

APPEAL OF PARENTAL CONTRIBUTION: LEGAL GUARDIANSHIP REVIEW

For OSAP purposes, a Legal Guardian means a person with whom a dependent student resides or who is financially supporting the student in a parent-like relationship, but here the individual is not the student's parent, step-parent, or sponsor.

Court-appointed legal guardians do not always have an obligation to provide financial support and may instead have a more limited role of administering the student's financial affairs until he or she reaches the age of majority (in some cases this service is provided in return for remuneration), or in cases where a support obligation exists, these obligations may end when the student reaches the age of majority (18).

If a Legal Guardian demonstrates that he or she does not live with and/or financially support the dependent student, but is simply administering the student's financial affairs, the student even if he or she is dependent as defined by OSAP, the student can appeal to be reassessed as an independent student.

If a Legal Guardian has an obligation to financially support the student that is set out in a court order, but the obligation ends when the student reaches the age of majority, the student, even if he or she is dependent as defined by OSAP, can appeal to be reassessed as an independent student upon reaching the age of majority.

Supporting Documentation Required:

- A detailed letter from the Legal Guardian outlining his/her relationship with the student and identifying whether he/she is living with or financially supporting the student; or
- If applicable, a copy of the court order specifying that the legal guardian is not legally required to continue to financially support the student beyond the age of majority.

**Appeal Submission Cover Sheet –
Legal Guardianship Review**

Please forward to:
Student Awards & Financial Aid Office
401 Sunset Ave.
Windsor, ON N9B 3P4

Office Use:	
Date Received:	_____
Date Reviewed:	_____
<input type="checkbox"/> Approved	<input type="checkbox"/> Not Approved

LAST NAME:	
FIRST NAME:	
U OF W STUDENT ID:	
SOCIAL INSURANCE #:	
DATE OF BIRTH:	
APPEAL SUBMISSION CHECKLIST:	<ul style="list-style-type: none"> ○ A letter from you outlining your request for appealing your OSAP assessment and under what grounds you are appealing; ○ Supporting documentation to support your request for appeal. ○ Be sure that your letter(s) are SIGNED, DATED and that your name and student ID# appears on all of your supporting documentation.

Financial Aid Office Notes:

The University of Windsor is committed to the protection of privacy and confidentiality of all its constituents. The information collected in this process is collected under the authority of the *University of Windsor Act, 1962* and is collected for the purposes of administering the Ontario Student Assistance Program (OSAP) on behalf of the Ministry of Training, Colleges & Universities and any other need-based financial assistance as administered by the University of Windsor. If you have any questions about the collection of information or the uses to which it will be put, please direct your questions to the Director, Student Awards & Financial Aid. The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended; the Canada Student Financial Assistance Regulations, SOR 95-329, as amended; and the Budget Implementation Act, 1998, S.C. 1998, c. 21, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Support Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9.