

Guidelines for Submission

[Copyright Act \(justice.gc.ca\) Overview](#)

[Copyright Act \(justice.gc.ca\) Exceptions and Fair Dealings](#)

[Criminal Code \(justice.gc.ca\) Offenses Against the Person and Reputation](#)

[Canadian Human Rights Act \(justice.gc.ca\)](#)

[charter-poster.pdf \(justice.gc.ca\)](#)

Our Aim and Scope:

We want to provide the students of the University of Windsor and the surrounding community with an accessible, consistent, student-lead online wellness resource. In creating such a platform, we hope to include student produced videos which aim to educate, stimulate, or destress students. We accept a wide variety of content, from spiritual meditations, to guided paint nights, to work out regimes, poetry readings and more. If you feel that your video can help support or improve viewers' mental health and wellness, we want to see it! This platform will provide students with a space to meet like-minded individuals, share helpful tips and tricks for maintaining or improving mental wellness, as well as building a shared community of people who care about mental health.

Copyright and Nonsupported Content

1. We kindly ask that all submissions are *original works*, unless certain content is being used for educational purposes. Submissions should *not* be directly replicated or influenced by other previously published works which are subject to copyright;
2. This includes audio, images, or performances; please ensure that you are not using others' published works without permission and without adhering to the proper Copyright guidelines as presented in the Canadian Copyright Act.
3. Any content which includes information that has already been made publicly available or is being used in an educational setting is protected by the *Fair Dealing* and *Non-commercial User-generated Content* clauses of the Canadian Copyright Act. Please ensure that your video adheres to said guidelines. [*Please see the links attached to the submission form for more information*].
4. We will NOT tolerate, nor even consider any submission containing content which is in conflict or in opposition with the *Criminal Code of Canada* [Sections 318-320, Hate Propaganda], the *Canadian Human Rights Act*, or the *Canadian Charter of Rights and Freedoms*; including hate speech, propaganda, discrimination, abuse, neglect, property damage, slandering, incitement of hatred, etc. [*Please see the links attached to the submission form for more information*].

Video Submission Guidelines

- Between 5 to 20 minutes
- Content must be able to be used in a mental health or wellness context
- Must be an original work [guidelines pertaining to this can be found under Content Monitoring]
- No foul language or hate speech

Application Process

- The first step in the submission process will be to fill out a google form. [The form will collect the author/creator's information, a written summary of the video contents, and some more in-depth questions regarding comprehension of our rules and guidelines]
- They will also attach a copy of their video to the google form for an initial viewing. All forms will be submitted to an email solely dedicated to the Livestream video submissions.
- Once a video has met our requirements and has been approved by the initial executive member in charge of the submission email, it can get passed on to a panel of judges for final judgement.
- A video must have majority approval in order to be live streamed. This means that 2 out of our 3-person panel must approve the video and its contents.
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- ***The Submission panel will hopefully include 2 of the executive members of the Livestream team and 1 member of the Student Health, Counseling, and Wellness Services.

Copyright Rules and Exceptions:

Copyright Act of Canada, Part 3; Exceptions: Fair Dealings

29 Fair dealing for the purpose of research, private study, education, parody or satire does not infringe copyright.

Copyright Act of Canada, Part 3; Exceptions: Non-commercial User-generated Content

29.21 (1) It is not an infringement of copyright for an individual to use an existing work or other subject-matter or copy of one, which has been published or otherwise made available to the public, in the creation of a new work or other subject-matter in which copyright subsists and for the individual — or, with the individual's authorization, a member of their household — to use the new work or other subject-matter or to authorize an intermediary to disseminate it, if

- **(a)** the use of, or the authorization to disseminate, the new work or other subject-matter is done solely for non-commercial purposes;
- **(b)** the source — and, if given in the source, the name of the author, performer, maker or broadcaster — of the existing work or other subject-matter or copy of it are mentioned, if it is reasonable in the circumstances to do so;
- **(c)** the individual had reasonable grounds to believe that the existing work or other subject-matter or copy of it, as the case may be, was not infringing copyright; and
- **(d)** the use of, or the authorization to disseminate, the new work or other subject-matter does not have a substantial adverse effect, financial or otherwise, on the exploitation or potential exploitation of the existing work or other subject-matter — or copy of it — or on an existing or potential market for it, including that the new work or other subject-matter is not a substitute for the existing one.