

# COVID-19 Instructor Handout on Student Disclosure



University  
of Windsor

If a student informs you, the instructor, that they have COVID-19 or are at risk of having contracted it:

## DO

- Make sure you have the student's full name, Faculty, and contact information.
- Tell the student you'll be contacting your Dean and the COVID Case Response Team
- Contact your Dean and the [COVID Case Response Team](#) immediately
- Help the student with requested academic accommodations and **give them the student handout**

## DON'T

- DON'T** distribute any student information to others without guidance from your Dean or the COVID Case Team
- DON'T** start contact tracing or any other activities. The COVID Case response team or the Health Authority will do all of that.

For students who are also employees: [here](#)  
Handout to give to student: [here](#)

Your Dean or the COVID Case Response Team may follow up with further questions.