

**APPEAL OF PARENTAL CONTRIBUTION:  
SEPARATED/DIVORCED or DECEASED PARENT**

If prior to halfway through the study period a student's parents separate/divorce or if one parent passes away, the student can have his/her OSAP assessment reassessed based on the income of the remaining custodial parent.

**Supporting Documentation Required:**

- Appeal Coversheet – See attached or on reverse.
- A letter from the student's remaining custodial parent outlining the date and change of the family's circumstances;
- In cases of separation/divorce, a copy of the separation/divorce agreement indicating which parent has custody and the extent to which financial support is being provided by the non-custodial parent.

**Appeal Submission Cover Sheet -  
Separate/Divorced or Deceased Parent**

Please forward to:  
Student Awards & Financial Aid Office  
401 Sunset Ave.  
Windsor, ON  
N9B 3P4

<p><b>Office Use:</b></p> <p><b>Date Received:</b> _____</p> <p><b>Date Reviewed:</b> _____</p> <p><input type="checkbox"/> <b>Approved</b>                      <input type="checkbox"/> <b>Not Approved</b></p> <p><input type="checkbox"/> <b>CAG-LID/MOAG/OAG Check</b></p>
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<b>LAST NAME:</b>	
<b>FIRST NAME:</b>	
<b>U OF W STUDENT ID:</b>	
<b>SOCIAL INSURANCE #:</b>	
<b>DATE OF BIRTH:</b>	
<b>APPEAL SUBMISSION CHECKLIST:</b>	<ul style="list-style-type: none"> <li>▪ Appeal Coversheet – See attached or on reverse.</li> <li>▪ A letter from the student’s remaining custodial parent outlining the date and change of the family’s circumstances;</li> <li>▪ In cases of separation/divorce, a copy of the separation/divorce agreement indicating which parent has custody and the extent to which financial support is being provided by the non-custodial parent.</li> </ul>

**Financial Aid Office Notes:**

The University of Windsor is committed to the protection of privacy and confidentiality of all its constituents. The information collected in this process is collected under the authority of the *University of Windsor Act, 1962* and is collected for the purposes of administering the Ontario Student Assistance Program (OSAP) on behalf of the Ministry of Training, Colleges & Universities and any other need-based financial assistance as administered by the University of Windsor. If you have any questions about the collection of information or the uses to which it will be put, please direct your questions to the Director, Student Awards & Financial Aid. The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended; the Canada Student Financial Assistance Regulations, SOR 95-329, as amended; and the Budget Implementation Act, 1998, S.C. 1998, c. 21, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Support Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9.