

THE SCHOOL OF SOCIAL WORK

NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR FALL TERM 2022

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the School of Social Work invites applications for GA positions for the Fall term 2022.

The total number of projected Graduate Assistantship positions for the Fall term 2022 is 10 positions for 140 hours & 20 position for 70 hours.

All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate Assistants for the Fall term 2022:

Course # & Name	Course Time & Location	# of projected positions & hours per position	Expected GA Position Duties	GA Position Requirements: Required Skills/Experience	GA Contract Dates
Disability Studies: Theory & Culture DISB2010 Section 1	Monday & Wednesday 10:00AM-11:20AM Dillon Hall 265 In Person	.5 GA position @ 70 hours	grading examinations and papers; teaching or lecturing; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	In person meeting required; class attendance; familiarity with the field of disability studies an asset.	September 8th to December 31st, 2022
Community Approaches, Advocacy & Empowerment DISB4010 Section 1	Monday 2:30PM-5:20PM Dillon Hall 265 In Person	.5 GA position @ 70 hours	Grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources; inputting grades, office hours)		September 8th to December 31st, 2022

<p>Social Work and Violence</p> <p>SWRK/WGST3470 Section 11</p>	<p>Wednesday 11:30AM-2:20PM</p> <p>167 Ferry (Downtown) 110</p> <p>In Person</p>	<p>.5 GA position @ 70 hours</p>	<p>grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours); assisting the instructor with facilitating in-class experiential learning activities</p>	<p>In person required; class attendance; prior experience and/or training in gender-based violence and/or prior coursework in WGST</p>	<p>September 8th to December 31st, 2022</p>
<p>Meeting Human Needs Through Social Welfare</p> <p>SWRK1170 Section 1</p>	<p>Tuesday & Thursday 2:30PM-3:50PM</p> <p>Toldo Health Education Ctr 100</p> <p>In Person</p>	<p>.5 GA position @ 70 hours</p>	<p>preparing and organizing curriculum materials; grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)</p>	<p>In person meeting required; organized; time management; excellent oral & written communication skills; weekly office hours (1.5 hrs. office) in person on the University of Windsor main campus; class attendance</p>	<p>September 8th to December 31st, 2022</p>
<p>Meeting Human Needs Through Social Welfare</p> <p>SWRK1170 Section 30</p>	<p>Monday 7:00PM-9:50PM</p> <p>Toldo Health Education Ctr 202</p> <p>In Person</p>	<p>1 GA position @ 140 hours</p>	<p>Grading examinations and papers; literature review for course or program preparation</p>		<p>September 8th to December 31st, 2022</p>

<p>Statistics for Social Workers</p> <p>SWRK2000 Section 91</p>	<p>Online</p>	<p>.5 GA position @ 70 hours</p>	<p>grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours); extra assistance for students who are struggling</p>	<p>Knowledge of SPSS, basic quantitative analysis</p>	<p>September 8th to December 31st, 2022</p>
<p>Issues and Perspectives in Social Welfare</p> <p>SWRK2040 Section 1</p>	<p>Monday 4:00PM-6:50PM</p> <p>Essex Hall 186</p> <p>In Person</p>	<p>.5 GA position @ 70 hours</p>	<p>preparing and organizing curriculum materials; grading examinations and papers; teaching or lecturing; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours); literature review for course or program preparation</p>	<p>In person meeting required</p>	<p>September 8th to December 31st, 2022</p>

Social Work & Diversity SWRK2100 Section 1	Monday & Wednesday 8:30AM-9:50AM Biology Building 121 In Person	.5 GA position @ 70 hours	preparing and organizing curriculum materials; grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources; inputting grades, office hours)	Interest in Indigenous populations; office hours	September 8th to December 31st, 2022
Selected Topics in Social Work SWRK3120 Section 1	Monday 2:30PM-5:20PM 167 Ferry (Downtown) 116 In Person	.5 GA position @ 70 hours	grading examinations and papers		September 8th to December 31st, 2022
Theory and Practice of Social Work with Individuals SWRK3360 Section 2	Tuesday 11:30AM-2:20PM 167 Ferry (Downtown) 116 In Person	.5 GA position @ 70 hours	grading examinations and papers; role-playing standardized clients with students	In person meeting preferred; PhD student; the same GA will be hired for both SWRK3360 Section 2 & SWRK8504 Section 1 for a total of 140 hrs.	September 8th to December 31st, 2022
Theory and Practice of Social Work with Individuals SWRK3360 Section 1&3	Section 1: Monday 11:30AM-2:20PM 167 Ferry (Downtown) 110 Section 3: Thursday 2:30PM-5:20PM 167 Ferry (Downtown) 110 In Person	1 GA position @ 140 hours	grading examinations and papers; role-playing standardized clients with students; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	Comfortable roleplaying a standardize client; familiarity with active listening, basic interview skills, and experience marking papers preferred.	September 8th to December 31st, 2022

Theory and Practice of Social Work with Small Groups SWRK3370 Section 1&2	Section 1: Monday 8:30AM-11:20AM 167 Ferry (Downtown) 101 In Person Tuesday 8:30AM-11:20AM 167 Ferry (Downtown) 101	1 GA position @ 140 hours	preparing and organizing curriculum materials; grading examinations and papers; teaching or lecturing; role- playing standardized clients with students; administrative responsibilities related to courses (i.e., sources and collating resources; inputting grades, office hours); literature review for course or program preparation		September 8th to December 31st, 2022
Theory and Practice of Social Work with Small Groups SWRK3370 Section 3	Thursday 8:30AM-11:20AM 167 Ferry (Downtown) 103 In Person	.5 GA position @ 70 hours	grading examinations and papers; role- playing standardized clients with students; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	In person required	September 8th to December 31st, 2022

Foundations of Social Work Research SWRK3440 Section 1&2	Section 1: Wednesday 8:30AM-11:20AM 167 Ferry (Downtown) 116 Section 2: Wednesday 11:30AM-2:20PM 167 Ferry (Downtown) 116 In Person	1 GA position @ 140 hours	grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	Experience with Blackboard, Zoom	September 8th to December 31st, 2022
Social Policy and Social Welfare SWRK4230 Section 1	Thursday 1:00PM-3:50PM Online	.5 GA position @ 70 hours	preparing and organizing curriculum materials; grading examinations and papers	online meetings with Instructor & office hours are acceptable; the same GA will be hired for SWRK4230 Section 1&2 for a total of 140 hrs.	September 8th to December 31st, 2022
Social Policy and Social Welfare SWRK4230 Section 2	Thursday 1:00PM-3:50PM Online	.5 GA position @ 70 hours	preparing and organizing curriculum materials; grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources; inputting grades, office hours)	Office hours; the same GA will be hired for SWRK4230 Section 1&2 for a total of 140 hrs.	September 8th to December 31st, 2022
Integration Seminar I SWRK4300 Section 92	Thursday 8:30AM-11:20AM Online	.5 GA position @ 70 hours	grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	Class attendance	September 8th to December 31st, 2022

Integration Seminar I SWRK4300 Section 93	Thursday 8:30AM-11:20AM Online	.5 GA position @ 70 hours	grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	Marking	September 8th to December 31st, 2022
Integration Seminar I SWRK4300 Section 94	Thursday 8:30AM-11:20AM Online	.5 GA position @ 70 hours	grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)		September 8th to December 31st, 2022
Comprehensive Social Policy Analysis SWRK8503 Section 1	Tuesday 8:30AM-11:20AM 167 Ferry (Downtown) 103 In Person	.5 GA position @ 70 hours	grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	PhD Student; in person preferred; class attendance	September 8th to December 31st, 2022
Communication Skills in Social Work Practice SWRK8504 Section 1	Monday 8:30AM-11:20AM 167 Ferry (Downtown) 103 In Person	.5 GA position @ 70 hours	grading examinations and papers; role- playing standardized clients with students	In person meeting preferred; PhD student; the same GA will be hired for both SWRK3360 Section 2 & SWRK8504 Section 1 for a total of 140 hrs	September 8th to December 31st, 2022

<p>Social Work Research: Practice Evaluation</p> <p>SWRK8547 Section 1</p>	<p>Tuesday 1:00PM-3:50PM</p> <p>167 Ferry (Downtown) 307</p> <p>In Person</p>	<p>.5 GA position @ 70 hours</p>	<p>preparing and organizing curriculum materials; grading examinations and papers; teaching or lecturing; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours); literature review for course or program preparation</p>	<p>PhD Student; in person meeting required</p>	<p>September 8th to December 31st, 2022</p>
<p>Social Work Values, Ethics and Anti-Oppressive Practice</p> <p>SWRK8550 Section 1</p>	<p>Monday 1:00PM-3:50PM</p> <p>167 Ferry (Downtown) 103</p> <p>In Person</p>	<p>.5 GA position @ 70 hours</p>	<p>preparing and organizing curriculum materials; grading examinations and papers; teaching or lecturing; role-playing standardized clients with students; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours); literature review for course or program preparation</p>	<p>PhD Student; in person required; assessing student papers; presentation to the class; role plays; updating materials</p>	<p>September 8th to December 31st, 2022</p>

Advanced Direct Practice SWRK8610 Section 1 & 2	Section 1: Tuesday 1:00PM-3:50PM 167 Ferry (Downtown) 306 Section 2: Friday 1:00PM-3:50PM 167 Ferry (Downtown) 307 In Person	1 GA position @ 140 hours	grading examinations and papers; role-playing standardized clients with students; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours); feedback on student role plays and on Blackboard	PhD Student; must have direct practice experience; in person is preferred	September 8th to December 31st, 2022
Advanced Indirect Social Work Practice SWRK8611 Section 1&2	Section 1: Wednesday 8:30AM-11:20AM 167 Ferry (Downtown) 307 Section 2: Thursday 8:30AM-11:20AM 167 Ferry (Downtown) 307 In Person	1 GA position @ 140 hours	preparing and organizing curriculum materials; grading examinations and papers; teaching or lecturing; administrative responsibilities related to courses (i.e., sources and collating resources; inputting grades, office hours)	PhD Student; experience/interest with this course, or macro practice would be an asset	September 8th to December 31st, 2022
Social Justice & Social Change SWRK8621 Section 1	Monday 8:30AM-11:20AM 167 Ferry (Downtown) 103 In Person	.5 GA position @ 70 hours	grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	PhD Student; marking; developing class activities	September 8th to December 31st, 2022

Social Justice & Social Change SWRK8621 Section 2	Wednesday 8:30AM-11:20AM 167 Ferry (Downtown) 103 In Person	.5 GA position @ 70 hours	preparing and organizing curriculum materials; grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources; inputting grades, office hours)	PhD Student	September 8th to December 31st, 2022
Social Policy Analysis & Development SWRK8622 Section 1 &2	Section 1: Tuesday 8:30AM-11:20AM 167 Ferry (Downtown) 307 Section 2: Friday 8:30AM-11:20AM 167 Ferry (Downtown) 103 In Person	1 GA position @ 140 hours	teaching or lecturing; preparing and organizing curriculum materials; grading examinations and papers	PhD Student; online meetings with Instructor & office hours are acceptable	September 8th to December 31st, 2022
Program Design and Evaluation SWRK8640 Section 1&2	Section 1: Monday 1:00PM-3:50PM 167 Ferry (Downtown) 307 Section 2: Thursday 1:00PM-3:50PM 167 Ferry (Downtown) 307 In Person	.5 GA position @ 70 hours	preparing and organizing curriculum materials; grading examinations and papers; administrative responsibilities related to courses (i.e., sources and collating resources, inputting grades, office hours)	PhD Student; experience marking; organizational skills	September 8th to December 31st, 2022

Refer to the timetable (www.uwindsor.ca/registrar/timetable-information) for class and exam hours and location.

It is anticipated that the majority of Fall 2022 classes across the University will be held face-to-face on campus or have a face-to-face component. GA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Fall term 2022 courses. Refer to the University's [Return to campus webpage](http://www.uwindsor.ca/returntocampus) (www.uwindsor.ca/returntocampus) for details about the policies in effect through the Fall 2022 semester.

Students cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources.

Successful applicants must be available to report for all assigned duties which may include both in person/on-campus and online duties.

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program

GA appointments cannot exceed **140 hours total for the Fall term period (September 1st to December 31st)**. Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

GA employees are expected to make themselves available to report for all assigned duties, both on-campus and online. The University of Windsor health and safety protocols and public health and safety regulations that are in place will be observed for any face-to-face or on-campus duties required to support Fall term 2022 courses.

Application forms are available from the following webpage: <https://www.uwindsor.ca/socialwork/418/graduate-assistantships>. Completed applications must be submitted via email to: *Kaitlin Roberts (Social Work Graduate Secretary)* gradsw@uwindsor.ca

Deadline for receiving applications: 4pm on Monday, July 4th, 2022

Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) **and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).**"

In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.

Date posted: Friday, June 17th, 2022