



SENATE
Minutes of Meeting

Date: Friday, December 14, 2018

Time: 2:30pm-4:15pm

Room: 203 Anthony P Toldo

PRESENT: Mr. Chris Baillargeon, Dr. Anne Baird, Mr. Nick Baker, Dr. Fazle Baki, Ms. Katia Benoit, Prof. Jeff Berryman, Dr. Sheila Boamah, , Dr. Lori Buchanan, Mr. Pascal Calarco, Dr. Rick Caron, Dr. Greg Chung-Yan, Dr. Cheryl Collier, Dr. Phil Dutton, Mr. Ryan Flannagan, Dr. James Gauld, Dr. Vincent Georgie, Dr. Jim Green, Prof. Jason Grossi, Dr. Marcello Guarini, Dr. Xiaoei Guo, Dr. Mustapha Hamil, Dr. Paul Henshaw, Dr. Chris Houser, Dr. Andrew Hubberstey, Mr. Serdar Ismail, Dr. Shashi Jasra, Dr. Ofelia Jianu, Dr. Michael Khan, Dr. Ed King, Ms. Lynette Kivisto, Dr. Douglas Kneale (Chair), Dr. Ziad Kobti, Dr. Bruce Kotowich, Prof. Ruth Kuras, Dr. Mark Letteri, Dr. Joanna Luft, , Ms. Diana Marion, Dr. Cheri McGowan, Ms. Alice Miller, Dr. Carlin Miller, Dr. Bruce Minaker, Dr. Mehdi Sangani Monfared, Dr. Ken Montgomery, Prof. Kim Nelson, Mr. Siddarthkumar Patel, Dr. Linda Patrick, Mr. Sathish Pichika, Ms. Teresa Piruzza, Dr. Jody Ralph, Dr. Steven Rehse, Ms. Lisa Salfi, Dr. Iain Samson, Ms. Jennifer Soutter, Dr. Elizabeth Starr, Dr. Maureen Sterling, Dr. Nurlan Turdaliev, Dr. Chris Waters, Ms. Sue Williams, Dr. Jennifer Willet.

REGRETS: Mr. Dr. Majid Ahmadi, Mr. Yasin Avci, Mr. Jeremiah Bowers, Mr. Richard Corneil, Ms. Candy Donaldson, Dr. Karen Engle, Mr. Gordon Orr, Dr. Katherine Quinsey, Dr. Anotonio Rossini, Dr. K. W. Michael Siu, Dr. Sarah Woodruff, Dr. Patricia Weir.

ABSENT: Abraham Abduelmula, Ms. Deehanna Cober, Dr. Gordon Drake, Dr. Mitch Fields, Mr. Dave Johnston, Dr. Norman King, Dr. Scott Martyn, Ms. Zeina Merhed, Dr. Mehrdad Saif, Ms. Lena Sleiman, Dr. Darren Stanley, Prof. Valarie Waboose.

IN ATTENDANCE: Mr. Chris Busch, Dr. Erika Kustra, Ms. Renée Wintermute (University Secretary) and Ms. Alison Zilli (University Secretariat).

1 Approval of Agenda (Unstarring agenda items)

In response to a question raised about a letter from WUFA about a potential conflict of interest, it was noted that since this letter was not circulated widely or openly to Senators this would not be the appropriate venue for discussion because most members are not aware of its content.

MOTION: That the agenda be approved.

Dr. J. Green/Dr. A. Hubberstey
CARRIED

2 Minutes of the meetings of November 9, 2018

MOTION: That the minutes of the meeting of November 9, 2018 be approved.

Mr. C. Baillargeon/Dr. M. Sterling
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding Business/Action Items

Nothing to report.

5 Reports/New Business

5.1 Report from the Student Presidents

University of Windsor Students Alliance (UWSA)

Nothing to report.

Graduate Students Society (GSS)

It was noted that GSS hosted a successful trivia night for students at Mare Nostrum with food and prizes. It was also noted that the nominations for the executive elections will commence in early February with voting ending in early March.

Members were informed that since the launch of the new UWinsite Student on November 26th, students have expressed concern about not being able to register for all their required courses, having to re-apply to opt out of health and benefit plans (when it should have been carried over from the previous semester); and, the timing of the launch of the UWinsite. It was expressed that consideration should have been given to the needs of students prior to launching the system during a stressful time of the year when papers are due, examinations are forthcoming, and registration for the next semester is in progress. In response, it was noted that there were significant deliberations about the timing of the launch of the Student system but it was determined that there is never a good time to launch a new operational system as it effects the entire campus. It was also noted that issues identified are in the process of being resolved.

Organization of Part-Time University Students (OPUS)

Senators were informed that the OPUS annual Pot-Luck lunch which was held last month in the Student Lounge room was successful. Senators were also informed that OPUS will be celebrating their 50th anniversary in 2019. The celebrations will commence with the annual awards dinner in March.

5.2 Report of the Interim President

Members were informed that there are still many unknowns with the new government. In particular, there is no news on government grants and the funding formula, on the tuition fee framework, or on the future of the SMAs. However, it is anticipated that the government will announce, in the new year, wide-ranging measures to address the province's \$15B deficit. Although there are rumours that the cuts will be in the double digits, the sector is hoping this is not the case.

An advertisement with a picture of Chancellor-designate Mary Jo Haddad was recently published in the Globe and Mail as part the Promise campaign. It was noted that the Windsor Proud campaign advertisements are noticeable in the GTA, Niagara areas and in the US.

5.3 Report of the Academic Colleague

Nothing to report.

5.4 Senate Student Caucus

Nothing to report.

5.5 Program Development Committee

***5.5.1 Program Course Changes**

***a) PhD in Nursing – Minor Program Changes**

(See document Sa181214-5.5.1a for more details.)

MOTION: That the degree requirements for the PhD Nursing be changed, according to the program/course change forms*.

**Subject to approval of the expenditures required.*

***CARRIED**

- *b) Master of Science in Nursing and Master of Nursing – Minor Program Changes**
(See document Sa181214-5.5.1b for more details.)

MOTION: That the degree requirements for the Master of Science in Nursing (MScN) and Master of Nursing (MN) be changed, according to the program/course change forms*.

**Subject to approval of the expenditures required.*

***CARRIED**

- *c) Bachelor of Education/Diploma in Technological Education – Minor Program Changes**
(See document Sa181214-5.5.1c for more details.)

MOTION: That the degree requirements for the Bachelor of Education/Diploma in Technological Education be changed, according to the program/course change forms*.

**Subject to approval of the expenditures required.*

***CARRIED**

- *d) Sociology, Anthropology and Criminology– Graduate – New Course Proposal**
(See document Sa181214-5.5.1d for more details.)

MOTION: That the following course addition be made*:
SACR-8270. The Unruly City: Urban analysis and ethnography

**Subject to approval of the expenditures required.*

***CARRIED**

- e) Physics Minor Program Changes**
(See document Sa181214-5.5.1e for more details.)

This item was unstarred and removed from the agenda at the request of the Department of Physics as the supporting documentation circulated was not the final version of changes made at Council.

***5.5.2 Learning Outcomes**

- *a) Drama – Course Learning Outcomes**
(See document Sa181214-5.5.2a for more details.)

The document was received for information.*

- *b) Drama - Program Learning Outcomes**
(See document Sa181214-5.5.2b for more details.)

The document was received for information.*

- *c) Law – Course Learning Outcomes**
(See document Sa181214-5.5.2c for more details.)

The document was received for information.*

5.6 Academic Policy Committee

5.6.1 Centre for Teaching and Learning Report

(See document Sa181214-5.6.1 for more details.)

A presentation highlighting the work of the Centre for Teaching and Learning (CTL) over the past year was provided. Over the past year, CTL workshops drew over 1200 registrants (574 unique participants). In addition to offering departmental events and retreats, CTL hosted workshops in seminar series, summer series, teaching dossier academies, and half courses. CTL staff conducted hundreds of individual consultations with members representing every Faculty on campus on topics such as curriculum development, learning outcomes, teaching dossiers, and research.

The Centre continues to increase its offerings of the Faculty-sponsored GATAcademy, as well as workshops so that teaching assistants and graduate assistants have the opportunity to participate in professional development.

Future actions include the following: 1) Support departments in developing curriculum maps; 2) Effective evaluation of teaching (teaching dossiers, feedback, etc); 3) Increase awareness and support for Indigenization of the curriculum; 4) Implement data governance and learning analytics in collaboration with IT and key partners; 5) Support effective teaching through sustainable core planning; 6) Introduce a modified teaching and learning conference and promote SoTL; and, 7) Continue to build on recommendations from the external review. One of the key recommendations was to consider the role of faculty in designing flexible learning spaces.

Some challenges this year have included integrating Blackboard Learn and re-implementing Blackboard Learning Analytics with the new UWinSite Student site; considering issues around data governance; and maintaining sufficient resources; 2) Ensuring curriculum mapping is implemented in a way that is useful to instructors and programs; 3) Effectively assessing the impact of CTL services and initiatives; and, 4) ensuring sustainability of workload with existing resources and space.

The floor was open for comments/feedback.

In response to a question raised regarding whether consultations with CTL have an impact on improving teaching scores, it was noted that anecdotal studies show that there is a correlation between consultations and noted increases in teaching scores. However, there is no specific data to support this due to privacy issues.

In response to a question raised about members in CTL supervising PhD students and acting as members or readers on doctoral and master's committees and whether this is part of the CTL mandate, it was noted that some members in the unit are also graduate faculty members.

It was noted that when designing classrooms/learning spaces wall clocks should be included in an area visible to the instructor.

The document was received for information.

5.7 Senate Governance Committee

5.7.1 Bylaw 31 - Revisions

(See document Sa181214-5.7.1 for more details.)

MOTION: That the proposed revisions to Bylaw 31 be approved.

Dr. R. Caron/Dr. E. Starr

The revision encourages a hearing to be rescheduled or deemed abandoned rather than proceed with an appeal when only one party is present. Currently if a party is absent without contacting the Chair of the Discipline Appeal Committee with an explanation, a hearing may proceed in his/her absence. The revision makes the process fairer and more equitable.

The Bylaw is also being revised to add that students can apply to the Adjudicator, as well as the Discipline Appeal Committee, to have a notation removed from their transcript as there are instances where a sanction could have adverse impact on employment or applications to graduate programs.

A question was raised regarding the issue that the student would be appealing the same person who put the notation on their transcript. In response, it was expressed that the Adjudicator may be the best person to determine whether the notation should be removed.

CARRIED

5.7.2 Bylaw 51 - Revisions

(See document Sa181214-5.7.2 for more details.)

MOTION: That the proposed revisions to Bylaw 51 be approved.

Dr. R. Caron/Dr. E. Starr

The changes clarify that final examinations include any final testing procedure (written test, oral interview, essay, take home test, etc.) that takes place or falls during the examination period, and respond to the switch to the new UWinsite Student system which will use math optimization software to schedule exams once the add/drop period is over.

In response to a question about intersession not having any provision in place, it was noted that intersession is extremely condensed and registration is restricted to three courses, so students should not be in a situation where they would have three testing procedures in one day. In response, it was expressed that students may be in this situation, in the longer-term, given the various formats and online courses that are becoming more readily available. The Bylaw Review Committee will consider this and forward any changes, as appropriate.

CARRIED

5.7.3 Bylaw 40, Bylaw 44, and Bylaw 20 - Revisions

(See document Sa181214-5.7.3 for more details.)

MOTION: That the proposed revisions to Bylaws 40, 44, and 20 be approved.

Dr. R. Caron/Dr. K. Montgomery

The proposed revision will allow sessional lecturers to participate not only in head searches but in appointments for new faculty. A discussion ensued.

Concern was raised regarding permitting sessional lecturers to participate as they hold teaching only positions and their appointment process did not follow the same procedures as regular faculty members who have duties that include teaching, research/scholarship and creative activity, and service.

Members were reminded that allowing sessional lecturers to participate in the appointments process only means that they are *eligible* for election. In the end, it is up to the Council whether they are elected to the Committee.

Given that the original impetus for the change was to clarify ambiguity as to whether sessional lecturers should be able to participate in an appointment of an *external AAU Head*, the following amendment was proposed:

AMENDMENT TO THE MOTION: Sessional lecturers shall not participate in appointment procedures for new faculty **with the exception of the appointment of an external AAU head**, or procedures (including committee size, composition and membership) for Appointments Committees and RTP Committees.

Dr. X. Guo/Dr. F. Baki

It was noted that making bylaw revisions on the floor of Senate can often lead to errors or oversight. It was suggested that the main motion be voted on and, if defeated, the Bylaw Review Committee would come back to Senate along these lines.

WITHDRAWN

Senators were reminded that in order to change the Bylaws the approval of a two-thirds majority vote of the members present is required.

The main motion was voted on and DEFEATED.

5.7.4 Bylaw 1 - Missing Three Consecutive Meetings

At the Senate orientation meeting in September a member requested that the clause which deems an elected Senator to have resigned if absent from three consecutive regular meetings of the Senate be reviewed. The Bylaw Review Committee reviewed the clause and suggested allowing for a case to be made to the Senate Governance Committee in exceptional circumstances. The Senate Governance Committee expressed concern regarding setting criteria and managing the review process in terms of personal/private information that would be available to members. In the end, the Senate Governance Committee upheld the original clause, noting that this provision is about ensuring that Senate is making decisions based on the perspectives of all representative groups. Missing three consecutive meetings, regardless of the reasons, means that the perspective of the representative group is not being provided fully.

5.8 Search Committee for the President and Vice-Chancellor - Election

(See document Sa181109-5.8 for more details.)

Senators were reminded that as a result of the Board of Governors increasing the size of the Search Committee, Senate has been asked to elect one additional non-student Senate member. A call for nominations went out and the following nominations were received prior to the meeting: Jennifer Soutter, Librarian.

In response to a question raised about increasing the size of the Search Committee at this time, it was noted that as a committee of the Board, this falls within the Board's purview. A question was raised about conflict of interest among the Senate members of the Search Committee. No conflict was reported.

The floor was open for nominations. The following nomination was received from the floor: Jennifer Willet.

MOTION: That nominations cease.

Dr. E. King/Dr. M. Sterling
CARRIED

Voting for the non-student senators was by secret ballot. The Interim President did not vote. The results of the secret ballot were as follows: Dr. Jennifer Willet.

MOTION: That the ballots be destroyed.

5.9 Report of the Provost

(See document Sa181109-5.9 for more details.)

An overview was provided to Senators on such issues as enrolment projections, budget planning, the roll-out of the UWinsite Student, and the Provost's visits to Departmental and Faculty Councils. Of particular interest is that there has been discussion with faculty regarding increasing the public dissemination of research and creative activity that takes place on campus, otherwise known as knowledge mobilization. In light of this and with the support of the Vice-President, Research and Innovation, the University has taken out a trial subscription with *The Conversation*. This is an open access publication that is part of a global network and is an excellent vehicle to ensure that research and creative activity has an impact, national and internationally. The goal is to help increase the sharing of our research with the wider community. The university will be organizing and offering workshops for those who want to improve their communication skills and amplify research in the new year.

5.10 Report of Vice-President, Research and Innovation

Nothing to report.

6 Question Period/Other Business

Nothing to report.

7 Adjournment

MOTION: That the meeting be adjourned.

Dr. M. Sterling/Mr. C. Baillargeon

CARRIED