Ontario

Ministry of Colleges, Universities, Research Excellence and Security
Student Financial Assistance Branch

2026-27 OSAP Acknowledgement of Academic Probation

Purpose

Use this form if both of the following statements apply to you:

- You are on academic probation or are returning to school after a period of academic probation.
- You have submitted a **2026-27 OSAP Application for Full-Time Students and/or an application for the Ontario Learn and Stay Grant.**

Your eligibility for OSAP funding and/or the Ontario Learn and Stay Grant will be on hold until all pages of your completed form are received and reviewed by your financial aid office or the ministry.

Required documents

You may be required to provide a copy of your transcripts for your academic probation period. You do not have to purchase official transcripts; however, they must clearly show your name, the name of your postsecondary institution and the name of your program.

See ‘Section B: Required documents’ to determine if you need to provide a copy of your transcripts.

Review of academic probation

You may be eligible to have your academic probation removed. Contact your financial aid office if any of the following circumstances impacted your ability to maintain satisfactory academic progress:

- a new or pre-existing medical condition;
- a disability-related issue; or
- a family crisis.

How to submit this form

The quickest way to submit your form is to upload it to your OSAP account. Log into the OSAP website and go to your OSAP and/or Ontario Learn and Stay Grant application to use the “Print or upload documents” button. Or, you can submit a paper copy as follows:

If you’re going to a school in Ontario:
Send your completed form and any required documents to your school’s financial aid office.

If you’re going to a school outside of Ontario (only applicable for OSAP students):
Send your completed form and any required documents to: Student Financial Assistance Branch, Ministry of Colleges, Universities, Research Excellence and Security, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario P7B 6G9.

Deadline

This form and all required documents must be received by your financial aid office or the ministry no later than 40 days before the end of your 2026-27 study period.

Questions?

If you're going to a school in Ontario:
Contact the financial aid office at your school.

If you're going to a school outside of Ontario (only applicable for OSAP students):
Contact the ministry at: Student Financial Assistance Branch, Ministry of Colleges, Universities, Research Excellence and Security PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, Ontario P7B 6G9.

General inquiry telephone service is available Monday to Friday, 8:30 AM - 4:30 PM (Eastern Time)

- Telephone: 807-343-7260
- Toll-free in North America: 1-877-OSAP-411 or 1-877-672-7411
- TTY: 1-800-465-3958

To remain eligible for Full-Time OSAP and/or the Ontario Learn and Stay Grant, students are required to make satisfactory academic progress in their programs of study.

Requirements for satisfactory academic progress

1. **Successful completion of a full-time course load**
   To be considered to have successfully completed a full-time course load, students must achieve passing grades (as defined by their institution) in at least 60% (or at least 40% for students with permanent disabilities, or persistent or prolonged disabilities) of what their institution considers to be a (100%) full-time course load, for each study term funded through Full-Time OSAP and/or the Ontario Learn and Stay Grant.

   Students who withdraw from full-time studies or drop below the required full-time course load (as defined by their institution) could be placed on academic probation or restricted from receiving Full-Time OSAP, Part-Time OSAP and the Ontario Learn and Stay Grant.

2. **Successful progression through studies**
   Students must progress through the successive years of their program while in full-time studies and/or the Ontario Learn and Stay Grant.

   Students who, for example, switch programs multiple times, constantly repeat a program, and/or take multiple programs at the same level of study could be considered to show failure of academic progress and could be placed on academic probation or restricted from receiving Full-Time OSAP, Part-Time OSAP and the Ontario Learn and Stay Grant for one year or more.

Help is available

Your school cares about your academic success. Check with either the Student Services or Financial Aid Office at your school about different resources available, such as academic counselling and accessibility services. Using these resources may help you with your academic performance.

Section A: Student's information

Student's personal information

Social Insurance Number:

Ontario Education Number (OEN), if assigned:

Last name:

First name:

Student's mailing address

Street number and name, rural route, or post office box:

Apartment:

Street number and name, rural route, or post office box:

Postal code or zip code:

City, town, or post office:

Province or state:

Country:

Area code and telephone number:

Student's school details

What is the name of the school you plan to attend or are currently attending for your 2026-27 study period?

Student number at your school:

Section B: Required documents

Do any of the following statements apply to you:

- You are currently attending a different school from the institution that you attended while you were on academic probation;
- You are attending a private institution in Ontario;
- You are attending Dominican University College, Michener Institute of Education at UHN, Royal Military College of Canada, Niagara Parks School of Horticulture; or
- You are attending a school outside of Ontario.

☐ Yes – Required documents: You must include a copy of your postsecondary transcripts from your probation period.

☐ No – Transcripts are not required.

Note: If you are required to provide transcripts and you attended a different school during your probationary period from the one you are currently attending, it is your responsibility to obtain those transcripts from the previous school and submit them along with this completed form. The transcripts you provide do not need to be official but they must be issued directly from your school and clearly indicate the name of your program.

Section C: Student declaration

- I understand that to remain eligible for OSAP and/or the Ontario Learn and Stay Grant, I need to successfully complete a 60% course load (or 40% if I self-identified as a student with a permanent disability or a persistent or prolonged disability, for the purposes of OSAP and/or the Ontario Learn and Stay Grant) each year I receive funding.
- I will take the necessary steps to improve my academic progress for the current academic year.
- I understand that if I fail to successfully maintain satisfactory academic progress for the current academic year, I may be restricted from OSAP and/or the Ontario Learn and Stay Grant for a minimum of one year.
- I understand that if I continue to fail to maintain satisfactory academic progress in successive years, I may be ineligible for OSAP and/or the Ontario Learn and Stay Grant for multiple years.
- I will contact my financial aid office if I have any questions about the minimum academic standard required to remain eligible for OSAP and/or Ontario Learn and Stay Grant consideration.

Note: if you are completing this form electronically, use the “Fill & Sign” feature or “Digital ID” in Adobe Reader or your PDF program to add your signature.

Signature of student:

Date:
Day Month Year

Your personal information will be used to administer and finance the Ontario Student Assistance Program (OSAP) as set out in the notice of Collection and Use of Personal Information on your OSAP application and in accordance with the consents you signed on your OSAP application. The Ministry of Colleges, Universities, Research Excellence and Security administers and finances OSAP under the legal authority set out on your OSAP application. If you have any questions about the collection, use and disclosure of your personal information, contact the Director, Student Financial Assistance Branch, Ministry of Colleges, Universities, Research Excellence and Security, PO Box 4500, 189 Red River Road, Thunder Bay, Ontario