

2024 OSAP Summer Extension Process

The 2024 OSAP Summer Extensions Application will be available after March 28, 2024.

Once registered in your 2024 summer courses, to complete the OSAP extension application, [Login to UWinsite Student > Student Homepage > Summer OSAP Extension](#)



To obtain **Full-time OSAP** funding for Intercession/Summer session you must complete either, an OSAP Extension Application or an on-line OSAP application via the [OSAP website](#).

Apply on the **OSAP website** for a 'May Start' program, if you **did not** have a completed full-time OSAP application at the University of Windsor in Fall and/or Winter during this academic year. You must be in a minimum 60% course load for a minimum of 12 weeks of study to be eligible for funding.

Complete an **OSAP Extension Application** if you have a Fall and/or Winter full-time OSAP application with confirmed enrolment during this past academic year and are registering for Intercession and/or Summer session courses at the University of Windsor as a full-time student taking 60% or more of a full course load (40% if you are a student with a permanent disability) during one or both sessions.

INTERSESSION AND/OR SUMMER OSAP 2024 INFORMATION AND APPLICATION

USE THIS EXTENSION APPLICATION IF:

- YOU HAVE A COMPLETE FALL 2023 AND/OR WINTER 2024 FULL-TIME OSAP APPLICATION AT THE UNIVERSITY OF WINDSOR
- YOU ARE TAKING YOUR INTERSESSION/SUMMER COURSES AT UNIVERSITY OF WINDSOR

APPLY ON THE OSAP WEBSITE ONLY IF:

- YOU DO NOT HAVE A COMPLETE 2023-2024 OSAP FILE AT THE UNIVERSITY OF WINDSOR - go to www.Ontario.ca/OSAP and check for a 'May Start' program.
- YOU ARE TAKING THE MAJORITY OF YOUR SUMMER COURSES ON A LETTER OF PERMISSION AT ANOTHER SCHOOL (see further detail below regarding Letter of Permission courses)

TO AVOID INTEREST CHARGES, APPLY BY:

INTERSESSION only (studying MAY/JUNE): MAY 1
INTERSESSION & SUMMER (studying MAY-AUGUST): MAY 1
SUMMER SESSION only (studying JULY/AUGUST): MAY 10

FINAL DEADLINES FOR APPLICATIONS:

INTERSESSION only: MAY 6
INTERSESSION & SUMMER COMBINED: JULY 2
SUMMER SESSION only: JULY 2

FINAL DEADLINES FOR APPEALS:

INTERSESSION only: MAY 6
INTERSESSION & SUMMER COMBINED: JULY 2
SUMMER SESSION only: JULY 2

- *If your Fall 2023/Winter 2024 OSAP is overpaid, your Intercession/Summer entitlement WILL be reduced. If you were OVERPAID in OSAP funding prior to 2023/2024, any OSAP overpayment resulting from this Inter/Summer Session may affect your eligibility for OSAP in 2024/2025.*
- **NOTE:** If your Fall 2023/Winter 2024 income has changed, you should update your file by submitting an Income Update form to our office. The Income Update form can be found at www.uwindsor.ca/studentawards under OSAP>OSAP Processing Forms

BEFORE YOU COMPLETE THIS APPLICATION:

- READ THE GENERAL REGULATIONS
- READ ADDITIONAL NOTES ON UNDERGRADUATE COURSE LOADS (ATTACHED)
- COMPLETE A DEGREE AUDIT REPORT TO ENSURE YOUR INTENDED COURSES ARE REQUIRED FOR YOUR DEGREE/CERTIFICATE.
- NON-REQUIRED AND REPEATED COURSES MAY NOT BE FUNDED. AUDITED COURSES ARE NOT OSAP ELIGIBLE.

EMAIL application to: award1@uwindsor.ca

OSAP funds will be sent directly to the University of Windsor to pay outstanding fees (referred to as fee redirection) on your student account.

GENERAL REGULATIONS ... DO NOT RISK YOUR FUNDING ... READ THIS BEFORE APPLYING!!

Course Load	You must take and successfully complete at least 60% (40% for a student with a permanent disability) of a full course load in EACH SESSION for which you receive OSAP funding. If you drop below the required course load, you will LOSE ELIGIBILITY for the rest of the study period and will be OVERPAID . Your 2024/2025 eligibility may also be affected. Note: Your enrolment will not be confirmed, nor funds released, until you are registered in ALL courses for the entire study period being funded by OSAP.
Permanent Disability	Full-time status for students having a documented Permanent Disability is equivalent to taking 40% of a full course load.
Required Courses	OSAP funds only courses required for your degree. The Student Awards Office may complete an Advisement Report and we encourage you to do the same. If you are taking courses toward a minor or are taking courses towards a second degree at the University of Windsor, attach a letter of explanation to your application.
Academic Progression	To remain eligible for OSAP you must maintain satisfactory academic progress. If you fail to complete the academic requirements of your program of study (i.e. failed courses, VW's), you may be ineligible for further OSAP funding . Please see our website for information if you wish to appeal an academic probation or restriction based on extenuating circumstances.
Courses	OSAP may not fund repeat courses which were passed previously and funded by OSAP.
Undecided Major	If you have not declared a major after 3 or more OSAP-funded semesters of part-time/full-time studies, you must contact the Registrar to apply for a degree program with a specific major. If denied, provide our office with a letter of explanation. You may be required to self-fund your studies until you are eligible for degree status or declare a major.
Non-Degree Status	You are NOT eligible for OSAP funding as a Non-Degree Student. However, you may provide a letter of explanation and relevant supporting documentation to explain your situation if, for example, you are studying at the University of Windsor on a Letter of Permission from another school.
Audited Courses	NOT Eligible - Courses must be taken for credit towards a specific degree, diploma or certificate.
Nursing Consolidation	Nursing Consolidation is already included as part of your Fall/Winter OSAP assessment. You will note that your study period ends in May or June, depending upon year level, and that you have been assessed accordingly.
Letter of Permission (LOP)	If taking ALL courses on a Letter of Permission AT ANOTHER SCHOOL and the study period is at least 12 weeks in length, apply directly to that school using the 2023/2024 online application on the OSAP website . If the majority of your intercession/summer courses are at Windsor, and you are taking others on a LOP, send a STUDIES AT ANOTHER INSTITUTION ON A LETTER OF PERMISSION FORM (available for download at www.uwindsor.ca/studentawards ; click OSAP/OSAP Processing Forms) to the institution where you are taking courses, have them complete the form and fax to our office as soon as possible. Also attach a copy of your LOP to this application. For further clarification, please contact our office PRIOR to April 12. IMPORTANT NOTE: LOP courses taken in the United States are not eligible for OSAP.
Courses @ Athabasca on LOP	Please contact our office to discuss your intentions PRIOR to April 12 . Athabasca courses work very differently and there are certain guidelines that must be followed to allow these courses to be considered as part of your OSAP assessment at the University of Windsor.
Concurrent Studies	If studying in an approved University of Windsor concurrent studies program ie. B.Sc./Med. Lab or B.A./B.Ed./ECE, you may have received funding for your FULL study period already. Please refer to the study period end date on your file for 2023/2024.
Additional Qualification Courses/Faculty of Education	These courses are intended to enhance a teacher's qualifications and are not required for the student to obtain his/her degree. Therefore, they are not eligible for Full-time OSAP assistance but <u>may be eligible for OSAP Micro-credential Funding Consideration.</u>
Field Placements / Education Through Music / Field Study Students	For these and any other special courses that are being offered by the University of Windsor, perhaps in collaboration with another post-secondary institution, <u>please contact our office to discuss your situation and to determine your eligibility.</u>

IMPORTANT WEB ADDRESSES

<http://www.uwindsor.ca/studentawards> - Student Awards & Financial Aid Office Website

<http://ontario.ca/osap> - OSAP Website - online applications, check your status, program information

<https://www.csnpe-nslsc.canada.ca> - National Student Loan Service Centre - Information on how to keep your loans in good standing.

ANY QUESTIONS? PLEASE CONTACT US!

Student Awards & Financial Aid · Email: award1@uwindsor.ca

Additional Notes on Undergraduate Course Loads

Course Load Requirements!

Students must take **and maintain at least 60%** of a full course load (40% for students with a permanent disability) in order to be eligible for OSAP. If you take fewer courses than you indicate on this application, you will be reassessed and potentially overpaid. Once you drop below 60% (40% for students with a permanent disability), you will be **INELIGIBLE** and also **OVERPAID**. The following minimum course load requirements apply:

Course Type	= Course Weight	Inter	Sum
Full Intercession (May - June)	3.00 credit course	1	
Full Summer Session (July - August)	3.00 credit course		1
12 - Week Course (May - August)	3.00 credit course	.5	.5
1 st 3 Weeks or Last 3 Weeks of Inter	3.00 credit course	1	
1 st 3 Weeks or Last 3 Weeks of Summer	3.00 credit course		1

60% minimum course weight requirement = 1.5 Intercession &/or 1.5 Summer Session
40% minimum course load requirement (for students with a permanent disability only = 1 Intercession &/or 1 Summer Session.

Exceptions apply to Engineering students if your semester requires you to be in 6 courses. Minimum course weight requirement would equal 2 Inter and/or 2 Summer.

These are some sample course combinations that would qualify for OSAP funding for the intercession &/or summer period. Please note that courses offered for the 3 weeks count as a 'one' intercession or summer session course.

Intercession (May 6 - Jun 22)	Summer (Jun 24 - Aug 19)	12 Week (May 6 - Aug 19)	Course Load	Tuition Allowed For:	+ Living Allowance For:
One	Two		60%	3 courses	May 6 - August 19
One		One	100%	2 courses	May 6 - June 22
One	Two	One	100%	4 courses	May 6 - August 19
Two	One		60%	3 courses	May 6 - August 19
Two	One	One	100%	4 courses	May 6 - August 19
Two	Two		100%	4 courses	May 6 - August 19
	One	One	100%	2 courses	June 24 - August 19
One	One	One	60%	3 courses	May 6 - August 19
Two		One	100%	3 courses	May 6 - June 22
Two		Two	100%	4 courses	May 6 - August 19
Two		Three	100%	5 courses	May 6 - August 19
		Three*	60%	3 courses	May 6 - August 19
Two			100%	2 courses	May 6 - June 22
	Two		100%	2 courses	June 24 - August 19
One		Two	60%	3 Courses	May 6 - August 19
	One	Two	60%	3 courses	May 6 - August 19
	Two	One	100%	3 courses	June 24 - August 19

*If taking a total of one course during the inter/summer session - apply part-time OSAP

***Engineering Students:** The number of courses required to meet OSAP's 60% course load requirement varies according to your program and the semester in which you will be registered in (e.g. 100% course load in Semester 7, Mechanical Engineering is 6 courses; you must take at least 4 courses to be eligible for OSAP). The requirement of 60% course load completion, applies regardless of, whether or not you are in a required semester or in an expected off/work semester.

If you have any questions or concerns about your OSAP funding eligibility for the intercession and/or summer session or if your course selections are not represented on these charts and you are unsure about your eligibility, please contact our office for clarification by emailing award1@uwindsor.ca.