

Welcome to Your Degree!

This Welcome Package is a *very quick* guide to some of the information that you may look for while in your program. It included a quick outline of your degree requirements, important dates, faculty research interest and contact information.

It also includes some very important links that you should keep at hand when determining your next steps regarding course selections.

You are always welcome to email me or come in and see me and I will help you in any way that I can or direct you to the right contact for your need.

My office is located in Chrysler Hall South, Office 158-2.

Sincerely,
Graduate Secretary

CONTACT INFORMATION

Graduate Chair

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Graduate Secretary

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Department of Sociology and Criminology

Faculty of Arts, Humanities, and Social Sciences

Chrysler Hall South

University of Windsor

Windsor, Ontario, Canada N9B 2P4

IMPORTANT DATES

Most current & updated information can be found at:

[Important Academic Dates | Office of the Registrar \(uwindsor.ca\)](#)

[Important Dates for Graduate Students | Faculty of Graduate Studies \(uwindsor.ca\)](#)

Fall 2023

August 15th, 2023 – Fees Due for Fall 2023

September 7th, 2023 – First Day of Fall 2023 Classes

September 20th, 2023 – Academic Add/Drop Date for Fall 2023 courses. (Last day for course changes, registration and/or deferral request)

October 4th, 2023 – Financial Drop Date (Full tuition refund)

October 7th – 15th, 2023 – Reading Week

October 9th, 2023 – Thanksgiving Day – University Closed

December 6th, 2023 – Last Day of Fall 2023 Classes

December 9th – 20th, 2023 – Final Exams for Fall 2023

December 15th, 2023 – Fees Due for Winter 2024

December 21st, 2023 – Alternate Final Exam Day

December 23rd, 2023 – January 2nd, 2023 – University Closed

MA – CRIMINOLOGY DEGREE REQUIREMENTS

Master of Criminology – Course Stream

The program requirements are as follow:

Course requirements: successful completion of seven (7) graduate courses

Total courses: Seven (7) graduate courses from SACR-8xxx

SACR-8640

SACR-8050 OR SACR-8060 OR SACR-8160

Three graduate courses which must be selected from SACR-8610, SACR-8620, SACR-8650, SACR-8670, SACR-8680 and/or SACR-8710

Two graduate courses from any SACR-8xxx courses

Master of Criminology – Thesis Stream

The program requirements are as follow:

Course requirements: Successful completion of four (4) graduate courses and a thesis within 24 months (6 consecutive semesters)

SACR-8640

SACR-8050 OR SACR-8160

One graduate course which must be selected from SACR-8610, SACR-8620, SACR-8650, SACR-8670, SACR-8680 OR SACR-8710

One graduate course from any SACR-8xxx course

SACR-8900 (Thesis Proposal) and SACR-8970 (Thesis Oral Defenses)

*Students are required to complete all four courses in two consecutive semesters; SACR-8900 should be taken during the second semester.

MA thesis students are expected to submit a final draft to their Advisor by the end of June (3rd semester). Proposals must be defended by September 30th of their second year in program. Those who are not in the position to do so are expected to enroll in two courses in September, to complete the course stream degree in the Fall term.

*A thesis committee must be approved prior to the second term of registration in the thesis course.

IMPORTANT LINKS

[Fees and Charges | Finance Department \(uwindsor.ca\)](#)

[Payment Options | Finance Department \(uwindsor.ca\)](#)

[Timetable Information | Office of the Registrar \(uwindsor.ca\)](#)

[Master of Arts in Sociology & Criminology | Department of Sociology and Criminology \(uwindsor.ca\)](#)

[Current Students | Faculty of Graduate Studies \(uwindsor.ca\)](#) (includes information on GAsHips, Forms, Thesis/Dissertations, Registrations, Important Dates, Tuition Fee Refund Phases, ect.)

[Scholarships and Awards | Faculty of Graduate Studies \(uwindsor.ca\)](#)

STUDENT FORMS

All students' forms can be found on [Graduate Studies website](#).

Here is a list of forms:

- [Annual Report Form](#)
- [Course Add Form – Special Circumstances Request](#)
- [Course Substitution Request Form](#)
- [Request for Consideration for Health, Bereavement, or Extenuating Circumstances](#)
- [Leave of Absence Application Form](#)
- [Time Limit Extension Form](#)
- [Master's Thesis / Doctoral Dissertation Committee](#)

REGISTRATION

Registration for each term is completed by logging on to the [UWinsite Student](#).

The [Graduate Calendar](#) is the official comprehensive guide to all graduate programs and courses available at the University of Windsor. It outlines academic regulations and standards, program degree requirements, registration information, and general University policies. **The Graduate Calendar remains your comprehensive guide.**

Please complete your registration as follows:

1. Contact your advisor for counselling, in order to complete course selections.
2. Log onto the [UWinsite Student](#) and register.
3. Course changes made after the last day to register via the [UWinsite](#) must be submitted for approval using the Course Add Form – Special Circumstances Request.

Additional registration notes:

- ❖ Students will proceed towards completing the degree by achieving at least a 77% cumulative average in all courses.
- ❖ The minimum passing grade in a graduate course is 70%.

FUNDING OPPORTUNITIES

GRADUATE ASSISTANTSHIPS (GA)

- ❖ MA students may be eligible for three (3) semesters of Graduate Assistantship funding.
- ❖ Graduate Assistantships are normally advertised at least 4 weeks prior to the start of each term (Fall, Winter and Summer). All positions are posted on the [Departmental website](#), SAC Graduate Student Brightspace site, and the SAC Graduate Student Bulletin board.
- ❖ In order to qualify for a GAsip, students must ensure they apply by the specified date.
- ❖ The Department attempts to match the needs of the instructors with the qualifications of students in assigning these duties.

Please be aware that while offers of assistantships are made for three (3) terms they are NOT guaranteed during the Inter/Summer sessions as there are limited course offerings and positions available. If a student completes their program requirements prior to receiving three assistantships, they will not receive any further assistantships, nor will they receive monies in the amount equivalent to an assistantship as per the CUPE 4580 Collective Agreement.

LEAVE OF ABSENCE

Students wishing to obtain a Leave of Absence must first submit a letter to the Graduate Chair explaining the reason(s) for the request, the projected date of return to the program, request form and letter of support from the supervisor. The request is submitted to the Graduate Committee for approval. The Graduate Committee Chair will forward the formal request and the decision of the Graduate Committee to the Faculty of Graduate Studies (FGS) for final approval. The student will hear from FGS with the final outcome.

While on leave, a student may NOT have access to any University resources, including office space, computer access, library facilities, continuation of laboratory experiments or computer research applications and guidance by faculty members.

For complete information on Leave of Absence requests and the necessary documentation see the Graduate Studies [Registration, Policies, and Regulations](#).