

Date: Friday, March 15, 2013

Time: 1:00pm-1:51pm

Room: 203 Anthony P. Toldo Health Education Centre

Present: Dr. Krista Chandler, Dr. Tanja Collet-Najem, Dr. Jamie Crawley, Ms. Gwen Ebbett, Mr. Mahbub Khoda, Mr. Mustapha El-Ayoubi, Dr. Leo Groarke, Mr. Hussein Hammound, Dr. Erika Kustra, Dr. Chike Okechuku, Mr. Stephan Pigeon, Dr. Chitra Rangan, Prof. Lionel Walsh (chair), Dr. Shijing Xu.

Absent: Dr. Brent Angell (regrets), Dr. Ram Balachandar (regrets), Ms. Maggie Liddle, Dr. Trevor Pitcher, Dr. Patricia Weir (regrets).

Attendance: Dr. Richard Frost, Dr. Larry Kulisek, Dr. Robert Orr, Dr. Karen Roland, Dr. Shelagh Towson, Ms. Renée Wintermute and Ms. Alison Zilli (University Secretariat).

Formal Business

1 Approval of Agenda

MOTION: That the agenda be approved.

Mr. H. Hammound/Dr. J. Crawley
CARRIED

2 Approval of Minutes

MOTION: That the minutes of the meeting of February 1, 2013, be approved.

Dr. J. Crawley/Mr. M. El-Ayoubi
CARRIED

3 Business arising from the minutes

Nothing to report.

4 Outstanding business

4.1 FASS – School of Arts and Creative Innovation – New Course Proposals

(See document PDC130315-4.1 for more details.)

MOTION: That the following course additions be made*:

27-290: Introductory Photography: Digital
27-346: Documentary Photography
27-347: Photography: Sequence and Context
27-348: Photography: Concept and Production
27-318. Alabaster Sculpture
27-285/28-285: Learning by Living in an International Urban Setting
27-320/28-320: Contemporary Italian Culture

**Subject to approval of the expenditures required.*

Mr. S. Pigeon/Ms. G. Ebbett

NOTED:

- Clarification was sought regarding whether it is still necessary to offer courses in traditional photography using a 35 mm camera and film, particularly given the universal transition to digital photography. In response, it was noted that traditional photography is still common in the arts discipline as the hands-on experience of working with film, paper and chemicals in a dark room creates results that cannot be duplicated using a digital camera.
- In response to a question raised regarding the rationale for creating four new courses (and only

deleting one) it was noted that the expansion of course offerings will provide students with the opportunity to get a concentration of courses in the area of photography. It was also noted that the creation of the new School for Arts and Creative Innovation has brought together a unique group of faculty members with research and creative interests in photography.

- In response to a question raised regarding why the new course “*Contemporary Italian Culture*” is not a mandatory course for students participating in the Volterra Italy study abroad arts program, it was noted that it is believed to be too premature to require this new course for the degree.

AGREED:

- Given that students taking the course “*Learning by Living in an International Urban Setting*” will be travelling abroad, it was agreed that a learning outcome be placed in the section that speaks to “responsible behaviour to self, others and society”.

CARRIED, subject to the above.

5 Reports/New Business

5.1 Faculty of Arts and Social Sciences Name Change (to Faculty of Arts Humanities, and Social Sciences) (See document PDC130315-5.1 for more details.)

MOTION: That the name of the Faculty of Arts and Social Sciences be changed to Faculty of Arts, Humanities, and Social Sciences, effective July 1, 2013.

Dr. J. Crawley/Dr. T. Collett-Najem

NOTED:

- The Faculty of Arts and Social Sciences is proposing a name change in order to be more inclusive of all of the various disciplines that fall under its umbrella.
- The proposal to include “humanities” is a more accurate descriptor for the Faculty as it reflects that there are program offerings in the arts, social sciences and the *humanities*.

CARRIED

5.2 Certificate in Information Technology – New Certificate Program

(See document PDC130315-5.2 for more details.)

MOTION: That the Certificate in Applied Information technology (C.A.I.T.) be approved in accordance with the submitted PDC program/course change forms.*

**Subject to approval of the expenditures required.*

Dr. S. Xu. Dr. K.Chandler

NOTED:

- The Certificate in Information Technology program consists of eight “applied” courses in which students will be involved in applying IT concepts, creating websites and using social media and mobile technology.
- In response to a question raised pertaining to survey results, it was noted that 44% of the students surveyed (who are currently in Applied IT courses) will not be enrolling in the certificate program because they would have already taken a minor in IT and would not have enough flexibility in their DARs to also take the Certificate program. In 2011/2012 there were 48 students who graduated with the minor in IT. However, the certificate will prove attractive to new Computer Science students and students outside of the discipline.
- An attractive feature of the certificate program is that most of the course offerings can be completed either face-to-face or online.

AGREED:

- Minor editorial corrections were made to the proposal.

CARRIED, as amended

5.3 Master of Education - New Concentration in Language Acquisition, Culture, and Society
(See document PDC130315-5.3 for more details.)

MOTION: That the Master of Education new concentration in *Language Acquisition, Culture, and Society* be approved in accordance with the submitted PDC program/course change forms.*

**Subject to approval of the expenditures required.*

Dr. T. Collett/Najem/Ms. G. Ebbett

NOTED:

- The Ontario Ministry of Education documents speak to the need in the Ontario context for educators to be prepared to work with English Language Learner students.
- The new concentration in language acquisition, culture and society will focus on second language acquisition and instruction, which will enhance teaching practices in this area as well as promote a deeper understanding of language.
- The Faculty of Education has a number of researchers actively working in this area and ready to share their expertise in language acquisition.

AGREED:

- That more detailed information pertaining to the delivery methods be provide in the section on Mode of Delivery.

CARRIED, subject to the above.

***5.4 FASS - Minor Program Changes**
(See document PDC130315-5.4 for more details.)

MOTION: That the *FASS Minor Program Changes* be approved.

CARRIED*

***5.5 MSc in Mathematics – Minor Program Change**
(See document PDC130315-5.5 for more details.)

MOTION: That the *MSc in Mathematics – Minor Program Change* be approved.

CARRIED*

***5.6 Business - Minor Program Changes**
(See document PDC130315-5.6 for more details.)

MOTION: That the *Business – Minor Program Change* be approved.

CARRIED*

***5.7 Business – New Course Proposals**
(See document PDC130315-5.7 for more details.)

MOTION: That the *Business – New Course Proposals* be approved.

CARRIED*

***5.8 Sociology – New Course Proposals and Minor Program Changes**
(See document PDC130315-5.8 for more details.)

MOTION: That the *Sociology – New Course Proposals and Minor Program Changes* be approved.

CARRIED*

***5.9 Science – New Course Proposals**
(See document PDC130315-5.9 for more details.)

MOTION: That the *Science – New Course Proposals* be approved.

CARRIED*

5.10 Articulation Agreement between University of Windsor and Ontario Colleges of applied Arts and Technology: General Arts and Science (GAS) Diploma
(See document PDC130315-5.10 for more details.)

MOTION: That the Articulation Agreement between University of Windsor and Ontario Colleges of Applied Arts and Technology: General Arts and Sciences Diploma (GAS) be changed according to the program/course change forms.*

**Subject to approval of expenditures required.*

Dr. J. Crawley/Dr. K. Chandler

NOTED:

- The proposed revisions clarify that graduates from a General Arts and Science, Liberal Arts and Science and equivalent diploma programs may receive transfer credit for up to ten courses.
- Given that many GAS diploma programs vary in length depending on whether the program is compressed, accelerated or over the course of two years – the removal of “two-year diploma” provides flexibility to give transfer credits to students whose program might vary in duration, but upon graduation receive the same Diploma.
- The credits for which students may be eligible to receive transfer credit will be accessible for viewing through the Faculty of Arts and Social Sciences.

CARRIED

5.11 Honours BA in Disability Studies for All Colleges
(See document PDC130315-5.11 for more details.)

MOTION: That the Honours BA in Disability Studies for College of Applied Arts and Technology Graduates Degree Completion programs be changed according to the program/course change forms.*

**Subject to approval of the expenditures required.*

Ms. G. Ebbett/Ms. S. Pigeon

CARRIED

5.12 St. Clair College Child and Youth Worker Degree Completion Programs
(See document PDC130315-5.12 for more details.)

MOTION: That the degree completion programs between University of Windsor and St. Clair College: Child and Youth Worker diploma be changed according to the program/course change forms. *

**Subject to approval of the expenditures required.*

Dr. T. Collett-Najem/Dr. S. Xu

NOTED:

- The removal of “two-year diploma” provides flexibility to give transfer credits to students whose Child and Youth Worker program might vary in duration (i.e., accelerated vs. two-years), but who upon graduation receive the same Diploma.

CARRIED

5.13 Transfer credit for Lambton College (Eng 1113 and 2113/FAW 150 and 151)
(See document PDC130315-5.13 for more details.)

MOTION: That all University of Windsor articulation agreements and degree completion programs pertaining to University of Windsor students transferring from Lambton College be amended to permit Lambton College students who have completed Lambton College Communications I (ENG 1113) to receive transfer credit for University of Windsor Foundations of Academic Writing I (01-01-150); and, Lambton College students who have completed Lambton College Communications II (ENG 2113) to receive transfer credit for University of Windsor Foundations of Academic

Writing II (01-01-151), on the understanding that transfer credits given for one or both of these courses will not increase the number of transfer credits to which they are entitled according to the articulation or degree completion agreement nor decrease the number of courses they must complete in order to earn a University of Windsor degree.

Dr. C. Rangan/Dr. T. Collett-Najem

NOTED:

- Many students at Lambton College complete two writing/communications courses that are very similar to the two St. Clair College Foundations of Academic Writing courses and have been judged as equivalent to University of Windsor FAW I and FAW II courses.

CARRIED

- *5.14 Articulation Agreement between St. Clair College of Applied Arts and Technology Chemical Laboratory Program at Windsor and the University of Windsor Bachelor of Science (Honours Chemistry and Honours Chemistry with Thesis) program – Revisions**
(See document PDC130315-5.14 for more details.)

MOTION: That the revisions to the Articulation Agreement between St. Clair College of Applied Arts and Technology Chemical Laboratory Program at Windsor and the University of Windsor Bachelor of Science (Honours Chemistry and Honours Chemistry with Thesis) program be approved.

CARRIED*

- *5.15 Minor Revisions to PDC Forms**
(See document PDC130315-5.15 for more details.)

MOTION: That the *Minor Revisions to the PDC Forms* be approved.

***CARRIED**

Items for Information

- 6.0 Suspension of new Admissions to the Honours Anthropology Program and the Combined Honours Degree programs** (See document PDC130315-6.0 for more details.)

NOTED:

- The Honours Anthropology and Combined Honours Degree programs have been suspended due to insufficient resources to sustain them.
- In response to a question raised regarding whether the department is in support of this decision, it was noted that the Head of the Department understands that they cannot sustain the program and the area is supportive of the suspension.
- The only concern raised was that the general option does not lead directly to graduate school.

- *6.1 Biology – Summary of Minor Course and Calendar Changes**
(See document PDC130315-6.1 for more details.)

The document was received for information.*

- *6.2 Business - Summary of Minor Course and Calendar Changes**
(See document PDC130315-6.2 for more details.)

The document was received for information.*

- *6.3 Communication, Media and Film – Summary of Minor Course and Calendar Changes**
(See document PDC130315-6.3 for more details.)

The document was received for information.*

***6.4 Education (Graduate) – Summary of Minor Course and Calendar Changes**

(See document PDC130315-6.4 for more details.)

The document was received for information.*

***6.5 French Studies - Summary of Minor Course and Calendar Changes**

(See document PDC130315-6.5 for more details.)

The document was received for information.*

6.6 Suspension of new Admissions to the Honours Labour Studies Program, Combined Honours, and Honours Degree Completion Program *(See document PDC130315-6.6 for more details.)*

NOTED:

- The the Honours Labour Studies Program, Combined Honours, and Honours Degree Completion Programs in Labour Studies have been suspended due to insufficient faculty members to teach the courses for the program.
- Although feedback from the Director of Labour Studies indicated that the Department would have preferred to retain the Combined program, Labour Studies is operated and funded out of the Office of the Dean.

Additional Business

7 Question period/Other business

Nothing to report.

8 Adjournment

MOTION: That the meeting be adjourned.

Ms. G. Ebbett/Dr. J. Crawley
CARRIED