW has been successful and 100% of registered students were enrolled in at least one course in CLEW last year. The University has opted to use plagiarism software SafeAssign as it is part of Blackboard Learn because the license agreement with Turnitin.com was extremely costly. As a result, the policy needs to be revised to reflect this change.

The *Celebration of Teaching Excellence* is a campus-wide event that recognizes efforts of educators who inspire and enrich student learning.

CTL is facing a number of challenges including: the many changes in the organizational structure over the past year; the underfunded classroom multimedia equipment replacement plan; the migration from CLEW to Blackboard Learn, which requires extensive training on the new system; effectively assessing the impact of CTL services and support; and regular water damage to the basement facilities and classrooms.

Future actions include the following: 1) Enhance early career faculty support; 2) Explore effective approaches to evaluating teaching; 3) Support educational leadership initiatives; 4) Host Educational Development Caucus Conference; 5) Launch second phase of the Downtown Campus (audio-visual); 6) Update a minimum standards document and long-term strategic plan for classroom multimedia; 7) Complete the campus-wide migration to Blackboard; 8) Assess impact of and enhance CTL services; and, 8) Collaborate with the Provost to examine the organizational structure.

The floor was open for comments/questions.

CTL was commended for its dedication and hard work in the area of teaching and learning.

In response to a question raised about whether the area would be able to support the GATAcademy if it was mandatory, it was noted that although this would be a good initiative, it would not be feasible without additional support and resources.

In terms of classroom renovations, it was noted that although updating technology is necessary to moving forward, there are still many disciplines that rely on lecterns and chalkboards.

In response to question raised, it was confirmed that the new plagiarism software, and the revisions to the policy, *will not* have an effect on how plagiarism cases are handled.

5.6.2 Removal of Gender Question from the Student Evaluation of Teaching (SET) Form

(See document Sa151113-5.6.2 for more details.)

MOTION: That the Student Evaluation of Teaching (SET) questionnaire be modified by the removal of the question asking students to indicate their gender as either male or female.

Dr. L. de Witt/Dr. A. Rossini

The requirements to disclose gender on the Student Evaluations of Teaching scores only identifies “Male” or “Female” as choices, which does not provide an option for students to otherwise self-identify.

In response to a question raised about whether gender has an effect on the evaluations, it was noted that research studies have found that there is no significant correlation between SET scores and the students’ or instructor’s gender.

In response to a question raised about how this change will be implemented, it was noted that the online forms can be easily changed and the paper forms will be used until stock is depleted. The information on gender will not be collected.

5.7 Report of the Provost

Senators were informed that there have been more than 400 applications submitted to the University in response to the first 18 new faculty positions. These positions are part of the new faculty hiring initiative that will see up to 50 new positions over the course of the next three years.

It was noted that the Fall Open House which was hosted on Saturday, November 7, 2015 was a successful event generating excitement and enthusiasm across the campus.

Members were encouraged to attend the 10th Annual Celebration of Teaching Excellence on Wednesday, November 18, 2015 (4-6pm) in the Ambassador Auditorium of the CAW Student Centre. The event is a celebration of educational leadership of faculty who have received local, provincial, and national recognition for teaching, mentoring, and innovative pedagogy.

MOTION: To go in-camera.

Dr. D. Kneale/Dr. A. Rossini

CARRIED

The Provost presented the candidate for acting Associate Vice-President, Academic and sought feedback from Senate.

MOTION: To move out-of-camera

Mr. I. Ibne Basith/Dr. P. Boulos

CARRIED

5.9 Report of Vice-President, Research and Innovation

Senators were given an overview of the various initiatives in the area of research and innovation. It was noted that the Ontario Centers of Excellence is an organization that is fully vested and actively involved in the regional innovation ecosystem and it has dedicated resources to help the University of Windsor and St. Clair College innovate. The Ontario Centers of Excellence has contributed approximately 1.1 million to the creation and operation for the EPICentre through the Campus-Linked Accelerator program. The OCE was created to bridge the gap and create partnerships between Ontario industry and college and university research departments and research hospitals. It leverages the full capacity of Ontario’s

research institutions in order to help technology-based companies commercialize research discoveries. The OCE provides a unique perspective on industry challenges and needs, and relevant areas of research. In addition, it provides real-world job experience, and mentors and supports student entrepreneurs with promising business ideas. The total funding from OCE in the 2014-2015 fiscal year was \$1,675, 879 which is significant.

6 Question Period/Other Business

Nothing to report.

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. B. Tucker/Dr. M. Gowing
CARRIED