



By accepting a scholarship or award which is awarded automatically or by nomination based on grades (does not require an application), you agree to the terms of use that govern the administration of the University of Windsor financial aid and awards program. The information collected by the University of Windsor, Student Awards and Financial Aid Office is collected under the authority of the *University of Windsor Act, 1962-63* and is collected for the purposes of administering financial aid, scholarship and award programs. Where necessary, the University of Windsor may disclose your personal information to award donors and/or provide public recognition of achievement. For additional information, please visit <http://www.uwindsor.ca/awards/Notice-of-Collection>. If you have any questions about the collection of your personal information or how the University will be using it, please direct your questions to the Director, Student Awards & Financial Aid Office, Neal Education Building, University of Windsor, N9B 3P4 or call (519) 253-3000, ext. 3300.

#### **Selection Criteria:**

A student's secondary school record, final and interim grades as of May (for Ontario students, it is the average of the best six 12 U or M level grades) forms the basis for determining academic scholarships. For certain awards, financial need and/or leadership potential are also a consideration. For University of Windsor sponsored automatic entrance scholarships, final grades will be considered only if it results in an increase in the scholarship value.

#### **Course Load:**

Recipients must register as full-time students (i.e. at least 80% of a full course load for the student's program per semester, taken for credit) within the 2016/2017 academic year. Students offered entrance scholarships who do not register full-time during the 2016/2017 academic year will forfeit their scholarship offer (refer to *Scholarship Deferral Policy*). Program-specific awards will only be paid if the student chooses to enroll in that program of study. Students must follow the University Calendar's prescribed program path for their program of study in order to maintain eligibility.

#### **Award Substitution Process:**

The University of Windsor reserves the right to substitute all or part of its award by an equivalent award (or awards) where appropriate. The actual amount of an award may be adjusted if the student receives a major award from another source. Students are required to report the receipt of any awards **not administered** by the University of Windsor to the Student Awards & Financial Aid Office on the Award Declaration Form found at <http://www.uwindsor.ca/awards> > OSAP Processing Forms > Award Declaration Form.

#### **Acceptance of Entrance Scholarship Offer**

If for whatever reason, after you have registered as a full-time student in 2016/2017, you are unable to accept one or all of your scholarship offers, please notify the Student Awards & Financial Aid office in writing via email at [award1@uwindsor.ca](mailto:award1@uwindsor.ca). Be sure to send your email from your UWindsor email account.

#### **Scholarship Deferral Policy:**

For details regarding our Scholarship Deferral Policy, please visit our website at [www.uwindsor.ca/awards](http://www.uwindsor.ca/awards).

#### **Co-op Students:**

Co-op students must advise the Student Awards & Financial Aid Office of their intended work/study term plans to ensure that scholarships are credited to the correct study terms **only if** their study term sequence does not fall within the traditional academic year (fall/winter).

#### **Collaborative/Joint Programs:**

Students taking courses towards a collaborative/joint University/College program who hold renewable scholarships will only be eligible for consideration for a University of Windsor scholarship payment during those terms when they are registered as full-time University of Windsor students (up to a maximum of eight terms).

#### **Sponsored Students**

Students who are fully sponsored by their country of origin are not eligible for an open entrance scholarship. In cases where a student may be offered an entrance scholarship and it is later determined that the student is fully sponsored, the entrance scholarship may be rescinded.

**Renewable Awards:**

Renewable awards may be received for a maximum of four continuous academic years (or eight semesters) provided that the student registers full-time (minimum 80% of a full course load) for two consecutive semesters in Year 1 (Fall/Winter or Winter/Summer). Award recipients must maintain the required cumulative average (refer to 'Academic Standards') and any other qualifications required of the award. In the event that a recipient fails to meet renewal requirements, the recipient will forfeit the award for the ensuing academic year, but may apply for reinstatement in future academic years should they regain the appropriate eligibility requirements. Renewable awards are identified as such in the scholarship offer letter.

**Academic Standards:**

Recipients must maintain the minimum cumulative average required of their award by the end of the regular academic year in order for their award to renew in subsequent years. The minimum cumulative average for some of our entrance awards are as follows:

| Scholarship/Award  | Minimum Cumulative Average Required to Retain Award |
|--|---|
| President's Renewable Entrance Scholarship (Open Entrance) | 85%   |
| Dean's Renewable Entrance Scholarship (Open Entrance)      | 85%   |
| Ron Ianni Entrance Scholarship                             | 80%   |
| Chancellor Jackman Scholarship Awards                      | 80%   |
| Yves Landry Mem. Scholarship                               | 80%   |
| Alumni Entrance Scholarship                                | 80%   |
| Windsor Green Engineering Scholarships                     | 75%   |
| Bill Eansor Award  | 75%   |
| Marie Gott Bursaries                                       | 75%   |
| Ed Lumley Bursary  | Good Standing                                       |

**Payment Procedure:**

The student's Social Insurance Number (SIN) must be entered on the Student Information System via [my.uwindsor.ca](http://my.uwindsor.ca) in order for a scholarship or award to be paid to a student's tuition account. Upon logging into [my.uwindsor.ca](http://my.uwindsor.ca), if a student has a scholarship or award waiting to be paid, they will be alerted by the system to enter their SIN.

Awards made available by the University of Windsor are credited to the student's account through the Cashiers Office. Subject to the conditions specified above, most awards will be credited one semester at a time before the ensuing term fee deadline date. For example, the Dean's Renewable Entrance Scholarship valued at \$10,000 over 8 semesters will be paid in \$1250 increments each term subject to the conditions specified above.

In cases where payment of funds results in a credit balance in the recipient's account, a refund can be requested by logging on to [my.uwindsor.ca](http://my.uwindsor.ca) > Financial Matters > Request Refund, after the course drop date for each term.

In cases where a rescinded award results in a balance owing, the student must promptly make payment to ensure that their tuition account remains in good standing.

**Ontario Student Assistance Application (OSAP) – Process for Declaring Awards**

Students applying for government student aid funding through the Ontario Student Assistance Program, are NOT required to report the expected value of their 2016/2017 entrance scholarship(s). The Student Awards & Financial Aid Office will report all entrance awards to OSAP on the student's behalf.

If you have any questions regarding your scholarship offer, please contact the Student Awards & Financial Aid Office at 519-253-3000 Ext. 3300 or email [award1@uwindsor.ca](mailto:award1@uwindsor.ca) for further clarification. For additional information regarding other award and financial aid opportunities, please visit: [www.uwindsor.ca/uwinfin](http://www.uwindsor.ca/uwinfin)

**NOTICE: Your Social Insurance Number (SIN) must be entered on the Student Information System via [my.uwindsor.ca](http://my.uwindsor.ca) in order for your scholarship or award to be paid to your tuition account.**