

Date: Monday, March 19 2012

Time: 10:00am-12:00

Room: 203 Toldo

Committee Members: Dr. Brent Angell, Dr. Ram Balachandar, Dr. Tanja Collet-Najem, Dr. Phil Dutton, Ms. Gwen Ebbett, Dr. Lionel Walsh (Chair), Dr. Patricia Weir, Dr. Alan Wright.

Absent: Prof. Reem Bahdi, Mr. Hassaan Chaudhry, Dr. Jamie Crawley, Dr. Shijing Xu, Dr. Krista Chandler, Mr. Monsur Elahi, Dr. Leo Groarke, Dr. Chike Okechuku, Mr. Tareq Muhammad Supon,

Attendance: Dr. Cecil Houston, Dr. Roy Amore, Dr. Dietmar Lage, Dr. Antonio Rossini, Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

Formal Business

As quorum was not reached, the following is an unofficial summary of the non-quorate meeting.

1 Approval of Agenda

The agenda was not formally approved at this time.

2 Approval of Minutes of the meeting of February 17, 2012

The minutes of the meeting of February 17, 2012 were not formally adopted at this time.

3 Business arising from the minutes

Nothing to report.

4 Outstanding business

4.1 Senate Policy C2: Policy on Course and Program Changes - Revision

(See document PDC120319-4.1 for more details.)

It was NOTED that:

- Concern was raised at Senate Steering Committee regarding the issue that the policy revision incorporates a clause that requests a "cost-benefit analysis" for PDC review, whereas the role of PDC is to address the academic quality of program with viability considered in relationship to how it affects program quality.
- The policy has now been amended to provide a program appeal process that links consideration of viability of the academic program and its impact on other programs to PDC.
- One of the reasons that Departments would like a pathway for an appeal process is to address programs that are slated for deletion that do not require additional resources to run.
- A few years ago, the *BA in Language and Logic* was discontinued, as per the Senate Policy (Fall 2010) even though the department noted that the program did not require any additional resources to run.
- Although the University cannot continue to sustain programs that have extremely low enrolments, there are some small programs that can still be run with minimal resources.
- The document will be circulated for e-vote.

4.2 Law – Program/Course Changes

(See document PDC120319-4.2 for more details.)

It was NOTED that:

- The Faculty of Law has revised their new course proposal for course 99-994 to address the concerns raised at the PDC meeting on February 17, 2012.
- The document will be circulated for e-vote.

5 Reports/New Business

5.1 Bachelor of Arts Honours in Liberal and Professional Studies: Aeronautics Leadership and Aeronautics Stream – New Course Proposals

(See documents PDC120319-5.1 and PDC120919-5.1.1 for more details.)

It was NOTED that:

- The proposed *Aeronautics Leadership* stream is designed to meet the new industry requirement for commercial pilots or workers in the aviation industry to have a university degree.
- The program will also provide the University of Windsor with a pathway to attract a new demographic of students that is currently not being reached.
- The program will be comprised of two components. The first component is the Honours LAPS program and the second component consists of three-years of commercial pilot training provided by a licensed flight training organization followed by an additional year of Transport Canada approved-integrated commercial licensing, etc.
- The goal is to have both a Pilot Training option and a Ground Based option with 50 new admissions per year based upon 30 Pilot spaces and 20 Ground spaces.
- Students pursuing the Pilot Option will take pilot training provided by an external partner along with a portfolio component supervised by the course instructor whereas students pursuing the Ground Option will be required to take an internship placement with an airline partner along with a capstone portfolio component.
- The airline industry wants the newer generation of pilots to be able to communicate effectively with the technicians and to be able to assume greater leadership in the health and safety of crew and passengers.
- The new generation of pilots will have much fewer training hours in the air (*i.e.*, 500 hours vs. 5000) but will have more formal education and simulation hours.
- Although a new faculty position will not be required in FASS, there will be a need for someone to act as the program Coordinator. (*i.e.*, course release, re-deployment, etc.).
- The bulk of the pilot training will be done by a training organization, which is yet to be determined.
- In response to a concern raised regarding the standing required for continuation in the program, it was noted that students in the Liberal and Professional Studies program must maintain a cumulative average of 5.0 or better, which is consistent with the requirement for the Honours Liberal and Professional Studies program and most Honours BA programs.

PDC Comments/Feedback:

- It was suggested that the area consult with Physics regarding whether the sequencing should be revised so that students take the course 62-101: *Access to Calculus* prior to taking the course 64-140: *Introduction to Physics*, as the physics course is calculus-based.
- Concern was raised regarding the issue that students in the LAPS program may not have the necessary expertise or prerequisites to succeed in the two required third-year engineering courses needed for the pilot option. (*i.e.*, 94-370: *Aerospace Engineering Fundamentals* and, 92-321: *Control Theory I*). The area was encouraged to consult once again with Engineering regarding the difficulty-level of the third-year course offerings in the proposed program.
- Given that students in the program will be paying substantial pilot fees for the practicum courses, this information will need to be clearly communicated to students.
- The area is encouraged to consult with the Odette School of Business in order to ensure the availability of course offerings for students in the LAPS program.
- Consideration should be given to raising the standing required for continuation in program from 5.0 to 8.0, if deemed appropriate.
- The goals for course 02-196: *Introduction to Aeronautics Leadership* should be better articulated. (*i.e.*, what is the vehicle of delivery and content of the course?)
- The document should be revised so that the planned student enrolment section is in-sync with the estimated enrolment section.
- Paragraphs four and five under *Relationship of the Proposed Changes to the University Strategic Plan* should be removed.
- Program learning outcome 'B3' should be change to read: "demonstrate independent scholarly or creative ~~enquiry~~ activity."
- This item be placed on the next PDC agenda for approval.

5.2 Bachelor of Arts (Honours) Liberal and Professional Studies Degree Completion Program

(See document PDC120319-5.2 for more details.)

It was NOTED that:

- This program follows the general template for degree completion programs.
- Lambton offers a General Arts and Science (GAS) program with University stream (GASU), which is aimed at students who want to pursue university-level studies.
- The document will be circulated for e-vote.

5.3 Family and Social Relations – Program Name Change

(See document PDC120319-5.3 for more details.)

It was NOTED that:

- The Department of Sociology, Anthropology and Criminology is proposing that the Family and Social Relations program be renamed to Family, Sexuality and Gender.
- Concern was raised regarding the issue that this proposed change may give the impression that there is duplication in the programs at Windsor. (*i.e.*, Family, Sexuality and Gender vs. Women's Studies).

PDC Comments/Feedback:

- Given that many universities have revised their Women's Studies programs to include Gender Studies and that there is a growing trend to broaden the discourse(s) to include both, the department of Women's Studies should be consulted to determine whether synergies could be made to stay current with the times.
- A statement could be added to the rationale that the name change will not have an effect on programs in Women's Studies
- This item be placed on the next PDC agenda for approval and that a representative from the Department of Sociology, Anthropology and Criminology be invited to speak on behalf of the proposal.

***5.4 Graduate Studies – Master's Admission Changes**

(See document PDC120319-5.4 for more details.)

It was NOTED that:

- The document will be circulated for e-vote.

***5.5 FASS and Science – Minor Program Changes**

(See document PDC120319-5.5 for more details.)

It was NOTED that:

- A minor editorial correction was made to the Social Work changes on pages 117 and 118. "Students who have previously completed two science courses may ~~replace~~ **substitute** the **one required requirement for a science course** ~~option may substitute with~~ a social science course at the 200-400 level or a 300-400 level Social Work elective.
- The document will be circulated for e-vote.

5.6 FASS, Science and Kinesiology – New Course Proposals

(See document PDC120319-5.6 for more details.)

It was NOTED that:

- Minor editorial changes were made to a few course learning outcomes.
- The document will be circulated for e-vote.

***5.7 Engineering – Minor Program Changes**

(See document PDC120319-5.7 for more details.)

It was NOTED that:

- The document will be circulated for e-vote.

Items for Information

***5.8 Summary of Minor Course and Calendar Changes**

***5.8.1 Communication, Media and Film (Graduate)** (See document PDC120319-5.8.1 for more details.)

The document was received for information.*

***5.8.2 Computer Science** (See document PDC120319-5.8.2 for more details.)

The document was received for information.*

***5.8.3 Engineering** (See document PDC120319-5.8.3 for more details.)

The document was received for information.*

***5.8.4 Kinesiology** (See document PDC120319-5.8.4 for more details.)

The document was received for information.*

***5.8.5 Social Work** (See document PDC120319-5.8.5 for more details.)

The document was received for information.*

***5.8.6 Women's Studies** (See document PDC120319-5.8.6 for more details.)

The document was received for information.*

***5.8.7 Women's Studies/ Social Work** (See document PDC120319-5.8.7 for more details.)

The document was received for information.*

***5.9 PDC Forms (A-E) Package** (See document PDC120319-5.9 for more details.)

The document was received for information.*

Additional Business

7 Question period/Other business

- An e-vote will be conducted as a result of not reaching quorum, for items requiring approval.
- Items 5.1 and 5.3 will be placed on the PDC April agenda.

8 Adjournment

The meeting was adjourned at 11:49am.