



Purpose

To provide strategic direction and leadership to the development and implementation of the Smoke-Free Campus Policy and associated implementation strategies.

Specific Areas of Responsibility

Specifically, the Committee will:

- Approve the UWindsor Smoke-Free Campus framework and timelines.
- Review and approve the campus engagement/consultation process.
- Guide the development of the Smoke-Free Campus Policy.
- Review and approve timelines and deliverables of the Working Groups.
- Provide problem-solving expertise to the Working Groups.
- Review drafts of the work accomplished by the Working Groups and provide feedback.
- Oversee the implementation of the policy and associated strategies.
- Develop and implement a post-implementation monitoring and evaluation plan.

Membership

The Committee will consist of 10 members:

- Director, Organizational Development & Training (chair)
- One senior manager
- One external subject matter expert
- Seven members at large representing key stakeholders including faculty, staff and students

The Environmental Health & Safety Manager and the Occupational Health & Safety Manager will be the resource to the committee.

Term

The Steering Committee will cease to exist once the areas of responsibility have been achieved.

Meetings

The Committee will meet every other month or more frequently as deemed appropriate by the group. The business of the Committee may also be conducted electronically by e-mailing required documents, if applicable, to all members and seeking responses by e-mail.

Quorum

A quorum of fifty percent plus one must be met to conduct the business of the Committee.

Decision Making

When making decisions, the Committee will strive for consensus.

Meeting Guidelines

1. We have a shared responsibility for the team process and the work of the Committee.

2. We will respect the opinions of all members and treat each other with respect.
3. We will actively contribute to the discussions.
4. We will keep an open mind to new and different ideas.
5. We will respect the confidentiality of all discussions.
6. We will use open and honest communication with each other.

Approval: February 28, 2020 updated March 8, 2021

Committee Membership

Chair

Marcela Ciampa

Director, Organizational Development & Training, Human Resources

Members

Judy Bornais

Executive Director, Experiential Learning

Petar Bratic

Student, Odette School of Business,

VP Finance and Operations, UWSA representative

Dora Cavallo-Medved

Faculty, Biomedical Sciences, Faculty of Science

Matthew D'Asti

Director, Campus Community Police

Phebe Lam

Acting Associate Vice-President, Student Experience

Eric Nadalin

Manager, Chronic Disease and Injury Prevention, Windsor-Essex County Health Unit

John Regier

Director, Facility Operations, Facility Services

Renee Trombley

Executive Director, Public Affairs and Communications

David Yott

Acquisitions/Production & ILLO Coordinator, Leddy Library

Committee Resource

Lisa Kiritsis

Occupational Health & Safety Manager, Human Resources

Sherri Lynne Menard

Environmental Health & Safety Manager, Human Resources

