

Date: Tuesday, April 12, 2011

Time: 3:05pm-4:30pm

Room: 203 Toldo

Committee Members: Dr. E. Ahmed, Prof. J. Berryman (Chair), Dr. T. Collet-Najem, Dr. J. Crawley, Dr. P. Dutton, Dr. J. Frank, Dr. H. Hansen, Dr. K. Hildebrandt, Mr. T. Sasso, Dr. M. Taks, Dr. A. Wright.

Absent: Dr. R. Balachandar (regrets), Ms. G. Ebbett (regrets), Mr. M. Elahi (regrets), Dr. L. Groarke (regrets), Dr. J. Higginson (regrets), Ms. Z. Nasserredine, Mr. K. Shazzad, Ms. G. Sivakumar, Dr. G. Zhou (regrets).

Attendance: Dr. R. Amore, Dr. D. Henstra, Dr. L. Kulisek, Ms. M. Murracas, Dr. T. Najem, Dr. S. Towson, Dr. Ms. R. Wintermute and Ms. A. Zilli (Senate Secretariat).

Formal Business

1 Approval of Agenda

Although agenda items were not discussed in sequential order, the minutes do reflect the agenda order of business.

Item 5.7 was unstarred.

MOTION: That the agenda be approved.

Sassa/Crawley
CARRIED

2 Approval of Minutes

MOTION: That the minutes of the meeting of March 1, 2011 be approved.

Crawley/Dutton
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding business

Nothing to report.

Items for Approval

5 Reports/New Business

5.1 Amendment to Retroactivity Clause – Degree Completion Programs between St. Clair College’s Child and Youth Worker program and the University of Windsor’s Department of Psychology and School of Social Work *(See document PDC110412-5.1 for more details.)*

It was NOTED that:

- When the original Degree Completion programs were approved in June 2009, a clause was added to the rationale section of the documentation stating that the “degree programs would be applied retroactively for current University of Windsor students to the period of first approval by the Psychology Departmental Council (January 22, 2008; Winter 2008 admission)”.
- This clause has seriously disadvantaged students in-course who completed any University of Windsor courses prior to Winter 2008 by restricting them from transferring into the degree completion programs. It has also caused these students unnecessary stress as it makes them feel as though their prior learning is not being recognized by the University.

- The proposed amendment will benefit future and current students who have completed their CYW degree in 1996 or later.
- The intent of the clause was not to be unduly restrictive. The general consensus was that PDC and the VP Academic strongly supported this amendment.

MOTION: That the Degree completion program between St. Clair College's Child and Youth Worker and the University of Windsor's Department of Psychology and School of Social Work be amended to allow individuals who graduated from the St. Clair College CYW program in 1996 or later to be admissible to the relevant degree completion programs regardless of when they first registered at the University.

Sasso/Dutton
CARRIED

5.2 Liberal and Professional Studies – New Program Proposal

(See document PDC110412-5.2 for more details.)

It was NOTED that:

- The Liberal and Professional Studies honours program proposal addresses the recommendations outlined in the Undergraduate Program Reviewer's report which encouraged the area to develop a four-year honours program.
- In response to the concern raised regarding the issue that students can take up to 22 courses in one area of study, whereas in the general LAPS program there is a restriction that students may take no more than six course in any single subject area, it was noted that the intent was to allow students to have the flexibility to take a broad range of courses.
- Although the Dean's office will carefully monitor whether students use the Liberal and Professional Studies degree to 'shadow' a regular major to avoid the more 'difficult' requirements such as statistics, the proposers noted that students would not be able to take this program as a pathway into a Business degree due to OSB's program transfer restrictions, and students with an interest in a specific area of study, such as history of psychology, will generally enroll directly into those programs. So, currently this issue of students using this program to get into other programs is not really a concern. However, this will be closely monitored through the Dean's Office.
- In response to a question raised regarding whether students would be able to transfer into this program if they decide to change majors (*i.e.*, from Visual Arts to LAPS), it was noted that this program is designed to accommodate students who want to transfer from other disciplines, but is particularly geared to students coming from the General Arts and Science (GAS) program at Lambton College and other CAATs.
- Members were reminded that the Interdisciplinary Studies program has been discontinued and students in-course were transferred into the general Liberal and Professional Studies program which is offered in Sarnia. The honours program will give these students the opportunity to finish their fourth year on the Windsor campus.
- In response to a question raised regarding the number of courses that are offered through alternative delivery format (*i.e.*, distance education) it was noted that this depends entirely on the courses that the students choose to take. It was further noted that it could be possible to get the majority of the degree through Distance Education, online or mixed-mode delivery.
- In response to a concern raised about residency requirements, it was noted that since all courses that are taught are University of Windsor courses, students in Distance Education programs at Windsor or who take Distance Education courses meet these residency requirements.
- Given that the Province is in the process of investing approximately 70 million dollars in setting up an online institute, this program could be used as a model for this type of initiative.

It was AGREED that:

- A minor typographical amendment be made under the Major Requirements: "4 courses chosen from Business and the following list:"

MOTION: That the Liberal and Professional Studies – New Program Proposal be approved, as amended.

Dutton/Crawley
CARRIED

5.3 BA Honours Political Science with Specialization in Law and Politics

(See document PDC110412-5.3 for more details.)

It was NOTED that:

- The proposal will offer students a new specialization in Law and Politics within the four-year Honours Political Science degree.
- The specialization will allow students to select from a range of courses that examine the study of law, from within the disciplines of philosophy, history, women's studies, labour studies and sociology.
- The courses selected for the Law and Politics Specialization are well-established and offered regularly by full-time faculty in Political Science and other departments.
- No new resources are required to launch the specialization.

MOTION: That the BA Honours Political Science with Specialization in Law and Politics be approved.

Ahmed/Sasso
CARRIED

5.4 Education – Program/Course Changes

(See document PDC110412-5.4 for more details.)

It was NOTED that:

- In response to a question raised, it was noted that many of the proposed courses have been taught previously as special topics courses under different section numbers.
- The new required foundational courses such as 80-201, *Human Development and Differentiated Instruction*, 80-202, *Educational Foundations and Instructional Design*, and 80-207, *Contemporary Social Issues in Education* will provide students with a strong working knowledge of differentiated teaching, instructional design, and educational philosophy, etc.
- The proposed curriculum changes will better meet the needs of teacher candidates in the program by increasing the number of contact hours in the consecutive program from 256 to 304 hours. Although this is still one of the lowest contact hours in comparison to other education schools in Ontario, it is a positive move towards addressing this issue.
- The curriculum changes were done in response to feedback from graduate exit surveys, focus group discussion and external reviews.
- One of the most important outcomes of the proposed changes is to provide students with greater flexibility in course selection, allowing them to select courses that will suit their interest and needs. Students will be able to choose from many courses that will be offered on a regular rotating basis.
- In response to a question raised, it was noted that the proposed changes can be implemented using existing resources.

It was AGREED that:

- Minor editorial changes were made to the documentation to ensure consistency in the language.

MOTION: That the Education Program/Course Changes be approved, as amended.

Wright/Dutton
CARRIED

*5.5 Bachelor of Engineering Technology - Program/Course Changes

(See document PDC110412-5.5 for more details.)

MOTION: That the Bachelor of Engineering Technology-Program/Course Changes be approved.

***CARRIED**

*5.6 Policy on Course Transfers from MEng to Honours Certificate in Electrical Engineering

(See document PDC110412-5.6 for more details.)

MOTION: That the Policy on Course Transfers from MEng to Honours Certificate in Electrical Engineering be approved.

***CARRIED**

5.7 FASS and Inter-Faculty Program/Course Changes

(See document PDC110412-5.7 for more details.)

It was NOTED that:

- A concern was raised regarding the level of difficulty in requiring students to take a 400-level course in order to complete a Minor in Anthropology.
- Concern was raised regarding the issue that Women's Studies is proposing to remove the phrase "including Women's Studies" from the "other requirements".

It was AGREED that:

- In the light of the concern raised regarding the requirements for the Minor in Anthropology, it was agreed that the proposal be sent back to the Department of Sociology, Anthropology and Criminology requesting the rationale behind requiring a 400-level course.
- Women's Studies be encouraged to retain the phrase "including Women's Studies" in the "other requirements" section of the degree requirements as it provides clarification for both students and counselors as to what constitutes "any area" of study.
- Other minor editorial changes were made.

MOTION: That the FASS and Inter-Faculty Program/Course Changes be approved, as amended.

Sasso/Crawley
CARRIED

*5.8 Articulation Agreement (St. Clair College's three-year Civil Engineering Technology program and the University's Bachelor of Applied Science program in Civil Engineering - Revisions

(See document PDC110412-5.8 for more details.)

MOTION: That the revisions to the Articulation Agreement (St. Clair College's three-year Civil Engineering Technology program and the University's Bachelor of Applied Science program in Civil Engineering be approved.

***CARRIED**

*5.9 Articulation Agreement with St. Clair College's Diploma in Mechanical Engineering Technology (Automotive Product Design) and the University of Windsor's BAsC in Mechanical Engineering (Automotive Engineering Option) –Revisions

(See document PDC110412-5.9 for more details.)

MOTION: That the revisions to the Articulation Agreement with St. Clair College's Diploma in Mechanical Engineering Technology (Automotive Product Design) and the University of Windsor's BAsC in Mechanical Engineering(Automotive Engineering Option) be approved.

***CARRIED**

5.10 Communication, Media and Film – Request for Waiver of Course Deletions

(See document PDC110412-5.10 for more details.)

MOTION: That the *Communication, Media and Film – Request for Waiver of Course Deletions* be approved.

Hansen/Wright
CARRIED

Items for Information

*5.11 Summary of Minor Course and Calendar Changes

*5.11.1 Anthropology

(See document PDC110412-5.11.1 for more details.)

The document was received for information.*

*5.11.2 Biology

(See document PDC110412-5.11.2 for more details.)

The document was received for information.*

- *5.11.3 Business**
(See document PDC110412-5.11.3 for more details.)

The document was received for information.*

- *5.11.4 Economics**
(See document PDC110412-5.11.4 for more details.)

The document was received for information.*

- *5.11.5 Engineering**
(See document PDC110412-5.11.5 for more details.)

The document was received for information.*

- *5.11.6 Languages, Literature and Culture**
(See document PDC110412-5.11.6 for more details.)

The document was received for information.*

- *5.11.7 Nursing (Graduate)**
(See document PDC110412-5.11.7 for more details.)

The document was received for information.*

- *5.11.8 Political Science**
(See document PDC110412-5.11.8 for more details.)

The document was received for information.*

- *5.11.9 Psychology**
(See document PDC110412-5.11.9 for more details.)

The document was received for information.*

- *5.11.10 Computer Science (Graduate)**
(See document PDC110412-5.11.10 for more details.)

The document was received for information.*

Additional Business

- 7 Question period/Other business**
Nothing to report.

- 8 Adjournment**

MOTION: That the meeting be adjourned.

Wright/Hansen
CARRIED