

PROBLEMS IN PARENTAL HOME (SINGLE DEPENDENT STUDENTS)

If a dependent student cannot live in the parental home due to psychological or physical health reasons an appeal can be considered for away from home expenses. The home environment must be of an exceptionally disruptive nature such that it is having an impact on the student's psychological and physical health and affects his/her ability to concentrate on studies. In this situation, one or more family members have:

- a drug or alcohol dependency, or
- physical or developmental disability, or
- long-term illness

Supporting documentation required:

1. A letter from the student or at least one of the parents explaining the situation;
2. Written documentation from a professional third party (i.e. family physician, psychiatrist, psychologist, police officer, or social worker) who was directly involved with the situation verifying the need for the student to be away from the home environment;
3. A budget from the student which outlines the actual living costs (*Student Budget form are available on the Student Awards Forms & Appeal Information website*)
4. Proof of room and board/rent payment for the study period (i.e. canceled cheque or receipt).
5. Copy of lease agreement.

**Appeal Submission Cover Sheet –
Problems in Parental Home**

Please forward to:
Student Awards & Financial Aid Office
401 Sunset Ave.
Windsor, ON
N9B 3P4

Office Use:
Date Received: _____
Date Reviewed:

LAST NAME:	
FIRST NAME:	
U OF W STUDENT ID:	
SOCIAL INSURANCE #:	
DATE OF BIRTH:	
APPEAL SUBMISSION CHECKLIST:	A letter from you outlining your request for appealing your OSAP assessment and under what grounds you are appealing; Supporting documentation to support your request for appeal. Be sure that your letter(s) are SIGNED, DATED and that your name and student ID# appears on all of your supporting documentation.

Financial Aid Office Notes:

The University of Windsor is committed to the protection of privacy and confidentiality of all its constituents. The information collected in this process is collected under the authority of the *University of Windsor Act, 1962* and is collected for the purposes of administering the Ontario Student Assistance Program (OSAP) on behalf of the Ministry of Training, Colleges & Universities and any other need-based financial assistance as administered by the University of Windsor. If you have any questions about the collection of information or the uses to which it will be put, please direct your questions to the Director, Student Awards & Financial Aid. The ministry administers OSAP under the authority of the Ministry of Training, Colleges and Universities Act, R.S.O. 1990, c. M.19, as amended, R.R.O. 1990, Reg. 773, Reg. 774, and Reg. 775, as amended, and O. Reg. 268/01, as amended; the Financial Administration Act, R.S.O. 1990, c. F. 12, as amended; the Canada Student Financial Assistance Act, S.C. 1994, c. 28, as amended; the Canada Student Financial Assistance Regulations, SOR 95-329, as amended; and the Budget Implementation Act, 1998, S.C. 1998, c. 21, as amended. If you have any questions about the collection or use of this information, contact the Director, Student Support Branch, Ministry of Training, Colleges and Universities, PO Box 4500, 189 Red River Road, 4th Floor, Thunder Bay, ON P7B 6G9.