

## DEPARTMENT OF SOCIOLOGY AND CRIMINOLOGY

### **NOTICE RE: GRADUATE ASSISTANT (GA) POSITIONS AVAILABLE FOR SUMMER TERM 2024**

In accordance with Article 12:01 of the CUPE 4580 Collective Agreement the Department of Criminology and Sociology invites applications for GA positions for Summer term 2024.

The total number of projected Graduate Assistantship positions for Summer term 2024 is ten (10) GA positions for a total of 1400 hours. All positions are subject to sufficient enrolment and final budgetary approval.

List of courses that may utilize Graduate Assistants for Summer 2024:

<u>Course # and Course Name</u>	<u># of projected positions and # of hours per position</u>	<u>Duration of position</u>
SACR 2400 Dr. Renu Sharma-Persaud Introduction to Race and Ethnicity <b>TBA</b> <b>TBA</b>	3 GA positions for a total of 140 hrs/position	May 6 – June 30, 2024
SACR 2600 Sessional Introduction to Criminology <b>Asynchronous online</b>	3 GA positions for a total of 140 hrs/position	May 6 – June 30, 2024
SACR 2910 Dr. Renu Sharma-Persaud Theorizing Social Life <b>TBA</b> <b>TBA</b>	3 GA positions for a total of 140 hrs/position	May 6 – June 30, 2024
SACR 3730 Sessional Contemporary Criminological Theory Tuesday 10:00 am – 12:50 pm <b>TBA</b>	1 GA position for a total of 140 hrs.	May 6 – August 31, 2024

Refer to the timetable ([www.uwindsor.ca/registrar/timetable-information](http://www.uwindsor.ca/registrar/timetable-information)) for class and exam hours and location.

**\*\*\*\*All positions are subject to sufficient enrolment and final budgetary approval\*\*\*\***

#### **Expected GA duties:**

Assistants cannot commence their GA/TA duties until email confirmation of the approval of their contract is received from Human Resources (email titled “Authorization to Commence GA/TA duties”).

GA employees are expected to make themselves available to report for all assigned duties, **both in-person/on-campus and remote/online duties**. Most classes across the University are expected to be held face-to-face on campus or have a face-to-face component. Refer to the University’s current health and safety regulations.

#### **Eligibility requirements:**

**Successful applicants must be available to attend at the specified time of the course/lab/exams and to report for all assigned duties, which may include both in-person/on-campus and remote/online duties.**

GA appointments will be offered to qualified applicants in accordance with the criteria specified in Article 12:03 of the CUPE4580 Collective Agreement.

To be eligible for a Graduate Assistantship you must be a **registered fulltime graduate student**:

- must be registered for the term of work at the time of hiring
- must maintain **fulltime** registration throughout the term and must be in good standing in the degree program.

GA appointments cannot exceed **140 hours total for the Summer term period** (May 1 - August 31, 2024). Refer to Articles 12, 13, and 14 of the CUPE 4580 Collective Agreement for eligibility details.

### **Required essential qualifications:**

Successful applicants must meet all essential qualifications.

- Must have access to a computer with a reliable internet connection with video and audio capabilities
- Must be familiar with the universities LMS (Brightspace) and MS Teams or be able to acquire knowledge through training
- Cumulative academic average of 75% or higher
- Availability to attend both virtual classes/labs/exams/office hours and on-campus in-person classes/labs/exams/office hours as required by the course instructor

### **Preferred qualifications:**

- Cumulative academic average of 80% or higher
- Background relevant to advertised courses
- Having taken and successfully completed the course before

Application forms are available from the following webpage:

[www.uwindsor.ca/sociology/138/graduate-assistantships](http://www.uwindsor.ca/sociology/138/graduate-assistantships)

[Graduate Assistantships | Department of Sociology and Criminology \(uwindsor.ca\)](http://www.uwindsor.ca/sociology/138/graduate-assistantships)

Completed applications must be submitted via email to:

Attention to Shayla Hudson

[gradsoc@uwindsor.ca](mailto:gradsoc@uwindsor.ca)

For any questions please contact: Shayla Hudson at [gradsoc@uwindsor.ca](mailto:gradsoc@uwindsor.ca)

### **Deadline for receiving applications: Monday, April 8, 2024 by 4:00 pm EST**

<https://www.uwindsor.ca/graduate-studies/458/gata-contract-deadlines>

**Note that Graduate Assistants must apply each term by the application deadline, in accordance with Article 13:**

"With respect to those students who have applied for and been accepted for Assistantships, the Assistant will not be paid for any shortfall of hours at the end of their respective program, provided the University has satisfied its obligation to post available positions each term in writing and on the AAU website and to offer the minimum terms of support in accordance with Article 13:01 (a) & (b) **and provided that the Assistant has applied in writing or via e-mail by the application deadline for each term until they have received the minimum terms of support in accordance with Article 13:01 (a) & (b).**"

*In pursuit of the University of Windsor's Employment Equity Plan, members from the designated groups (Women, Aboriginal Peoples, Visible Minorities, Persons with Disabilities, and Members of Sexual Minorities) are encouraged to apply.*

Date posted: Tuesday, March 26, 2024